

## Employee Benefits Plan

Benefits for Eligible Non-Teaching Staff Members

### Access Points

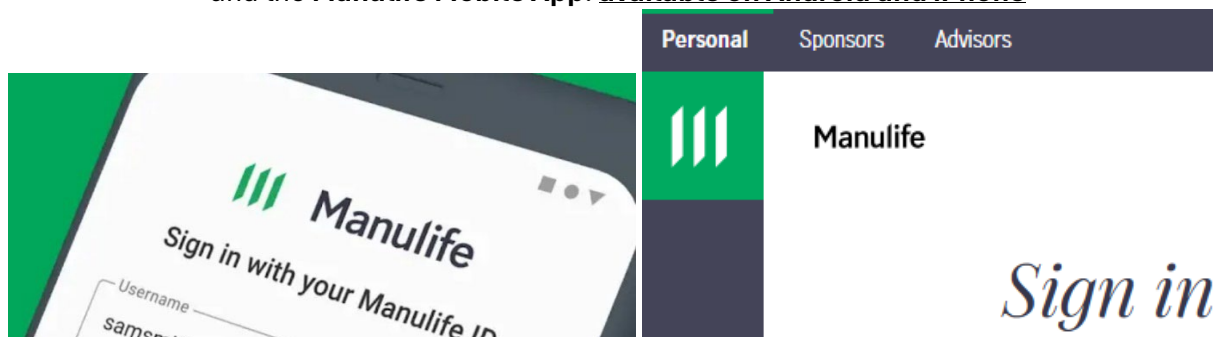
First-Time Users: Click to Register Online

The **SSBA Member Portal**: <https://ssbamemberportal.hroffice.com/>



Check **Coverage & Premium Levels**, Update **Beneficiaries & Dependent Information**, Apply for **Optional Insurance**, Access the **Plan Booklet**, Single Sign-on Access to **Manulife**, and **More**.

The **Manulife Member Site**: <https://id.manulife.ca/>  
and the **Manulife Mobile App**: **available on Android and iPhone**



Submit **Claims**, Check **Balances**, Print your **Manulife Card**, Access **Forms & Benefits Information**, and **More**.

The **ComPsych Employee and Family Assistance Program**: **1-833-515-0766**  
<https://www.guidanceresources.com/> | Web ID: **SSBAEFAP** | App: **GuidanceNow**



**Confidential** Support, **Work-Life** Solutions, **Legal** Guidance, **Financial** Resources, **Online** Support, **Wellness** Tools, and **More**.