

**Saskatchewan School Boards Association
Executive Meeting Minutes
May 18 & 19, 2023**

Executive Members:

Present – Ms. Smith-Windsor, Mr. Bachmann, Ms. Banks, Ms. Gradin, Ms. Greyeyes, Mr. Niezgod, Ms. Perreault.

Association Staff: Mr. McKee, Dr. Amendt, Ms. Horejda (May 18), Ms. Lenius, Ms. Vu, Ms. Welke.

Regrets: Mr. Favel, Mr. McNaughton

1. Call to Order

President Smith-Windsor called the meeting to order on Thursday May 18, 2023, at 9:03 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

23.05.01 BACHMANN: That the Executive approved the agenda as amended.
CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with the Auditor and LEADS

4.1 VIRTUS GROUP - AUDITOR

The Executive met with the Auditor Sheila Filion from Virtus Group. She gave an overview of the audit that had already been presented in detail to the SSBA Audit and Investment Committee and took questions from the Executive. As per standard process and due diligence, the Executive also went in-camera with the Auditor for discussion. The Auditors presented a clean audit and the SSBA 2022 Annual Report and Audited Financial Statements were approved for distribution to the membership.

4.2 LEADS

The Executive met with LEADS Executive Director, Ben Grebinski, President, Jason Young, and President Elect, Ward Strueby. They provided a quick overview of LEADS, organizational structure, membership update and key initiatives this year. They recognized the partnership with SSBA, including appreciation for the good working relationship, including committee work and working advisory groups. Topics of shared interest that were also raised or discussed included: the Provincial Education Plan, Rural Congress, Mental Health Symposium, partnerships,

Indigenous Education Responsibility Framework, communication and shared advocacy opportunities, local autonomy, provincial budget, Cyber Risk WAG, strategic planning opportunities for boards and LEADS members, inclusion (EDIA) policy and professional development, development of future LEADS members, diversity, and learning development opportunities.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

(May 18, 2023 – 11:16 – 11:40 a.m.) Auditor

23.05.02 BANKS: That the Executive move into closed session. CD

23.05.03 BANKS: That the Executive move into open session. CD

(May 18, 2023 – 3:45 – 4:05 p.m.)

23.05.04 BANKS: That the Executive move into closed session. CD

23.05.05 BANKS: That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 April 3 & 4, 2023

23.05.06 NIEZGODA: That the minutes of April 3 & 4, 2023 be approved as circulated. CD

8. Business Arising from Minutes – arrange an informal meeting with the new Dean of Education at the University of Saskatchewan

9. Discussion Items

9.1 Curriculum Renewal

The committee will meet in May to discuss the feedback received on graduation. Recommendations will be provided to the Minister after the meeting.

9.2 Executive Feedback in review of Position Statement 3.1 – Education Finance

The Executive reviewed Position Statement 3.1 – Education Finance and provided their feedback as part of the review of this position statement. The Resolutions and Policy Development committee will review the feedback provided by boards and the Executive at their August meeting.

10. Decision Items

10.1 2023 Annual General Meeting Guests

The Executive reviewed and discussed the briefing note with respect to the 2023 Annual General meeting guests.

23.05.07 BACHMANN: That the Executive approve the 2023 AGM guest invitation list provided. CD

10.2 SSBA Code of Conduct Policy Advisory

The Executive reviewed and discussed the new SSBA Code of Conduct Policy as presented.

23.05.08 BANKS: That the Executive approve the SSBA Code of Conduct Policy as modified. CD

10.3 Executive Sponsored Resolutions – Development of a SCC Position Statement

The Executive reviewed and discussed the briefing note with respect to Executive sponsored resolution for the development of a SCC Position Statement.

23.05.09 BACHMANN: That the Executive approve sponsoring the resolution for the development of the SCC Position Statement. CD

10.4 SSBA Affiliate Membership Consultation 2023 – Summary of Responses

The Executive reviewed and discussed the briefing note with respect to feedback received to the received from boards and affiliate members.

