

**Saskatchewan School Boards Association  
Executive Meeting Minutes  
May 20 & 21, 2021**

**Executive Members:**

Present – Dr. Davidson, Ms. Banks, Mr. Favel, Ms. Gradin, Ms. Greyeyes, Ms. Kotylak, Mr. Niezgod, Ms. Perreault, Ms. Smith-Windsor.

**Association Staff:** Mr. McKee, Dr. Amendt, Ms. Hanwell, Ms. Lenius, Mr. McNaughton (May 20), Ms. Welke.

**1. Call to Order**

Vice President Smith-Windsor called the meeting to order on Thursday May 20, 2021 at 9:40 a.m.

**2. Moment of Reflection**

**3. Additions/Changes/Approval of Agenda**

**21.05.01 BANKS: That the Executive approved the agenda as circulated. CD**

**4. Review/Discuss Delegation(s) Preparation –**

The Executive prepared for their discussions with the Executive Director, President and President-Elect from LEADS.

**5. Declaration of Conflict of Interest – no conflicts declared**

**6. In-Camera Session –**

**May 20, 2021 9:43 – 10:05 a.m.**

**21.05.02 BANKS: That the Executive move into closed session. CD**

**21.05.03 BANKS: That the Executive move into open session. CD**

**May 21, 2021 10:00 – 10:45**

**21.05.04 KOTYLAK: That the Executive move into closed session. CD**

**21.05.05 SMITH-WINDSOR: That the Executive move into open session. CD**

**7. Adoption of Minutes of the Previous Meeting**

**21.05.06 PERREAULT: That the minutes of April 14, 2021 be approved as circulated. CD**

**8. Business Arising from Minutes** – no business arising from the minutes.

**9. Discussion Items**

**9.1 Provincial School Community Council (SCC) Website**

The Executive discussed creating an online resource to house the updated SCC Handbook information as well as a variety of materials to support provincial SCCs. Further information will be provided to the Executive respect to financial implications.

**9.2 Enterprise Risk Management (ERM) Maturity Assessment**

The Executive discussed Enterprise Risk Management Self-Assessment and Reporting Model. The document will be sent to the Executive early June to be completed and returned to Jeff McNaughton. Results will be shared with the consultant conducting the Executive self-evaluations.

**9.3 Comprehensive Services Review (CSR) update**

The Executive discussed the Comprehensive Services Review (CSR). An RFP for the 2021 CSR was completed and the committee selecting Objective Pro from Calgary Alberta to carry out the survey. The survey will be conducted through the spring and summer with the final report completed in the fall, prior to AGM.

**9.4 Executive Policy Handbook Review Committee – Policy 10 Executive Relations with Sections – Review with Executive**

The Executive discussed Policy 10 – Executive Relations with Sections. The Executive Policy Handbook Review committee requested feedback from the Executive on the policy. The committee would like to arrange a meeting to discuss with the Executive Directors and Presidents of sections. Follow-up with the Executive will be forthcoming with recommendations for review and discussion.

### **9.5 Legal Issues stemming from pandemic**

The Executive discussed the legal issues stemming from the pandemic which included Rapid testing and Vaccinations in Schools.

### **9.6 Re-engagement strategy for students**

The Executive discussed creating a re-engagement strategy for students for the fall. There needs to be multiple engagement levels which may include community and service organizations, personal connections between teachers and families, home visits. A communication campaign is being created.

### **9.7 Citizenship Education**

The Executive discussed Judge David Arnott's presentation on Citizenship Education and next steps. This work fits with the Strategic Plan.

## **10. Decision Items**

### **10.1 SSBA Code of Ethics Review Working Advisory Group (WAG)**

The Executive reviewed and discussed the SSBA Code of Ethics. The Resolutions and Policy Development Committee has observed that there is no review process for the SSBA Code of Ethics and recommends that a Working Advisory Group be created for the review.

**21.05.07 FAVEL: That the Executive approve the SSBA Code of Ethics Review WAG and the Terms of Reference. CD**

### **10.2 SSBA Own Insurance**

The Executive reviewed and discussed the briefing note with respect to the SSBA own Insurance. This will provide consistency with brokers for both the GIP and the SSBA own insurance plan.

**21.05.08 GRADIN: That the Executive approve AON to become the insurance broker for the SSBA own insurance and be included in the GIP RFP for insurance as a separate entity outside the GIP plan in the future.**

**CD**

### **10.3 2021 SSBA General Insurance Plan (GIP) Excess Capital Distribution**

The Executive reviewed and discussed the briefing note with respect to the distribution of the 2021 GIP Excess Capital.

**21.05.09 GRADIN: That the Executive approve the distribution of excess capital to eligible SSBA General Insurance Plan participants according to the previously approved excess Capital 5 year Distribution plan.**

**CD**

**21.05.10 NIEZGODA: That the Executive approve that the Excess Capital distribution process be limited to cash payments only.**

**CD**

### **10.4 Approval of 2022 SSBA Budget**

The Executive reviewed and discussed the briefing note with respect to the draft 2022 SSBA Budget.

**21.05.11 SMITH-WINDSOR: That the Executive approve the 2022 SSBA Budget with the endorsed options for distribution to membership.**

**CD**

### **10.5 Rural and Remote Internet Access Working Group**

The Executive reviewed and discussed the briefing note with respect to the work of the Rural and Remote Internet Access Working Group.

**21.05.12 SMITH-WINDSOR: That the Executive approve the signing of the Memorandum of Understanding with SARM.**

**CD**

## **11. Strategic Plan and Work Plan Progress**

### **11.1 Executive Work Plan**

The Executive reviewed the 2021 work plan. A schedule will be developed to add additional items ongoing events.

