

**Saskatchewan School Boards Association
Executive Meeting Minutes
January 20 & 21, 2022**

Executive Members:

Present – Dr. Davidson, Mr. Bachmann, Ms. Banks, Mr. Favel, Ms. Gradin, Ms. Greyeyes, Mr. Niezgoda, Ms. Perreault, Ms. Smith-Windsor.

Association Staff: Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton (Jan 20), Ms. Vu, Ms. Welke.

1. Call to Order

President Davidson called the meeting to order on Thursday January 20, 2022 at 9:50 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

22.01.01 GRADIN: That the Executive approved the agenda as amended. CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with Saskatchewan Urban Municipalities Association.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session –

22.01.02 GRADIN: That the Executive move into closed session. CD

22.01.03 BANKS: That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 December 2 & 3, 2021

22.01.04 SMITH-WINDSOR: That the minutes of December 2 & 3, 2021 be approved as circulated. CD

8. Business Arising from Minutes – none

9. Discussion Items

9.1 Executive Meeting Alternatives

The Executive discussed alternatives to increase efficiency with time and budget related to Executive meetings.

10. Decision Items

10.1 Board Development Committee – Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the change made to the Terms of Reference for the Board Development Committee.

22.01.05 FAVEL: That the Executive approve the Terms of Reference for the Board Development Committee. CD

10.2 Executive 2022 Work Plan and Calendar

The Executive reviewed and discussed the briefing note with respect to the Executive 2022 Work Plan and Calendar.

22.01.06 BACHMANN: That the Executive approve the 2022 Calendar and Work Plan as amended. CD

10.3 September 30th Advocacy

The Executive reviewed and discussed the briefing note with respect to advocating to the Minister of Education for the Government of Saskatchewan to proclaim September 30th as a provincial statutory holiday for Truth and Reconciliation as per the resolution adopted at the 2021 Fall Assembly.

22.01.07 PERREAULT: That the Executive approve advocating to the Minister of Education for the Government of Saskatchewan to proclaim September 30th as a provincial statutory holiday for Truth and Reconciliation.

CD

10.4 2021 Adopted Resolutions Work Plan and Assignments

The Executive reviewed and discussed the briefing note with respect to the 2021 Adopted Resolutions Work Plan and Assignments. The approved 2021 Adopted Resolutions Work Plan Assignments will be posted on the SSBA website.

22.01.08 BANKS: That the Executive approve the 2021 Adopted Resolutions Work Plan Assignments. CD

10.5 2022 Communications and Advocacy Strategic Priorities (CASP)

The Executive reviewed and discussed the briefing note with respect to the 2022 Communications and Advocacy Strategic Priorities (CASP). The CASP is intended to guide the focus of advocacy efforts in 2022.

22.01.09 BANKS: That the Executive approve the general direction for communications and advocacy priorities as outlined for 2022 in the Communications and Advocacy Strategic Priorities (CASP) document. CD

10.6 SSBA Building Sale

The Executive reviewed and discussed the briefing note with respect to the sale of the SSBA building located at 2222 – 13th Avenue. The SSBA will need to undergo a detailed analysis to determine the space requirements for the office and whether to own or lease the office space.

22.01.10 PERREAULT: That the Executive approve the SSBA management to complete an analysis of future building needs. CD

22.01.11 BACHMANN: That the Executive allow the utilization of the Building Reserves Fund towards the costs of the analysis and operating lease in 2022 and 2023. CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan – see 10.2

11.2 SSBA Strategic Plan Report – no report

12. Reports from President and Administration

12.1 President's Report

The President provided updates from the meetings with the Canadian School Boards Association (CSBA), the Committee on Class Size and Composition, the Provincial Education Council, Métis Nation – Saskatchewan, the Minister of Education and Board Chairs Council. He noted recent advocacy work, media relations and correspondence as well.

22.01.12 SMITH-WINDSOR: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related to the strategic plan, pandemic response and the Business Continuity Team, the Indigenous Responsibility Framework, the Ministry of Government Relations, regular meetings with the Ministry and Deputy Minister of Education, the Public and Catholic Section Executive Directors, the Catholic Section, as well as with the Executive Directors of SASBO, STF and LEADS. He also provided highlights from recent meetings or updates from the CSBA and the French Consulate. Productive discussions continue with the sections regarding Terms of Reference, SSBA Executive Policy 10: Relationship with the Sections and we are working with the Public Section on an agreement. It was also noted that the Public and Catholic Section Executives had recently met.