23.05.10 BANKS: That the Executive approve the SSBA Affiliate Membership Consultation 2023-Summary of Responses report. CD

10.5 Executive Compensation

The Executive reviewed and discussed the briefing note with respect to the recommended changes to the Executive and Committee Member Compensation effective July 1, 2023.

- 23.05.11 GREYEYES: That the Executive approve the recommended changes to Executive and Committee Members Compensation, effective July 1, 2023. CD**

10.6 Executive Compensation Committee

The Executive reviewed and discussed the briefing note with respect to the annual review of the compensation rates and the Executive Compensation Committee being dissolved.

- 23.05.12 BANKS: That the review of compensation rates be completed on an annual basis by the Executive as a whole, alternating between expense reimbursements and time compensation. CD**
- 23.05.13 BANKS: That the Executive Compensation Committee is dissolved and becomes an ad hoc working group to provide support to the Executive when required. CD**

10.7 SSBA 2022 Audited Financial Statements

The Executive reviewed and discussed with the Auditor the briefing note with respect to the 2022 SSBA Financial Statements.

- 23.05.14 NIEZGODA: That the Executive approve the 2022 SSBA Financial Statements as presented. CD**

10.8 2022 Audited Specific Land Claims Financial Statements

The Executive reviewed and discussed with the Auditor the briefing note with respect to the 2022 Audited Specific Land Claims Financial Statements.

- 23.05.15 PERREAULT: That the Executive approve the 2022 Specific Land Claims Fund Financial Statements as presented. CD**

10.9 2022 Annual Report

The Executive reviewed and discussed the briefing note with respect to the 2022 Annual Report. The Auditors will review the Annual Report and then it will be distributed to the membership.

**23.05.16 BACHMANN: That the Executive approve the 2022 Annual Report
CD**

10.10 Audit and Investment Committee Chair Reappointment

The Executive reviewed and discussed the briefing note with respect to the reappointment of Mr. Phil Benson as the external chair of the Audit and Investment Committee.

**23.05.17 GRADIN: The Executive appoints Mr. Phil Benson as the external Chair
for the Audit and Investment Committee for the September 1, 2023 – August
21, 2024 year. CD**

10.11 Financial Policy – Budget

The Executive reviewed and discussed the briefing note with respect to the Financial Policy 2.2. Budget and distribution of the budget to the membership.

**23.05.18 GRADIN: That the Executive approve the revision to the Financial Policy
2.2 Budget. CD**

10.12 2024 Budget

The Executive reviewed and discussed the briefing note with respect to the 2024 SSBA Budget.

**23.05.19 BANKS: That the Executive approve the 2024 SSBA Budget (deficit of
\$90,000) with the endorsed options for distribution to the membership.
CD**

10.13 Leave of Absence

The Executive discussed the leave of absence request submitted by Vice President Davidson for the period of May 18 to June 8, 2023.

**23.05.20 GREYEVES: That the Executive approve the leave of absence of Vice
President Shawn Davidson from May 18 to June 8, 2023. CD**

11.1 Executive Work Plan

The Executive reviewed the Executive work plan for 2023.

11.2 SSBA Strategic Plan Report

23.05.21 PERREAULT: That the Executive receive and file the SSBA Strategic Plan Report – May. CD

12. Reports from President and Administration

12.1 President’s Report

The President provided updates related to recent correspondence, media relations, provincial and federal legislation, recent research and reports, budget advocacy and letter received to commence Provincial Bargaining. She also provided updates from the SUMA convention, LEADS conference, SASBO conference and STF Spring Council, Canadian School Boards Association (CSBA), Provincial Curriculum Advisory Committee, Government Trustee Bargaining Committee, the Canadian School Mental Health Leadership Network, Operational Reserves Committees, as well as conversation/meeting with the Chair of the Public Section.

