

**Saskatchewan School Boards Association
Executive Meeting Minutes
September 15 & 16, 2022**

Executive Members:

Present – Dr. Davidson, Mr. Bachmann, Ms. Banks, Mr. Favel, Ms. Gradin, Ms. Greyeyes, Mr. Niezgoda, Ms. Perreault, Ms. Smith-Windsor.

Association Staff: Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Vu, Ms. Welke.

1. Call to Order

President Davidson called the meeting to order on Thursday September 15, 2022 at 9:37 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

22.09.01 Favel: That the Executive approved the agenda as amended. CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with Saskatchewan Teachers' Federation.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

22.09.02 GRADIN: That the Executive move into closed session. CD

22.09.03 BANKS: That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 May 19 & 20, 2022

22.09.04 SMITH-WINDSOR: That the minutes of May 19 & 20, 2022 be approved as amended. CD

7.2 June 29, 2022

22.09.05 PERREAULT: That the minutes of June 29, 2022 be approved as circulated. CD

7.3 August 18, 2022

22.09.06 SMITH-WINDSOR: That the minutes of August 18, 2022 be approved as circulated. CD

8. Business Arising from Minutes – more information requested on Independent Schools

9. Discussion Items

9.1 Honorary Life Membership – Geraldine Knudsen

The Executive discussed an honorary life membership in the SSBA for Geraldine Knudsen.

22.09.07 PERREAULT: That the Executive convey an Honorary Life Membership on Geraldine Knudsen. CD

9.2 Draft Provincial Education Plan 2023-20230

The Executive reviewed and discussed the draft Provincial Education Plan 2023-2030 and provided an update regarding board engagement and SSBA feedback process.

9.3 Schools on Municipal Reserves

The Executive discussed schools on municipal reserves. Further discussion with SUMA and the Ministry are needed.

9.4 Provincial Curriculum Advisory Committee

The Executive discussed the information with respect to Grad requirements, Grades 1-9 programming recommendation summary and the overview of Career Education. More feedback is required from boards by October 3, 2022 on the Career Education overview.

10. Decision Items

10.1 SSBA Indigenous Education Responsibility Framework

The Executive reviewed and discussed the briefing note with respect to SSBA Indigenous Education Responsibility Framework. A pipe ceremony and official launch of the document will occur at September 2022 Board Chairs' Council.

- 22.09.08 PERREAULT: That the Executive approve the Indigenous Education Responsibility Framework document. CD**

10.2 AGM Rules of Procedure

The Executive reviewed and discussed the briefing note with respect to the revised AGM Rules of Procedure. The revised Rules of Procedure includes the addition of rules of procedure for electronic voting during the general meeting.

- 22.09.09 BANKS: That the Executive approve the revised AGM Rules of Procedure document. CD**

10.3 2022 SSBA Fall General Assembly

The Executive reviewed and discussed the briefing note with respect to the 2022 SSBA Fall General Assembly.

- 22.09.10 SMITH-WINDSOR: That the Executive approve an in-person only Fall General Assembly for 2022. CD**

- 22.09.11 PERREAULT: That the Executive encourage members to limit the number of accredited delegates for voting to facilitate the effective use of electronic voting. CD**

10.4 Proposed Bylaw Amendments 2022

The Executive reviewed and discussed the briefing note with respect to “housekeeping” bylaw amendments. The Executive will sponsor the proposed bylaw amendment as a single bylaw amendment for the 2022 AGM.

- 22.09.12 SMITH-WINDSOR: That the Executive approve sponsoring the proposed bylaw amendments as a single bylaw amendment. CD**

10.5 2022 SSBA Life Memberships

The Executive reviewed and discussed the briefing note with respect to the 2022 SSBA Life Memberships.

22.09.13 BANKS: That the Executive approve Life Membership for Janet Kotylak. CD

10.6 External Auditor Appointment

The Executive reviewed and discussed the briefing note with respect to the external Auditor appointment. A request for proposals process for the selection of an external auditor was completed in the summer of 2022.

22.09.14 GRADIN: That the Executive approve Virtus Group as the SSBA external auditors for the 2022, 2023 and 2024 fiscal years. CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the Work Plan for 2022.

11.2 SSBA Strategic Plan Report – September

The Executive reviewed the SSBA Strategic Plan Report for September.

22.09.15 PERREAULT: That the Executive receive and file the SSBA Strategic Plan Report for September. CD

12. Reports from President and Administration

12.1 President's Report

The President provided updates from the meetings with the Minister of Government Relations, the Canadian School Boards Association (CSBA), the Committee on Class Size and Composition, the Provincial Education Council, and Board Chairs Council. He noted recent media and correspondence as well.

