

EXECUTIVE AND GOVERNANCE POLICY

7.1

Policy Title: 7.1 Executive and Committee Honorarium and Expenses

Last Approved: September 2017

BACKGROUND

The Executive and individuals appointed by the President to serve on committees shall be paid honorarium and expenses as per Financial and Operational Policy 4.1 – Executive and Committee Honorarium and Expenses.

APPLICATION

This policy applies to the Executive as well as individuals who are appointed by the President to committees.

POLICY STATEMENT

1. The Executive shall approve Financial and Operations Policy 4.1.– Executive and Committee Honorarium and Expenses, which details the rates, application of honorarium and expenses, and procedures for the claim process.
2. The Executive shall review Financial and Operations Policy 4.1.– Executive and Committee Honorarium and Expenses, every four (4) years. A committee of a minimum of two (2) Executive and two (2) Association staff will conduct remuneration review and make recommendations to the Executive on its findings and the appropriate level of remuneration at the executive meeting in September, or earlier of the reviewing year. Changes to those amounts shall be by motion of the Executive and take effect no earlier than January 1 of the following year.

REFERENCES

SSBA Bylaw No. 4.1 – Election of Executive
SSBA Bylaw No. 4.2 – Executive – Powers and Duties
Executive Policy 2.2 – Executive Member Attendance at SSBA Events
Executive Policy 7.0 – Executive Operations
Executive Policy 8.0 – Committees
Financial and Operational Policy 4.1 – Executive and Committee Honorarium and Expenses
SSBA Expense Claim Template