

**Saskatchewan School Boards Association
Executive Meeting Minutes
January 18 & 19, 2024**

Executive Members:

Present – Ms. Smith-Windsor, Mr. Bachmann, Ms. Banks, Dr. Davidson, Ms. Gradin, Ms. Greyeyes, Mr. Niezgoda, Ms. Perreault. **Regrets:** Mr. Favel

Association Staff: Mr. McKee, Dr. Amendt, Ms. Horejda, Ms. Lenius, Mr. McNaughton, Ms. Vu, Ms. Welke.

1. Call to Order

President Smith-Windsor called the meeting to order on Thursday January 18, 2024, at 9:00 a.m.

2. Treaty Land Acknowledgement and Moment of Reflection

3. Additions/Changes/Approval of Agenda

24.01.01 That the Executive approved the agenda as amended.

CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with the Saskatchewan Urban Municipalities Association, CUPE Education Workers’ Steering Committee and Opposition Critic for Education.

4.1 Saskatchewan Urban Municipalities Association (SUMA)

The Executive met with SUMA President Randy Goulden and Director of Advocacy Services Sean McKenzie. They provided an update of their recent initiatives and areas of focus. We discussed areas of shared interest and opportunities for shared advocacy including: development of a consultation protocol with the Government of SK, SBAC Committee efforts to improve connectivity in SK, land for schools, municipal reserves, capital projects and construction costs, mental health capacity and the need for inter-agency collaboration for trauma informed support and with a focus on prevention. We also discussed poverty reduction, food insecurity, safe school zones, school bus transportation and safety and the upcoming municipal and school board elections.

4.2 CUPE Education Workers’ Steering Committee

The Executive met with Chair Omar Murray, Teresa Hitchings, and Janice Janzen from the CUPE Education Workers’ Steering Committee. They provided an overview of who they represent and the main goal of their committee to improve workplace conditions by advocating for funding and

monitoring working conditions and workload. We discussed our shared advocacy interest for investment in education and opportunities to work together on workplace safety.

4.3 Opposition Critic for Education

The Executive also met with MLA Matt Love, Opposition Critic for Education. He shared an update on his recent work as education critic and some of the issues he is working on and is hearing about in the sector. We discussed areas of shared interest including: investment in education and funding shortfalls, supports for learning, role of boards of education and local board autonomy, student assessment, a National School Food program, mental health capacity, the recently announced pilot projects for classrooms and the Saskatchewan Distance Learning Centre (DLC).

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

(January 18, 2024 – 3:15 – 4:26 p.m.)

24.01.02 That the Executive move into closed session. CD

24.01.03 That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 December 7 & 8, 2023

24.01.04 That the minutes of December 7 & 8, 2023 be approved as circulated. CD

8. Business Arising from Minutes – no business arising.

9. Discussion Items

9.1 Membership Fees and Voting Changes

The Executive reviewed and discussed the summary provided of the Membership Fees and Voting consultation of 2023 and discussed the impacts of the different options.

10. Decision Items

10.1 2023 Adopted Resolutions Work Plan

The Executive reviewed and discussed the briefing note with respect to the 2023 work plan for the adopted resolutions.

24.01.05 That the Executive approve the 2023 Adopted Resolutions Work Plan Assignments. CD

10.2 2024 Communications and Advocacy Strategic Priorities (CASP)

The Executive reviewed and discussed the briefing note with respect to the 2024 Communications and Advocacy Strategic Priorities.

24.01.06 That the Executive approve the general direction for communications and advocacy priorities as outlined in the 2024 Communications and Advocacy Strategic Priorities (CASP) document. CD

10.3 Updated 2024 Strategic Plan

The Executive reviewed and discussed the briefing note with respect to the updated 2024 Strategic Plan.

24.01.07 That the Executive approve the updated SSBA Strategic Plan for 2024 in principle and review final plan at a future meeting. CD

10.4 Adjustments to Executive 2024 Work Plan and Calendar

The Executive reviewed and discussed the briefing note with respect to the updated 2024 Executive Work Plan and Calendar.

24.01.08 The Executive approve the 2024 Calendar and Work Plan as amended. CD

10.5 Cyber Risk Working Advisory Group Report and Recommendation

The Executive reviewed and discussed the briefing note with respect to the Cyber Risk Working Advisory Group report and the recommendations provided.