22.09.16 FAVEL: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related the SSBA Strategic Plan, regular meetings with the Ministry and Deputy Minister of Education, as well as with the Executive Directors of SASBO, STF and LEADS. He also provided an update on the Legal Services transitions and the building/office space analysis that is underway.

22.09.17 GREYEYES: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications and Strategic Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests, services, and advocacy.

22.09.18 FAVEL: That the Executive receive and file the Communications and Strategic Services Report. CD

12.4 Board Development Services

Ted Amendt provided the Executive with an update with respect to Board Development Services.

22.09.19 FAVEL: That the Executive receive and file the Board Development Services. CD

12.5 Corporate Services Report

Catherine Vu provided the Executive with an update with respect to recent activity and April – July Financials.

22.09.20 SMITH-WINDSOR: That the Executive receive and file the Corporate Services Report. CD

13. Executive Members' Reports

13.1 Vice-President

The Vice-President provided an update on recent meetings and committee work including the Operational Reserves and the Provincial Curriculum Advisory Committees.

13.2 Catholic Constituency

13.3 Central Constituency

13.4 Conseil scolaire fransaskois Constituency

13.5 Indigenous Constituency

13.6 Northern Constituency

13.7 Southern Constituency

13.8 Urban Public Constituency

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

22.09.21 FAVEL: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of August 2, 2022.

22.09.22 GREYEVES: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources Committee regarding their meeting of September 26, 2022.

22.09.23 SMITH-WINDSOR: That the Executive receive and file the Executive Human Resources Committee report. CD

14.3 Board Development Committee Report

A report was provided from the Board Development Committee regarding their meeting of May 31, 2022.

22.09.24 SMITH-WINDSOR: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding their meeting of September 1, 2022.

22.09.25 BACHMANN: That the Executive receive and file the Audit and Investment Committee Report. CD

14.5 General Insurance Plan Committee Report

A presentation was provided regarding Risk & Insurance Fundamentals.

14.5.1 Cyber Insurance Working Advisory Group

An update was provided from the Cyber Insurance Working Advisory Group regarding their meeting of September 8, 2022.

22.09.26 PERREAULT: That the Executive receive and file the Cyber Insurance Working Advisory Group Report. CD

14.6 Executive Policy Handbook Review Committee Report

The next committee meeting is October 4, 2022.

14.7 EBP Advisory Committee

The next committee meeting is October 4, 2022.

14.8 Provincial Bargaining Committee – no report

14.10 CSBA Congress Planning Committee

An update was provided from the CSBA Congress Planning Committee regarding their meetings held on June 7, June 23, and August 15, 2022.

22.09.27 FAVEL: That the Executive receive and file the CSBA Congress Planning Committee Report. CD

14.11 The Code of Ethics Committee – no report.

14.2 Executive Compensation Committee – no report

15. Presentations/Activity

The Executive received a presentation from LeeAnn Croft of 1080 Architecture on the SSBA Office and Workspace Analysis report and staff survey results. Next steps include using this information to explore future space options/needs for the SSBA.

16. Delegations

16.1 Saskatchewan Teachers' Federation

The Executive met with the Saskatchewan Teachers' Federation Executive Director, Bobbi Taillefer and President, Samantha Becotte. They provided the Executive with an update on recent Federation activity and initiatives. Topics of shared interest that were raised or discussed included: high quality education system for all students, funding and resources, class size and composition, Independent schools, importance of a strong publicly funded education system, the draft Provincial Education Plan; LINC agreement – funding, shared advocacy and collaboration opportunities; changes at the Ministry of Education, teacher shortages in the North and for French, and the importance of diversity and representation.

17. Information Items

- 17.1 2022 & 2023 Association Events Calendar
- 17.2 Committee List
- 17.3 2022 Activity Report – Mosaic School Nutrition Challenge
- 17.4 Parent Teacher Home Visits Project update
- 17.5 Economic Impact of Saskatchewan School Division on the Provincial Economy
- 17.6 SSBA Office Analysis
- 17.7 2022 Professional Development Report

18. Identification of future agenda items

The Executive reviewed the future agenda items.

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The Executive reviewed the May – August Executive Evaluation. The link for the September Evaluation form was provided to the Executive.

Adjournment

President Davidson adjourned the meeting at 3:42 p.m. on September 16, 2022.

22.09.28 GREY EYES: That the meeting be adjourned.



Executive Director



President