

**Saskatchewan School Boards Association
Executive Meeting Minutes
October 20 & 21, 2022**

Executive Members:

Present – Dr. Davidson, Mr. Bachmann, Ms. Banks, Mr. Favel, Ms. Gradin, Ms. Greyeyes, Mr. Niezgoda, Ms. Perreault, Ms. Smith-Windsor.

Association Staff: Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Vu, Ms. Welke (Oct 20).

1. Call to Order

Vice President Smith-Windsor called the meeting to order on Thursday October 20, 2022 at 9:00 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

22.10.01 BANKS: That the Executive approved the agenda as amended. CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with Saskatchewan High School Athletics Association, University of Regina, Faculty of Education, Minister of Education.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

October 20, 2022 – 9:45-11:15 a.m.

22.10.02 BANKS: That the Executive move into closed session. CD

22.10.03 BANKS: That the Executive move into open session. CD

October 21, 2022 - 3:38 – 4:22 p.m.

22.10.04 BANKS: That the Executive move into closed session. CD

22.10.05 BANKS: That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 September 15, 2022

22.10.06 FAVEL: That the minutes of September 15, 2022 be approved as amended. CD

8. Business Arising from Minutes none

9. Discussion Items

9.1 Social Passing Kids

The Executive discussed social passing kids in school. During the pandemic kids were being passed to the next grade even if they didn't attend school. There needs to be consideration toward readiness of kids to move to next grade. Follow up with the Universities to see what research is being done on this.

9.2 Curriculum Renewal

An update was provided to the Executive advising the feedback on career education has been forwarded to the to the Curriculum Advisory Committee. Additional feedback will be required on graduation and will be discussed at the December Executive meeting.

9.3 Saskatchewan Distance Learning Program

The Executive discussed the announcement made by the government regarding the Saskatchewan Distance Learning Program. More conversation will be needed as there was not foreshadowing of this announcement. Further discussion with the Minister of Education is needed.

9.4 Independent Schools

The Executive discussed the issue of Independent Schools. The Resolutions and Policy Development has met and discussed affiliate members. They have identified strengths, weaknesses, opportunities, and threats/risks. There will be meeting again in December will be preparing a discussion guide for the Executive.

9.5 Doodle Poll – turnaround time

The Executive discussed the turn around time for Doodle Polls. It was encouraged that the Executive complete the doodle poll in a timely manner.

10. Decision Items

10.1 SSBA Feedback on Draft Provincial Education Plan

The Executive reviewed and discussed the briefing note with respect to SSBA feedback on the draft Provincial Education Plan.

22.10.07 FAVEL: That the Executive approve the proposed feedback for submission to the Ministry subject to minor edits and final approval via email from the Executive by October 27, 2022. CD

10.2 Executive Policy Review Committee Updated Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the updated Terms of Reference for the Executive Policy Review Committee.

22.10.08 PERREAULT: That the Executive approve the proposed updates to the Terms of Reference for the Executive Policy Handbook Review Committee. CD

10.3 Enterprise Risk Management (ERM) Report 2022

The Executive reviewed and discussed the briefing note with respect to the 2022 Enterprise Risk Management report. The report includes two new risks – Reduced Autonomy of School Board and Executive and Committee Members compensation.

22.10.09 BANKS: That the Executive receive and file the Enterprise Risk Management report. CD

10.4 SSBA Compensation Review Final Report - Staff

The Executive reviewed and discussed the briefing note with respect to the final report for the SSBA Staff compensation review.

- 22.10.10 NIEZGODA: That the Executive approve the 2022 SSBA Compensation Review final report with the exception of the Market review which will continue to be conducted on a three (3) year cycle. CD**

10.5 Trustee Remuneration Review Final Report

The Executive reviewed and discussed the briefing note with respect to the Trustee remuneration report.

- 22.10.11 SMITH-WINDSOR: That the Executive approve the Trustee Remuneration Report for distribution to the membership. CD**

10.6 SSBA Employee Benefit Plan Annual Report

The Executive reviewed and discussed the briefing note with respect to the SSBA Employee Benefit Plan Annual Report. The report will be presented to the AGM by the Employee Benefit Plan Advisory Committee.

- 22.10.12 BACHMANN: That the Executive approve the Employee Benefit Plan Annual Report and present it at the 2022 Annual General Meeting. CD**

10.7 SSBA HR Policy Review

The Executive reviewed and discussed the briefing note with respect to the SSBA HR Policy review for policies 1 through 6.

- 22.10.13 BANKS: That the Executive approve HR Policies 1 through 6 as recommended by the Executive Committee. CD**

10.8 Director of Education – Role Expectations and Quality Indicators Report WAG

The Executive reviewed and discussed the briefing note with respect to the Director of Education – Role Expectations and Quality Indicators Report from the working advisory group.

- 22.10.14 SMITH-WINDSOR: That the Executive provide feedback and approve in principle the Director of Education – Role Expectations and Quality Indicators Report and Director of Education REs and QIs with**

Embedded Faith Leadership – Appendix B.

CD

10.9 General Insurance Annual Report

The Executive reviewed and discussed the briefing note with respect to the General Insurance Annual Report. The report will be presented to the AGM.