24.01.09 That the Executive approve the Cyber Risk Working Advisory Report.
CD

24.01.10 That the SSBA Executive develop a membership-driven, standing committee to oversee the development, implementation and maintenance of a cyber security services contract provided by a commercial partner. The committee should be supported by a third-party consultant to conduct a Request for Proposal to provide services. Ongoing support from a third-party consultant to be evaluated by the Committee.
CD

10.6 Cyber Risk Standing Committee Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the terms of reference for the Cyber Risk Standing Committee.

24.01.11 That the Executive approve the Terms of Reference of the Cyber Risk Committee as amended.
CD

11.1 Executive Work Plan

The Executive reviewed and discussed the draft Executive work plan for 2024 in agenda item 10.4.

11.2 SSBA Strategic Plan Report – no report

12. Reports from President and Administration

12.1 President’s Report

The President provided updates related to recent correspondence, media relations, recent research reports, committees, and advocacy. She also provided updates from the Canadian School Boards Association (CSBA), Provincial Bargaining - Government Trustee Bargaining Committee and the recent Conciliation Report, engagements and feedback from boards and members, and meetings with the Public Section and the Minister of Education, Jeremy Cockrill, Board Chairs and Directors regarding contingency planning for job action. The report was received and filed.

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related to the SSBA Strategic Plan, Saskatchewan Broadband Action Committee (SBAC), Bargaining, Legal Services pressures, establishing a Workplace Violence Committee, and meetings with the Deputy Minister of Education and Executive Directors of SASBO, STF and LEADS. The report was received and filed.

12.3 Communications and Strategic Services

The Executive reviewed the briefing note from Communications and Strategic Services with an update with respect to recent activity, communications, and media requests. The report was received and filed.

12.4 Board Development Services

The Executive reviewed and discussed the Board Development Services report. The report was received and filed.

12.5 Corporate Services – no report

12.6 Employee Benefits Plan and General Insurance Plan – no report

12.7 Legal Services and Labour and Employee Relations – no report

13. Executive Members' Reports

13.1 Vice-President

The Vice President provided updates from Saskatchewan Catholic School Boards Association and Student Transportation WAG meetings.

13.2 Catholic Constituency

13.3 Central Constituency

13.4 Conseil scolaire fransaskois Constituency

13.5 Indigenous Constituency

13.6 Northern Constituency

13.7 Southern Constituency

13.8 Urban Public Constituency

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings. The Executive member reports were received and filed.

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meetings of December 1, 2023 and January 12, 2024. The committee report was received and filed.

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive HR Committee regarding the Executive and Executive Director evaluations and process for 2024. The committee report was received and filed.

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding modules for anti-racism and the feedback from the fall annual general assembly. The committee report was received and filed.

14.4 Audit and Investment Committee Report

An update was provided regarding tenant improvements, financial impacts for parent bill or rights, Enterprise Risk Management, and the meeting with the investment manager. Jolene Horejda provided the Executive with an update regarding the current litigation. The committee report was received and filed.

14.5 General Insurance Plan Committee Report – no report

14.5.1 Cyber Insurance Working Advisory Group – no report

14.6 Executive Policy Review Committee Report - no report

14.7 EBP Advisory Committee – no report

14.8 Provincial Bargaining Committee – no report

15. Presentations/Activity

15.1 ERM Risk Assessment Activity – 2024

The Executive participated in the annual risk assessment activity of the SSBA Enterprise Risk Management cycle.

15.2 2023 Organizational Culture Committee – C.A.R.E.S.

The Executive received and report and presentation from the 2023 Organizational Culture Committee on the recent staff survey and the C.A.R.E.S. principles renewal process.

24.01.12 That the Executive received and filed the report.

CD

16. Information Items

- 16.1 2024 Association Event Calendar
- 16.2 Committee List and Committee Liaison List
- 16.3 2023 Fall Assembly Evaluations
- 16.4 Annual Employee IPP Ratings
- 16.5 Mileage Rate Update
- 16.6 Update for SSBA Office Relocation

17. Identification of future agenda items


The Executive reviewed and discussed the future agenda items.

18. Meeting Evaluation

The Executive reviewed the Evaluation results from the December meeting. The link for the January Evaluation form was provided to the Executive.

Adjournment

President Smith-Windsor adjourned the meeting on January 19, 2024 at 2:47 p.m.



Executive Director



President