

**Saskatchewan School Boards Association
Executive Meeting Minutes
March 3 & 4, 2022**

Executive Members:

Present – Dr. Davidson, Mr. Bachmann, Ms. Banks, Mr. Favel, Ms. Gradin, Mr. Niezgoda, Ms. Perreault, Ms. Smith-Windsor. **Regrets:** Ms. Greyeyes

Association Staff: Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Vu, Ms. Welke.

1. Call to Order

President Davidson called the meeting to order on Thursday March 3, 2022 at 9:30 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

22.03.01 FAVEL: That the Executive approved the agenda as circulated. CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with Opposition Critic, SPTRB and Prairie Valley SD regarding Education Service Agreements and Tuition Arrears.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

22.03.02 BANKS: That the Executive move into closed session. CD

22.03.03 BANKS: That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 January 20 & 21, 2022

22.03.04 PERREAULT: That the minutes of January 21 & 22, 2022 be approved as circulated. CD

8. Business Arising from Minutes – none

9. Discussion Items – no discussion items

10. Decision Items

10.1 2022 CSBA Congress Budget

The Executive reviewed and discussed the briefing note with respect to the budget for the 2022 CSBA Congress.

22.03.05 BANKS: That the Executive authorize the SSBA to utilize unrestricted reserves to fund any potential loss incurred by the 2022 CBSA Congress.
CD

10.2 2022 Section Payments

The Executive reviewed and discussed the briefing note with respect to the annual allowance to the Public Section, Catholic Section and CEF.

22.03.06 SMITH-WINDSOR: That the Executive approve the annual allowance to the Public Section, Catholic Section and CEF as presented.
CD

10.3 Resolutions and Policy Development Committee Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Terms of Reference for the Resolutions and Policy Development Committee.

22.03.07 BACHMANN: That the Executive approve the Terms of Reference for the Resolutions and Policy Development Committee.
CD

10.4 SSBA Expense Report

The Executive reviewed and discussed the briefing note with respect to the SSBA Expense Report.

22.03.08 SMITH-WINDSOR: That the Executive end the limited distribution of the Executive and Senior Management Salaries and Travel Expense Report to the Board Chairs Council. CD

22.03.09 FAVEL: That the Executive approve the distribution of an annual SSBA Payee Disclosure Report to boards through Board Chairs Council starting with 2021. CD

10.5 Correction of the 2021 SSBA Membership Fees

The Executive reviewed and discussed the briefing note with respect to the 2021 Membership Fees. The projected enrolment figures for the allocation were used instead of the reported September enrolment figures.

22.03.10 PERREAULT: That the Executive approve the correction for the allocation of 2021 SSBA Membership Fees when issuing the 2023 Membership Fees. CD

10.6 Updated 2022 Strategic Plan

The Executive reviewed and discussed the briefing note with respect to the updates made to the 2022 Strategic Plan.

22.03.11 BANKS: That the Executive approve the updated SSBA Strategic Plan for 2022. CD

10.7 Draft 2023 Strategic Plan

The Executive reviewed and discussed the briefing note with respect to the draft 2023 Strategic Plan.

22.03.12 BACHMANN: That the Executive approve the Draft SSBA Strategic Plan for 2023. CD

10.8 Fulfillment of Resolutions 20-02 Guidelines for entering another area of politics

The Executive reviewed and discussed the briefing note with respect to resolution 20-02 for guidelines for entering another area of politics.

22.03.13 PERREAULT: That the Executive approve the sharing of the guidelines for entering another area of politics as per resolution 20-02. CD

10.9 SSBA Executive Guidelines for Social Media

The Executive reviewed and discussed the briefing note with respect to SSBA Executive guidelines for social media.

22.03.14 BANKS: That the Executive approve sharing the Executive guidelines for social media. CD

10.10 Board Engagement Plan Inclusive Education Position Statement

The Executive reviewed and discussed the briefing note with respect to a plan for board engagement on the proposed Inclusive Education Position Statement.

22.03.15 PERREAULT: That the Executive approve the plan for board engagement and feedback of the proposed Position Statement on Inclusive Education. CD

10.11 Diversity Definition

The Executive reviewed and discussed the briefing note with respect to the definition of Diversity.

22.03.16 BANKS: That the Executive approve the common definition of ‘diversity’ for distribution to all boards/school divisions for use to build their plans for addressing racism and discrimination. CD

10.12 Who Governs Us Who Governs the Lands

The Executive reviewed and discussed the briefing note with respect to the development of local government resources that support curriculum outcomes related to democracy, community and citizenship. The resource package is titled *Who Governs Us – Who Governs the Land?*

22.03.17 FAVEL: That the Executive approve the Who Governs Us? Who Governs the Land? An Educator’s Guide to *Local Government and Governance* document. CD

10.13 Audit and Investment Committee – Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the changes made to the Audit and Investment Committee Terms of Reference.

22.03.18 NIEZGODA: That the Executive approve the amendments to the Audit and Investment Committee Terms of Reference as presented. CD

10.14 2021 Reserves Allocation

The Executive reviewed and discussed the briefing note with respect to the 2021 allocations for the SSBA reserves.

22.03.19 NIEZGODA: That the Executive approve the 2021 allocations for the SSBA reserves as recommended. CD

10.15 Cyber Security Working Advisory Group

The Executive reviewed and discussed the briefing note with respect to

22.03.20 GRADIN: That the Executive approve the organization of a Cyber Risk Working Advisory Group to research and recommend a Cyber Risk mitigation strategy for the SSBA membership. CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the Work Plan for 2022.

11.2 SSBA Strategic Plan Report – March

The Executive reviewed the SSBA Strategic Plan Report for March.