### **11.2 SSBA Strategic Plan Report – May**

The Executive reviewed the SSBA Strategic Plan Report for May.

**21.05.13 GRADIN: That the Executive receive and file the SSBA Strategic Plan Report for May. CD**

## **12. Reports from President and Administration**

### **12.1 President's Report**

The President provided an update on the SSBA outreach with member boards related to our strategic priorities and the 2022 budget planning. He also provided updates from the meetings with the Education Response Planning Team (RPT), the Business Response Planning Team related to Graduation Guidelines, the Canadian School Boards Association (CSBA), the Committee on Class Size and Composition, the Catholic Section, the Education Council, Board Chair Council and participation in seminars related to Mental Health and Wellbeing and student re-engagement. He noted recent media and correspondence as well.

**21.05.14 KOTYLAK: That the Executive receive and file the President's Report. CD**

### **12.2 Executive Director's Report**

The Executive Director's report highlighted recent activity related the Response Planning Team and Corporate Services Sub-committee, regular meetings with the Ministry and Deputy Minister of Education, as well as with the Executive Directors of SASBO, STF and LEADS. He also provided highlights from recent meetings or updates from the CSBA, SUMA and SARM.

**21.05.15 GREYEYES: That the Executive receive and file the Executive Director's Report. CD**

### **12.3 Communications Services**

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

**21.05.16 BANKS: That the Executive receive and file the Communications Services Report. CD**

#### **12.4 Board Development Services – First Nations and Metis Education Report**

Ted Amendt provided the Executive with an update with respect to the Indigenous Education Responsibility Framework Committee, Indigenous Council Support and Indigenous Education Position Statement for January – May 2021.

**21.05.17 FAVEL: That the Executive receive and file the Board Development Services – First Nations and Metis Education Report. CD**

#### **12.5 Corporate Services Report**

Georgia Hanwell provided the Executive with an update on the financial reporting for January – March 2021.

**21.05.18 GRADIN: That the Executive receive and file the Corporate Services Report. CD**

#### **13. Executive Members' Reports**

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

**21.05.19 BANKS: That the Executive receive and file the Executive Members' Reports. CD**

## **14. Committee Reports**

### **14.1 Resolutions and Policy Development Committee**

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of April 1, 2021.

**21.05.20 BANKS: That the Executive receive and file the Resolutions and Policy Development Committee report. CD**

**14.2 Executive Human Resources (HR) Committee Report – no report**

**14.3 Board Development Committee Report - no report**

**14.4 Audit and Investment Committee Report – no report**

**14.5 General Insurance Plan Committee Report – no report**

An update was provided from the General Insurance Plan Committee regarding their meeting of April 20, 2021.

**21.05.21 GREYEVES: That the Executive receive and file the General Insurance Plan Committee report. CD**

**14.6 Executive Policy Handbook Review Committee Report**

An update was provided from the Executive Policy Handbook Review Committee regarding their meeting of April 1, 2021.

**21.05.22 FAVEL: That the Executive receive and file the Executive Policy Handbook Review Committee report. CD**

#### **14.7 EBP Advisory Committee**

An update was provided from the EBP Advisory Committee regarding their meeting of May 4, 2021.

**21.05.23 GREY EYES: That the Executive receive and file the EBP Advisory Committee report. CD**

#### **14.8 Indigenous Education Responsibility Committee**

An update was provided from the Indigenous Education Responsibility Committee regarding their meeting of April 30, 2021.

**21.05.24 BANKS: That the Executive receive and file the Indigenous Education Responsibility Committee report. CD**

#### **14.9 Provincial Bargaining Committee – no report**

#### **15. Presentations/Activity – no presentations**

#### **16. Delegations**

#### **16.1 LEADS**

The Executive met with the Executive Director Ben Grebinski, President Quintin Robertson and President Elect Kevin Garinger from LEADS. They provided the Executive with an update on LEADS initiatives, and its licensing, accreditation and regulatory role.

Topics of shared interest that were raised or discussed included: partnerships and collaboration, board/director relations training and professional development, SSBA services, First Nations and Metis Education, and leadership development.

#### **17. Information Items**

- 17.1 2021 Association Events Calendar
- 17.2 Committee List
- 17.3 SSBA Executive Composition, Membership Fees and Voting Review WAG
- 17.4 Update on the Theodore Case Supreme Court Decision
- 17.5 Employee Safety Perception Survey



**18. Identification of future agenda items:**

- 18.1 Provincial budget
- 18.2 PreK readiness
- 18.3 Education property tax mill rate setting – collaboration with school boards and government
- 18.4 Accessing Federal funding
- 18.5 Mental health opportunities – BCC
- 18.6 SSBA Building
- 18.7 COVID 19 Planning
- 18.8 Provincial Education Plan
- 18.9 Policy Manual
- 18.10 Committees and External people
- 18.11 Operational Reserves – SASBO
- 18.12 Funding of distance learning schools
- 18.13 Social Passing kids
- 18.14 Research different programs for Executive packages
- 18.15 Conditionality of funding – supports for learning
- 18.16 Executive sponsored resolution – pool of funds for legal costs
- 18.17 Executive Indemnity Committee
- 18.18 Audited Financial Statements
- 18.19 Feedback on WAG – Associate membership in SSBA
- 18.20 Research on Executive Package programs
- 18.21 Policy 10 discussion
- 18.22 Provincial Education Plan

**19. Upcoming Events**

Information regarding upcoming events was provided to the Executive.

**20. Meeting Evaluation**

The Executive reviewed the April Executive Evaluation. The link for the May evaluation form was provided to the Executive.

**Adjournment**

President Davidson adjourned the meeting at 3:30 p.m. on May 21, 2021.

**21.05.25 GREYEYES: That the meeting be adjourned.**



Executive Director



President