

Governance Handbook for School Board Members: What's New in the 2016 edition?

SSBA Fall Assembly

Saskatoon

November 13, 2016

David A.H. Brown

The Approach for 2016

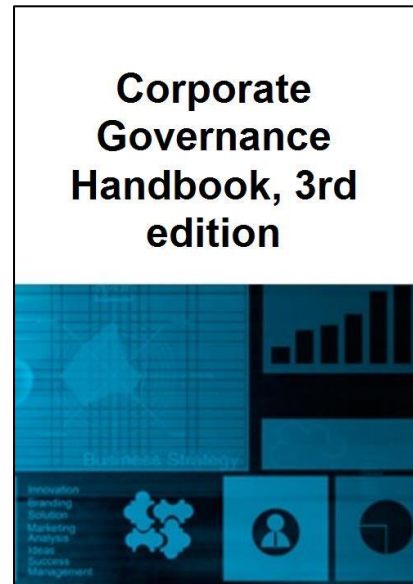
- Practical: what does this mean for me? For the Director of Education?
- Easy to use, easy to understand: line of sight
- Competency and best practices based
- Layered: different needs, different times:
 1. High level summary
 2. Main sections of what is my job?
 3. Supplementary information and tools for each
 4. Links to additional resources, tools

The Content for 2016

- Built on the same framework as the 4-module board member education and certification program
- Integrated with what was kept from the previous version
- Applying the Performance Management Framework
- Inclusion of “key questions” the board should ask in each section

The Format

- Mixed media



The Format Features

- Use of case examples where appropriate
- Interactive where possible: website, links,
- Paper/print Handbook
- “Governance Gord” videos
- Links to external resources

The Outline

Foreword (Acknowledgements and Copyright)

Introduction (Who Should Read, and Purpose)

What Board Members Need to Know About:



Helpful Resources and Links

Bibliography

Appendices (References to Training Program, Governance Practices Checklist;

Acronyms and abbreviations)

Governance Handbook Summary



Governance
Handbook
Summary



Video on Roles and Responsibilities



PDF of Summary Document



Key Questions the Board Should Ask

Governance & ABC: Main Sections



[Link to Full Text of Section 1 Document and include a PDF of the Document for Download and Printing](#)



[Link to Full Text of Supplemental Information for Section 1 \(include clickable list of items/table of contents\) and Include a PDF of the Document for Download and Printing](#)



[Link to Video 2](#)