22.01.13 NIEZGODA: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications and Policy Support Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

22.01.14 BANKS: That the Executive receive and file the Communications and Policy Support Services Report. CD

12.4 Board Development Services

Ted Amendt provided the Executive with an update with respect to recent activity from October 2021- January 2022.

22.01.15 GRADIN: That the Executive receive and file the Board Development Services Report. CD

12.5 Corporate Services Report

Catherine Vu provided the Executive with an update with respect to recent activity and the October-November Financial reporting.

22.01.16 PERREAULT: That the Executive receive and file the Corporate Services Report. CD

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

22.01.17 BANKS: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of November 29, 2021.

22.01.18 GRADIN: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources Committee regarding their meeting of January 12, 2022.

22.01.19 BANKS: That the Executive receive and file the Executive Human Resources Committee report. CD

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meetings of December 6, 2021 and January 13, 2022.

22.01.20 FAVEL: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report - no report

14.5 General Insurance Plan Committee Report

An update was provided from the General Insurance Plan Committee regarding their meetings of December 14, 2021 and January 18, 2022.

22.01.21 NIEZGODA: That the Executive receive and file the General Insurance Plan Committee report. CD

14.6 Executive Policy Handbook Review Committee Report

An updated was provided from the Executive Policy Handbook Review Committee regarding their meeting of January 12, 2022.

22.01.22 BANKS: That the Executive receive and file the Executive Policy Handbook Review Committee report. CD

14.7 EBP Advisory Committee – no report

14.8 Indigenous Education Responsibility Committee – no report

14.9 Provincial Bargaining Committee – no report

14.10 CSBA Congress Planning Committee

An updated was provided from the CSBA Congress Planning Committee. A survey was sent out to obtain feedback regarding attendance at an in person or virtual conference.

22.01.23 BANKS: That the Executive receive and file the CSBA Congress Planning Committee report. CD

15. Presentations/Activity

15.1 Dilitrust Training

The Executive met with the Jessica Rivard, Mary Spanoudakis and Nora Boudaa from Dilitrust. They provided a training session to the Executive for the Dilitrust Board portal software that will be used for Executive meeting materials.

15.2 Risk Assessment Activity

Jeff McNaughton led a Risk Assessment Activity with the Executive using Kahoot to determine the likelihood and impact of the risks identified at the December 2021 Executive meeting.

16. Delegations

16.1 Saskatchewan Urban Municipalities Association

The Executive met SUMA President, Rodger Hayward and Chief Executive Officer, Jean-Marc Nadeau. They shared that they value our partnership and the importance of working together as local governments.

Topics of shared interest that were also raised or discussed included: Prompt Payment Legislation, Internet connectivity and the work of the Task Force, Local Improvement Tax and legislation, PST on construction, advocacy for September 30th to be observed as a provincial statutory Day of Truth and Reconciliation, Local Government Week and the education resource on local governments, school bus safety, municipal/school board election dates, upcoming events, community safety and policing.

17. Information Items

- 17.1 2022 Association Events Calendar
- 17.2 Committee List
- 17.3 2021 Fall Assembly Evaluation
- 17.4 Mileage Rate Update
- 17.5 Executive Software Dilitrust implementation
- 17.6 2021 and 2022 Professional Development Report

18. Identification of future agenda items:

- 18.1 Provincial budget (March)
- 18.2 PreK readiness
- 18.3 Education property tax mill rate setting – collaboration with school boards and government
- 18.4 Accessing Federal funding
- 18.5 Mental health opportunities – BCC
- 18.6 SSBA Building
- 18.7 COVID 19 Planning
- 18.8 Policy Manual
- 18.9 Committees and External people – support liaison structure
- 18.10 Funding of distance learning schools
- 18.11 Social Passing kids
- 18.12 Conditionality of funding – supports for learning
- 18.13 Executive sponsored resolution – pool of funds for legal costs

- 18.14 Audited Financial Statements (May)
- 18.15 Feedback on WAG – Associate membership in SSBA
- 18.16 Local Improvement Tax data collection
- 18.17 SPTRB – Position to share with Bob
- 18.18 Accessibility Legislation
- 18.19 SHSAA Request for support regarding vaccinations in school sport

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The Executive reviewed the December Executive Evaluation. The link for the January Evaluation form was provided to the Executive.

Adjournment

President Davidson adjourned the meeting at 2:50 p.m. on January 21, 2022.

22.01.24 GREYEYES: That the meeting be adjourned.



Executive Director



President