22.03.21 BACHMAN: That the Executive receive and file the SSBA Strategic Plan Report for March. CD

12. Reports from President and Administration

12.1 President's Report

The President provided updates from the meetings with the Canadian School Boards Association (CSBA), the Minister of Education and Board Chairs Council and calls. He noted that they have begun meeting with local boards, presenting at the Trustee Academy and recent advocacy work, media relations and correspondence. The Vice-President provided a report that highlighted many meetings attended with the President along with updates from the Provincial Curriculum Advisory Committee, the Canadian School Mental Health Leadership Network, the Operational Reserves Range Committee and Restricted Reserves Working Group and the Director of Education Role Expectations and Quality Indicators WAG.

22.03.22 SMITH-WINDSOR: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related to the strategic plan, pandemic response and the Business Continuity Team, the Indigenous Responsibility Framework, meetings with the Ministry and Deputy Minister of Education, the Public and Catholic Sections, as well as with the Executive Directors of SASBO, STF and LEADS. He also provided highlights from recent meetings or updates from the CSBA, Heritage Canada and the provincial Internet Connectivity Committee.

22.03.23 PERREAULT: That the Executive receive and file the Executive Director's Report. CD

22.03.24 GRADIN: That the Executive receive and file the Legal Services and Strategic Human Resources Report. CD

12.3 Communications and Policy Support Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

22.03.25 GRADIN: That the Executive receive and file the Communications and Policy Support Services Report. CD

12.4 Corporate Services Report

Catherine Vu provided the Executive with an update with respect to recent activity and December Financials.

22.03.26 BANKS: That the Executive receive and file the Corporate Services Report. CD

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

22.03.27 PERREAULT: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of January 26, 2022 and the committee work plan for 2022.

22.03.28 BANKS: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources Committee regarding the Annual employee IPP ratings and the Organizational Culture Survey for 2021.

22.03.29 BANKS: That the Executive receive and file the Executive Human Resources Committee report. CD

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meeting of January 13, 2022.

22.03.30 NIEZGODA: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding their meeting of February 17, 2022.

22.03.31 PERREAULT: That the Executive receive and file the Audit and Investment Committee report. CD

14.5 General Insurance Plan Committee Report

An update was provided from the General Insurance Plan Committee regarding their meetings of December 14, 2021 and January 18, 2022.

22.03.32 PERREAULT: That the Executive receive and file the General Insurance Plan Committee report. CD

14.6 Executive Policy Handbook Review Committee Report – no report

14.7 EBP Advisory Committee

An updated was provided from the Employee Benefits Plan Advisory Committee regarding the Benefits Consultant Marketing outcome 2021.

22.03.33 BACHMANN: That the Executive receive and file the Employee Benefits Plan Advisory Committee report. CD

14.8 Indigenous Education Responsibility Committee – no report

14.9 Provincial Bargaining Committee – no report

14.10 CSBA Congress Planning Committee

An updated was provided from the CSBA Congress Planning Committee regarding their meeting held on January 26, 2022.

22.03.34 BANKS: That the Executive receive and file the CSBA Congress Planning Committee report. CD

15. Presentations/Activity

15.1 Risk Assessment Activity

Jeff McNaughton led a Risk Assessment Activity with the Executive using Kahoot to determine the likelihood and impact of the risks carried over to the March Executive meeting.

16. Delegations

16.1 Prairie Valley School Division

The Executive met with a delegation from Prairie Valley School Division that included Board Chair, Janet Kotylak, Vice-Chair Judy Bradley, Board Member Verne Barber and PVSD staff Dianne Ford and Ian Hanna. They presented and we discussed the issue of Education Service Agreements and Tuition Arrears.

16.2 Opposition Critic for Education

The Executive met with MLA and Opposition Critic for Education, Carla Beck. She shared her thanks to Boards and the SSBA for the local leadership in education and throughout the pandemic. The Executive congratulated her on her recent announcement to run for leader of the Saskatchewan NDP. She indicated that Matt Love will become Deputy Critic of Education and will be engaging on the file as well.

Topics of shared interest that were also raised or discussed included: education funding, inflationary pressures, interim sector plan, mental health and wellness, capital project funding and construction costs, LINC agreements and funding, regulatory and legislation issues related to the Local Improvement Act (taxation), Local Government Elections Act -need for enabling legislation for Indigenous trustees and an exemption for education with Prompt Payment Legislation. We also discussed COVID-19 recovery and supports needed in the sector and the upcoming CSBA Congress being hosted in Saskatchewan in July 2022.

16.3 SPTRB

The Executive also met with Trevor Smith, Chief Operating Officer and Registrar of the SPTRB. He shared an overview and update on the work of the SPTRB. Topics of shared interest that were also raised or discussed included: Temporary Teaching Permits, and updates on the Complaint Resolution processes, SPTRB Strategic Plan, and Registrars for Teaching Certification Canada.

17. Information Items

- 17.1 2022 Association Events Calendar
- 17.2 Committee List
- 17.3 Executive Agenda – Identification of future agenda items (Section 18)
- 17.4 Local Government Election Act Resolution Update
- 17.5 2022 Professional Development Report
- 17.6 Investment of Building Sale Proceeds

22.03.35 GRADIN: That the Executive receive and file the Information Items.

CD

18. Identification of future agenda items

The Executive reviewed the future agenda items. Additional Item added – Bus Drivers – recruitment and retention/Licencing and SGI

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The Executive reviewed the January Executive Evaluation. The link for the March Evaluation form was provided to the Executive.

Adjournment

Vice President Smith-Windsor adjourned the meeting at 3:01 p.m. on March 4, 2022.



Executive Director



President