Key Questions the Board Should Ask



One Page Hand Out Document that Includes all 4 Sets of Questions



Key Questions to Ask Document about Governance and Strategy



Key Questions to Ask Document about Governance and Risk



Key Questions to Ask Document about Governance and Resources



Key Questions to Ask Document about Governance and People

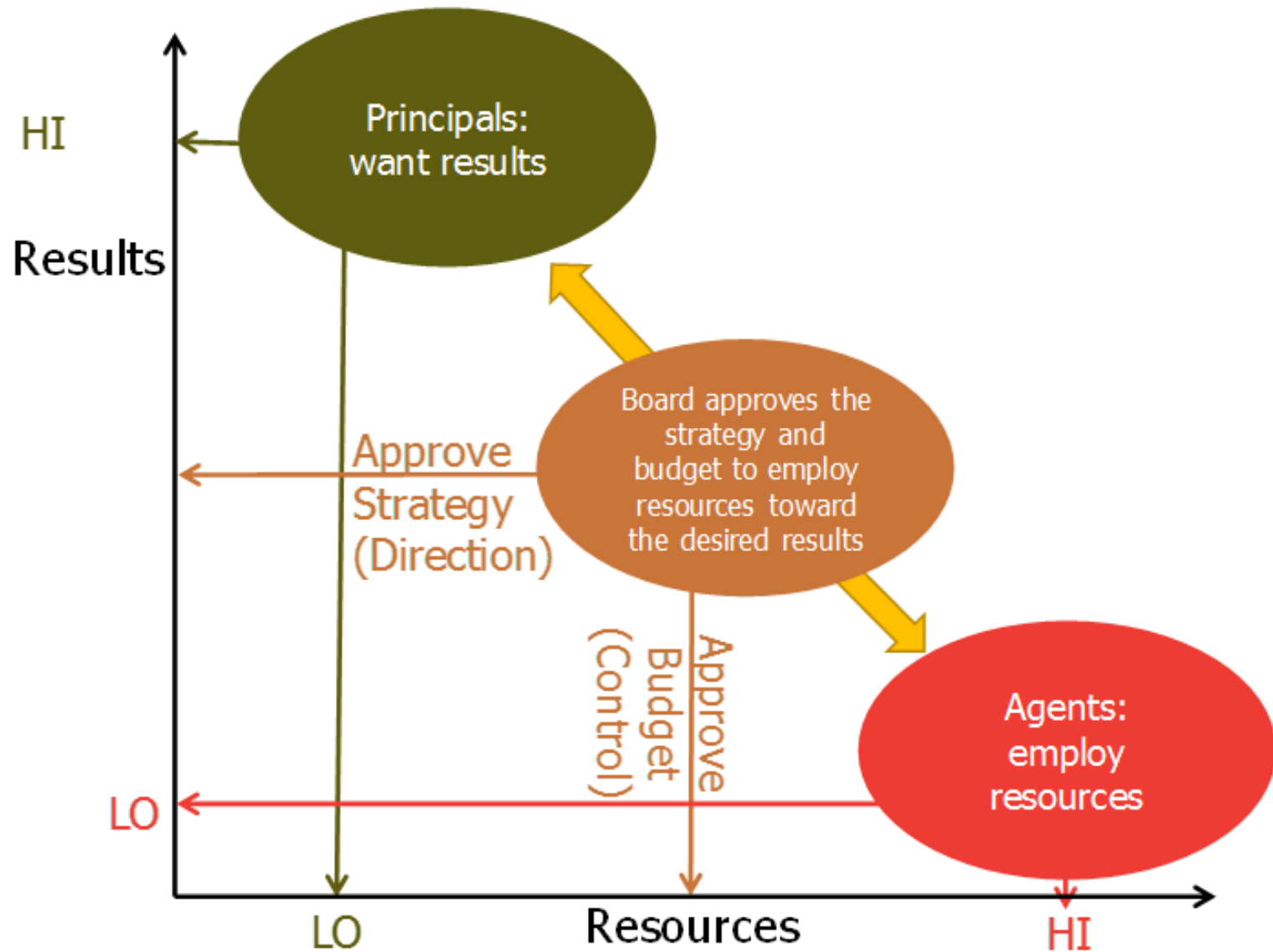
Governance & Strategy: Section 1



Governance & Strategy

- The Education System
- The Conceptual Model
- Your Roles and Responsibilities
- Ethical Conduct
- Your Role in Planning and Performance Oversight
- Key Questions

Agency Theory: The Board's Role







Setting the strategic direction of the organization and allocation of resources to strategies including budgets