22.10.15 GRADIN: That the Executive approve the General Insurance Plan Report and present it at the 2022 Annual General Meeting.

CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the Work Plan for 2022. The Executive Development Plan will be added.

22.10.16 BANKS: That the Executive approve the amendments to the Work Plan.

CD

11.2 SSBA Strategic Plan Report – no report

12. Reports from President and Administration

12.1 President’s Report

The President provided updates from the meetings with the Minister of Government Relations, the Canadian School Boards Association (CSBA), the Committee on Class Size and Composition, the Provincial Education Council, and Board Chairs Council. He noted recent media and correspondence as well.

22.10.17 FAVEL: That the Executive receive and file the President’s Report.

CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related the SSBA Strategic Plan, regular meetings with the Ministry and Deputy Minister of Education, as well as with the Executive Directors of SASBO, STF and LEADS, the Canadian School Boards Association, Bargaining and connectivity. He also provided an update on the Legal Services and Strategic HR.

22.10.18 FAVEL: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications and Strategic Services

The Executive reviewed the update with respect to recent activity, communications and media requests, services, and advocacy.

22.10.19 BANKS: That the Executive receive and file the Communications and Strategic Services Report. CD

12.4 Board Development Services

Ted Amendt provided the Executive with an update with respect to Fall Assembly Agenda.

22.10.20 GREYEYES: That the Executive receive and file the Board Development Services. CD

12.5 Corporate Services Report – no report

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

22.10.21 BANKS: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of September 14 and October 19, 2022. Election Buddy training for AGM will be on November 10, 2022.

22.10.22 BANKS: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources Committee regarding their meetings of May 6, 12, June 9, August 9, 18 and September 26, 2022.

22.10.23 BACHMANN: That the Executive receive and file the Executive Human Resources Committee report. CD

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meeting of October 18, 2022.

22.10.24 GREYEYES: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding their meeting of October 6, 2022.

22.10.25 SMITH-WINDSOR: That the Executive receive and file the Audit and Investment Committee Report. CD

14.5 General Insurance Plan Committee Report

An update was provided regarding the General Insurance Plan annual report which will be presented at the Annual General Assembly.

22.10.26 NIEZGODA: That the Executive receive and file the General Insurance Committee Report. CD

14.5.1 Cyber Insurance Working Advisory Group

Next Meeting is November 30. Adam Hicks has been appointed to the committee.

14.6 Executive Policy Handbook Review Committee Report

An update was provided from the Executive Policy Handbook Review Committee regarding their meeting of October 4, 2022.

22.10.27 PERREAULT: That the Executive receive and file the Executive Policy Handbook Review Committee Report. CD

14.7 EBP Advisory Committee

An update was provided from the Employee Benefit Plan Advisory Committee regarding their meeting of October 4, 2022.

22.10.28 NIEZGODA: That the Executive receive and file the Employee Benefit Plan Advisory Committee Report CD

14.8 Provincial Bargaining Committee

An update was provided to the Executive regarding provincial grievances that have been withdrawn and there could be issues for centralized staff if employed by Crown Corporation.

22.10.29 BANKS: That the Executive receive and file the Provincial Bargaining Committee Report. CD

14.9 The Code of Ethics Committee – no report.

14.10 Executive Compensation Committee – next meeting October 26, 2022

15. Presentations/Activity

The Executive received a presentation from George Rathwell regarding the Executive and Executive Director Evaluations. (Closed Session)

16. Delegations

16.1 Saskatchewan High School Athletics Association

The Executive met with the Saskatchewan High School Athletics Association Executive Director Dave Sandomirsky and Dr. Karen Chad from the University of Saskatchewan. They provided the Executive presentation regarding Covid and the effect on High School Sport.

Topics of shared interest that were raised or discussed included: Equity, Diversity and Inclusion, Changes to their Bylaws, and concussion protocols.

16.2 University of Regina – Faculty of Education

The Executive met with Dr. Michael Cappello, Associate Dean, Student Services and Undergraduate Programs. Topics of shared interest that were raised or discussed included: School Board elections, Anti racism, teacher development; French and Indigenous languages, and the Educational Assistant program.

16.3 Minister of Education

The Executive met with the Minister of Education Dustin Duncan and Chief of Staff, Mitch Graw.

Topics of shared interest that were raised or discussed included: funding of the Provincial Education Plan, Class size and composition, online learning, operational reserves, policy and governance regarding Independent Schools, recruitment and retention of teachers in the North, supports for teachers and Teacher Education in the North, Praxis Economic Impact Study, collaboration and engagement,

17. Information Items

- 17.1 2022 & 2023 Association Events Calendar
- 17.2 Committee List
- 17.3 Indigenous Council Update
- 17.4 Cybersecurity Awareness Training

18. Identification of future agenda items

The Executive reviewed the future agenda items.

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The Executive reviewed the September Executive Evaluation. The link for the October Evaluation form was provided to the Executive.

Adjournment

President Davidson adjourned the meeting at 4:24 p.m. on October 21, 2022.

22.10.30 BANKS: That the meeting be adjourned.



Executive Director



President