THIS EMAIL IS SENT ON BEHALF OF THE RESOLUTIONS AND POLICY DEVELOPMENT COMMITTEE TO BOARD CHAIRS, DIRECTORS AND CHIEF FINANCIAL OFFICERS

PROPOSED RESOLUTIONS PACKAGE – 2016 SPRING ASSEMBLY

<u>PLEASE PROVIDE A COPY OF THIS MEMORANDUM AND THE ATTACHMENTS TO ALL OF YOUR BOARD MEMBERS</u>

Please find attached:

1.   The package of *"Proposed Resolutions"* to be presented by the Resolutions and Policy Development Committee at the Association's Spring Assembly on April 15, 2016. Each resolution has been categorized according to the Association Position Statement to which it relates.

2.   *Position Statements*.

3.   *Rules of Procedure* – [Please note that Sections 5 and 6 of Bylaw No. 12 deal with provisions relating to submission of resolutions after the deadline that has now passed, and with the presentation of additional resolutions from the floor].

PLEASE NOTE: Accredited <u>delegates</u> are also reminded that they <u>must be in attendance when a vote is taken</u> in order for their ballot to be cast. The bylaws do not allow voting by proxy.

- If an accredited delegate does not attend the AGM or unexpectedly must leave the AGM, the Chair or other authorized board member or official should speak to Krista Lenius to have the votes of the absent delegate reallocated to another board delegate(s). Please try to do this in advance of the start of the Resolutions portion of the AGM to avoid a delay in the proceedings.

Please also note that at 2016 Spring Assembly we will take the opportunity to pilot electronic voting as an unofficial vote count, while still utilizing our traditional counting method for the official vote count. More information will be forthcoming on that prior to Spring Assembly. Voting delegates will need to have an electronic device present at Spring Assembly to receive an email to cast their electronic vote. The device will need to be able to receive the email for the address you submit to us in the attached ballot information. Beyond that, no new or additional information is required from boards for that process.