Governance & Risk: Section 2



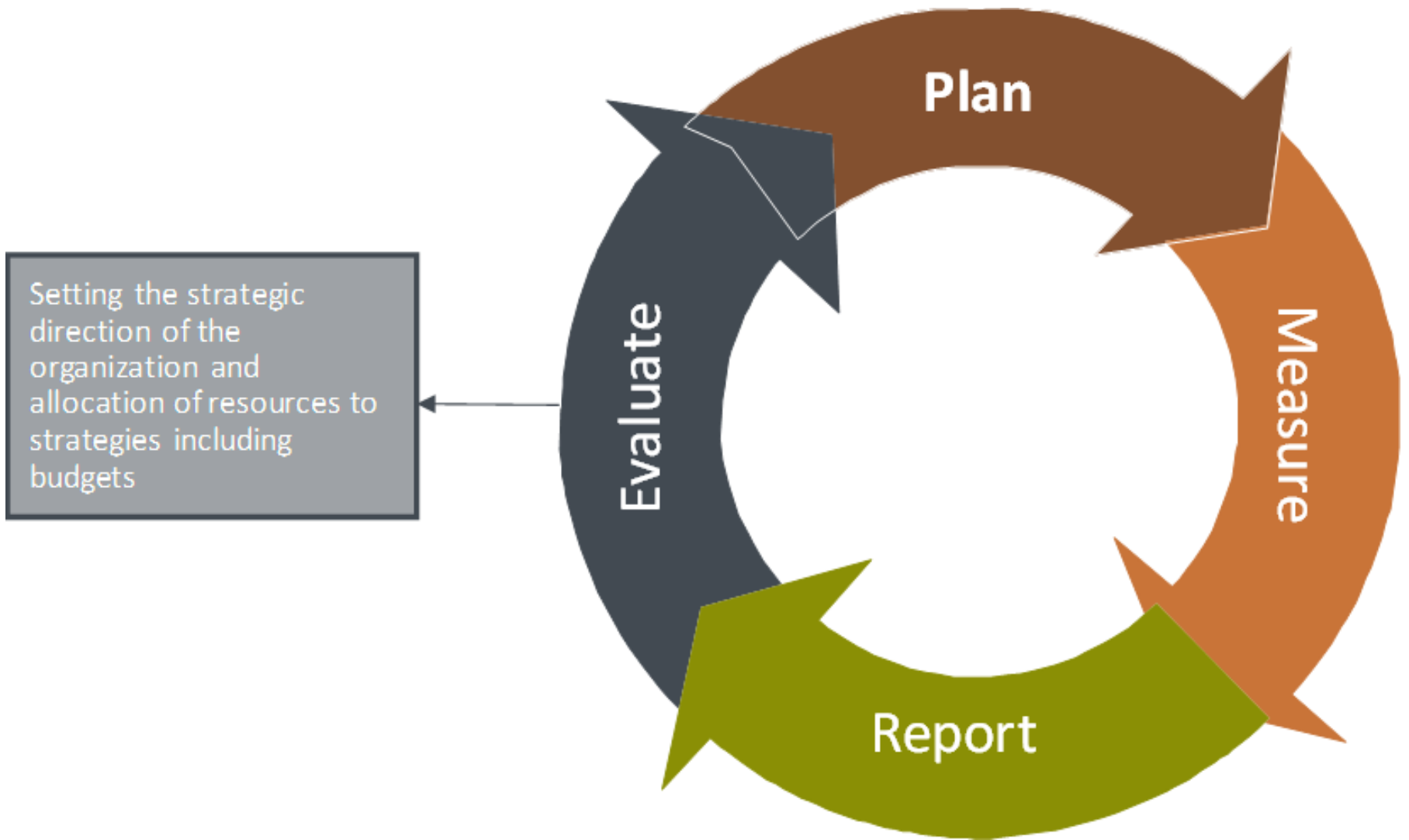
Governance & Risk

- Linking Strategic Planning, Risk and Performance Targets
- Balanced Scorecard
- Risk Oversight: Tolerances and Policies
- Evaluating Performance
- Your Role in Communications and Stakeholder Engagement
- Key Questions





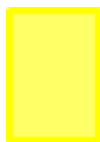
Provides performance results and the extent to which objectives have been realized



Objective	Measure	2014/15 Target	Q1	Q2	Q3	Q4	2015/16 Target	2016/17 Target	Comments and Progress update on strategic initiatives
Improve student achievement	% Graduation rate*	14/15 – 60%					15/16 - 65%	16/17 70%	<p>Update on progress on strategic initiatives.</p> <p>What actions are we taking to meet target? (why we are in the green, red or yellow zone)</p>



On Target ✓ (Performance is at %100 percent of target)



Potential Concern or Actively Monitoring ≈ (Performance is within 75-99% of target)



Confirmed Concern or Action Planned! (Performance is less than 75% of target)