23.05.22 BACHMANN: That the Executive receive and file the President’s Report. CD

12.2 Executive Director’s Report

The Executive Director’s report highlighted recent activity related to the SSBA Strategic Plan, upcoming engagement meetings with member boards, provincial assessment project, Employee Relations Board, CSBA, Saskatchewan Broadband Action Committee, as well as conversations with both Public and Catholic Sections. Regular meetings continue with the Ministry and new Deputy Minister of Education as well as with the Executive Directors of SASBO, STF and LEADS.

23.05.23 BANKS: That the Executive receive and file the Executive Director’s Report. CD

12.3 Communications and Strategic Services

The Executive reviewed the briefing note from Communications and Strategic Services with an update with respect to recent activity, communications, and media requests.

23.05.24 BACHMANN: That the Executive receive and file the Communications and Strategic Services Report. CD

12.4 SSBA Indigenous Education Services Report

The Executive reviewed the briefing note from Indigenous Education Services with respect to highlights from January 2023 to May 2023.

23.05.25 PERREAULT: That the Executive receive and file the Indigenous Education Services Report. CD

12.5 Corporate Services Report

The Executive reviewed the briefing note from Corporate Services and financial for January, February and March 2023.

23.05.26 BANKS: That the Executive receive and file the Corporate Services Report. CD

13. Executive Members' Reports

13.1 Vice-President

Vice-President Davidson joined the meeting on May 18, 2023, to provide an update to the Executive from the Class Size and Composition Committee.

13.2 Catholic Constituency

13.3 Central Constituency

13.4 Conseil scolaire fransaskois Constituency

13.5 Indigenous Constituency

13.6 Northern Constituency

13.7 Southern Constituency

13.8 Urban Public Constituency

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

23.05.27 GREYEYES: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of May 4, 2023

23.05.28 BACHMANN: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report – no report

14.3 Board Development Committee Report – no report

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding their meetings of March 23, 2023 and May 4, 2023.

23.05.29 GREYEYES: That the Executive receive and file the Audit and Investment Committee report. CD

14.5 General Insurance Plan Committee Report

A report was provided from the General Insurance Plan Committee regarding their meeting on April 8, 2023, and the committee Terms of Reference.

- 23.05.30 NIEZGODA: That the Executive receive and file the General Insurance Plan Committee Report and the General Insurance Committee Terms of Reference. CD**

14.5.1 Cyber Insurance Working Advisory Group

A report was provided from the Cyber Risk Working Advisory Committee regarding their meeting on April 28, 2023.

- 23.05.31 GREYEYES: That the Executive receive and file the Cyber Risk WAG report. CD**

- 23.05.32 GREYEYES: That the Executive receive and file the Cyber Risk WAG Communications Update. CD**

14.6 Executive Policy Review Committee Report – no report

14.7 EBP Advisory Committee

A report was provided from the Employee Benefits Plan Advisory Committee regarding their meeting of May 2, 2023.

- 23.05.33 PERREAULT: That the Executive receive and file the Employee Benefits Plan Advisory Committee report. CD**

14.8 Provincial Bargaining Committee – no report

14.9 Executive Compensation Committee – no report

15. Presentations/Activity – no presentations

16. Information Items

- 16.1 2023 Association Event Calendar
- 16.2 Committee List and Executive Liaison List
- 16.3 SSBA Code of Conduct Policy Advisory Working Advisory Group
- 16.4 SSBA Board Development Services Review

- 16.5 SSBA Indigenous Education Services Review
- 16.6 2023 Spring Assembly Evaluation
- 16.7. SSBA Indigenous Council Update
- 16.8 SSBA Spring Assembly – Networking Groups summary Notes
- 16.9 SSBA Vision 2025 Renewal Update and Survey

17. Identification of future agenda items

The Executive reviewed the future agenda items.

18. Meeting Evaluation

The Executive reviewed the Evaluation from the April meeting. The link for the May Evaluation form was provided to the Executive.

Adjournment

President Smith-Windsor adjourned the meeting at 2:50 p.m. on May 19, 2023.

23.05.34 GREYEYES: That the meeting be adjourned.



Executive Director



President