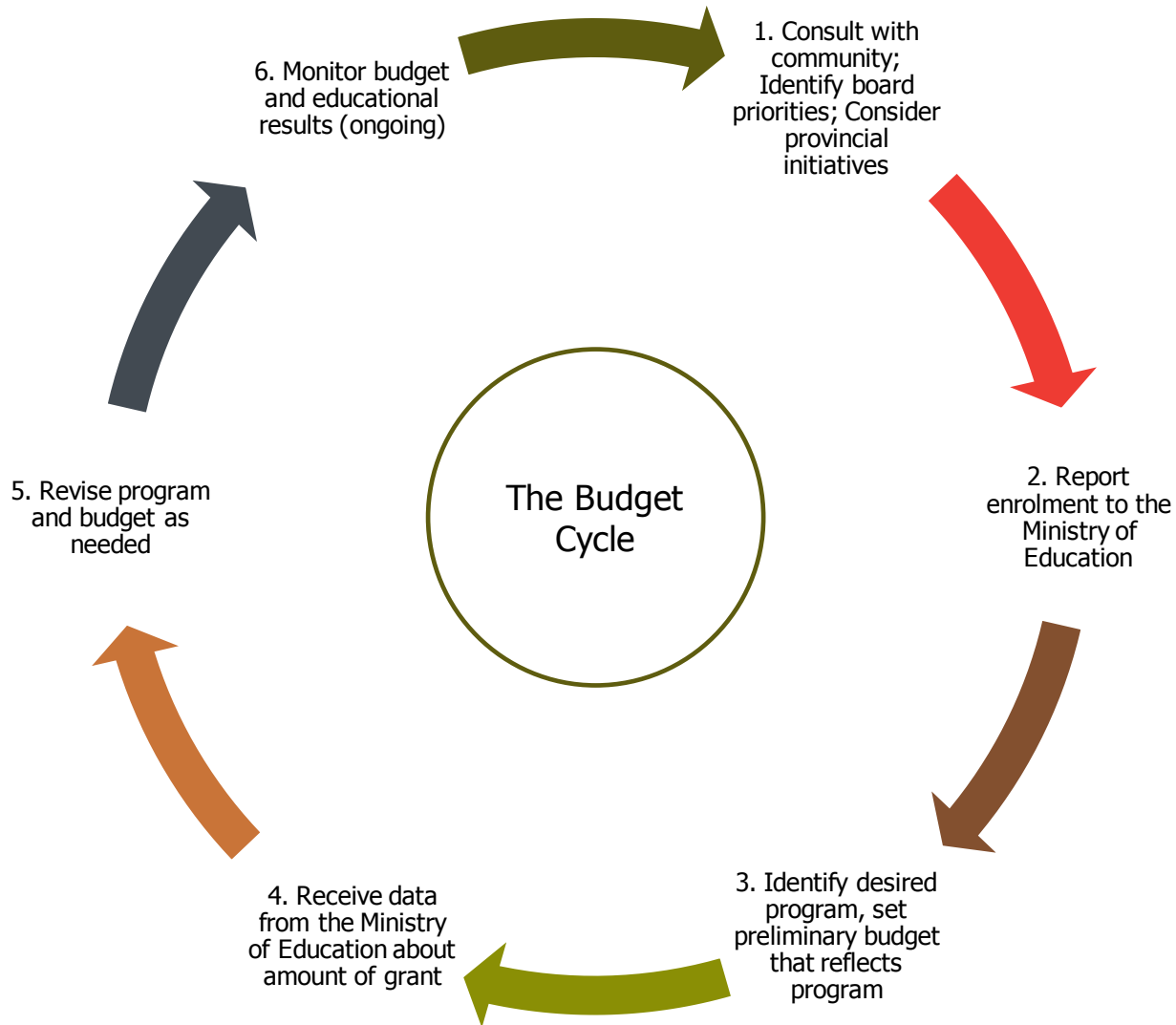
Governance & Resources: Section 3

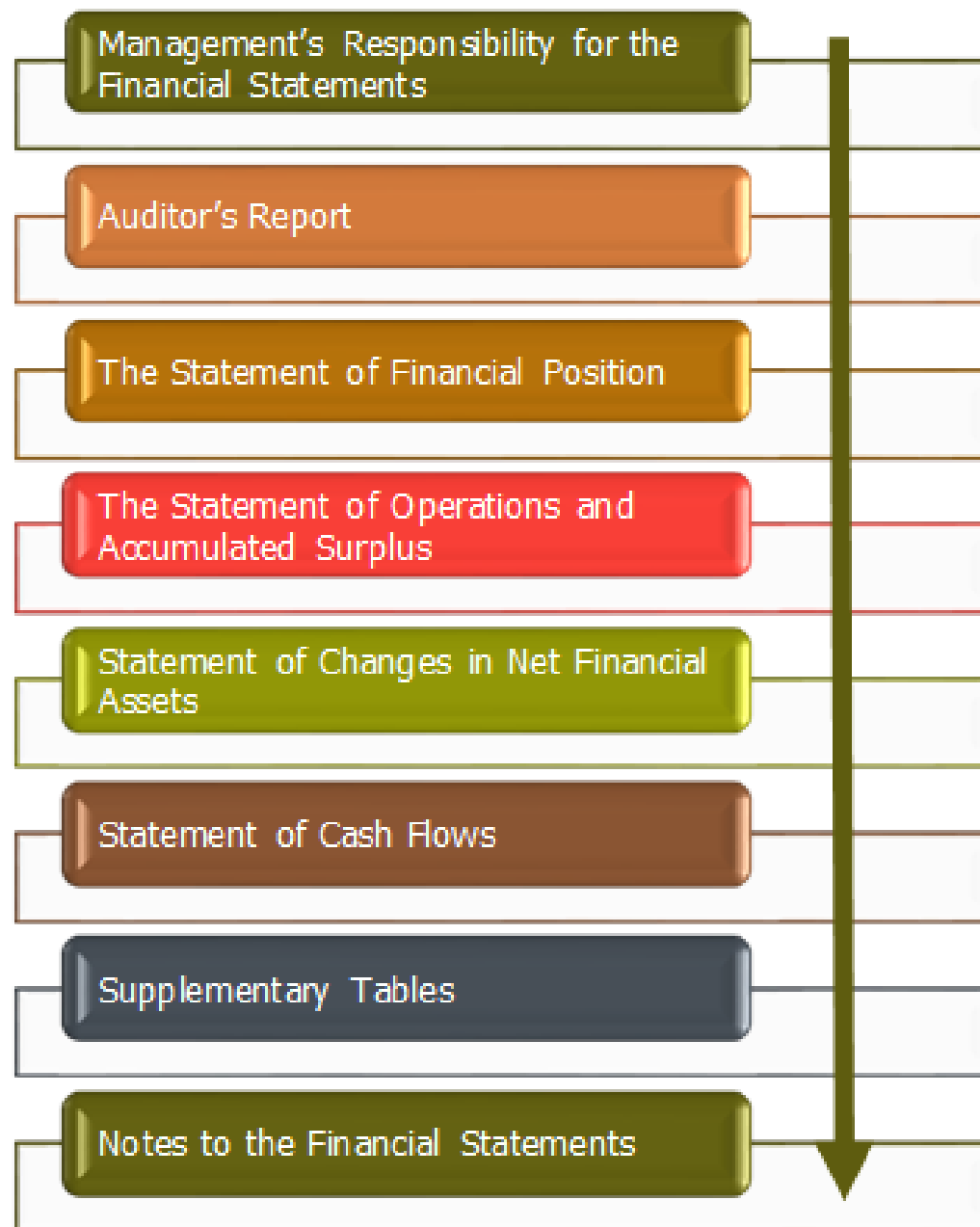


Analysis

Governance & Resources

- Audit & Finance Committee
- Your Role in Budgeting
- Funding Components
- The Budget Cycle
- Your Role in Reviewing and Approving Financial Statements
- Your Role in Using Financial Reports for Performance Oversight
- Key Questions





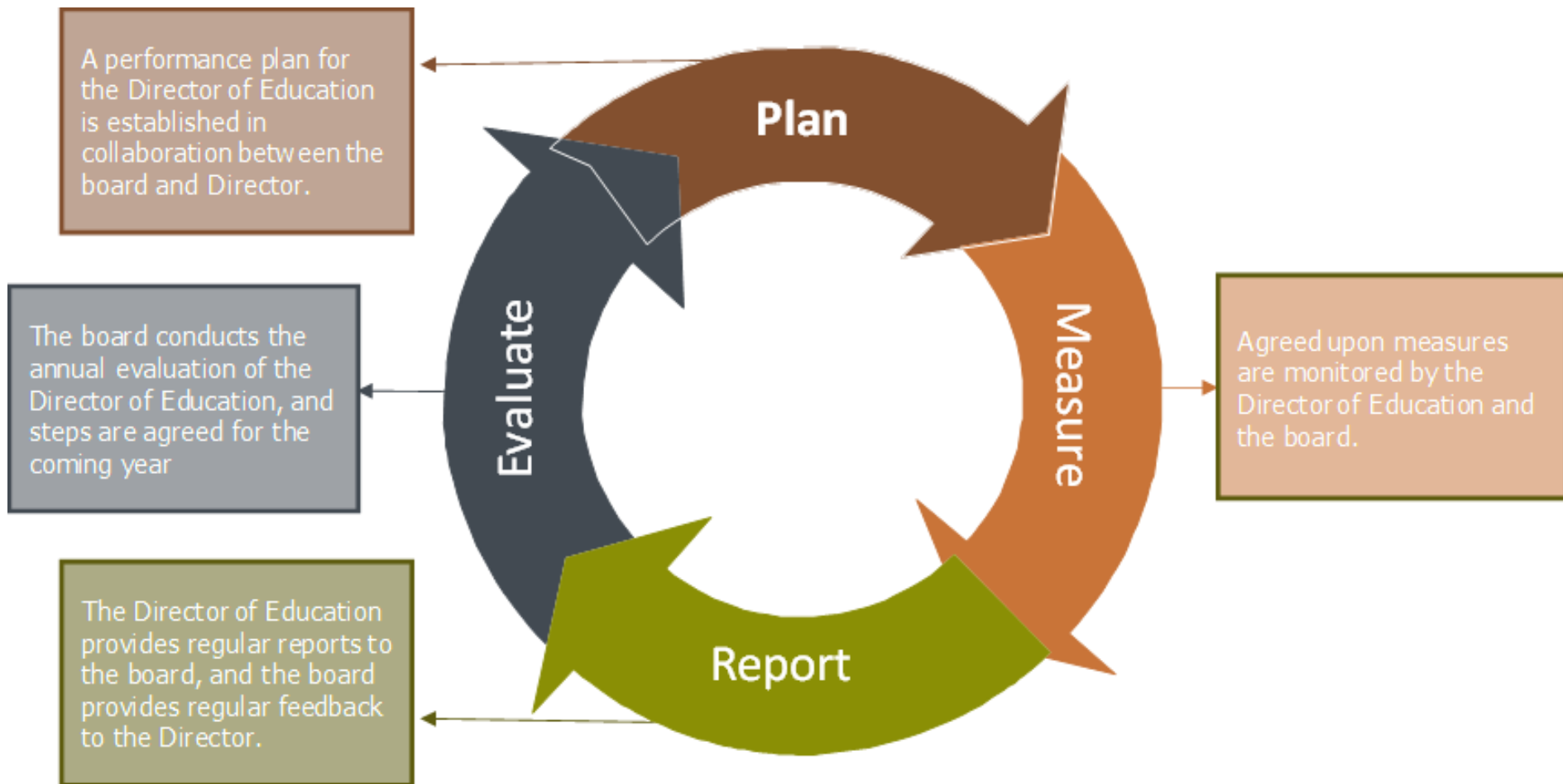
Governance & People: Section 4



attitude
ability
People → skill
knowledge
potential

Governance & People

- Governance & HR Committee
- Board – Director of Education Relationship
- People Beyond the Director
- Effective Board Functioning and Culture: Meetings
- Evaluating the Board, Board Member
- Key Questions







Obtuse
Closed
Negative
Tearing Down
Off Topic
Micro



Clear and Direct
Open
Positive
Building
On Topic
Strategic

Questions, Comments, Suggestions, Responses



Let's Talk



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