

EXECUTIVE AND GOVERNANCE POLICY

10.0

Policy Title: 10.0 Executive Relations with Sections

Last Approved: October 2021

BACKGROUND

The purpose of this policy is to provide a framework for the identification of issues by, input from, and activities of groups that supplements and enhances the strategic advocacy initiatives that the Executive engages in on behalf of its member Boards of Education. Communication between Sections and the Executive is the key to the success of the Association.

APPLICATION

This policy applies to the Sections organized within the framework of the Association pursuant to Bylaw No. 7 – Organization of Groups within the Framework of the Association.

POLICY STATEMENT

1. Sections – Reciprocal Responsibilities
 - 1.1. Responsibilities of Sections to the Executive. Each Section shall:
 - 1.1.1. Provide its list of issues of priority for the upcoming year to the Executive in December of each year to align with Executive strategic planning and reporting process;
 - 1.1.2. Provide for representatives of its executive to attend as a delegation at an Executive meeting, as scheduled by the Executive, and at any other time that the Executive may require or as requested by the Section;
 - 1.1.3. Ensure that information to be provided to the Executive pursuant to clause 12 of Bylaw No. 7 Part A is provided in a timely manner;
 - 1.1.4. Keep the Executive apprised of changes to the emergence of new issues that the Section may identify;
 - 1.1.5. Provide information or advice to the Executive regarding the advocacy initiatives and the Executive's strategic plan; share draft Communications and Advocacy Strategic Plan (CASP) and Annual Strategic Plan for feedback;
 - 1.1.6. Notify the Executive if the Section believes that the activities of or a position of another Section conflicts with those of the Section and the Sections cannot resolve the issue on their own;
 - 1.1.7. Permit a representative of the Executive, named by the Executive, to attend meetings of the Section executive;
 - 1.1.8. Ensure that scheduling of its activities does not conflict or interfere with events scheduled by the Executive with members.
 - 1.2. Executive Supports to Sections. The Executive shall:
 - 1.2.1. Provide a space and meeting time for Sections during the Fall General Assembly or other meetings, and/or may provide for an annual allowance, as determined by the Executive's annual budget and agreements with the Sections;

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- 1.2.2. Provide for the attendance of representatives of the executive of each Section to meet with the Executive at a regular Executive meeting annually;
 - 1.2.3. Provide the Section with Directors' and Officers' Liability Insurance coverage for an annual fee.
 2. Communication Between SSBA and Sections
 - 2.1. The Executive may establish a discussion table on receipt of notice conflict pursuant to clause 1.1.6 or at the request of a Section regarding a particular issue, and provide if considered advisable, for a third party to facilitate the discussion.
 - 2.2. The Executive Director of the SSBA and the Executive Directors of the Sections will meet two to three (2-3) times per year to review and discuss issues of mutual concern. The agenda for the meeting will be developed jointly.

REFERENCES

SSBA Bylaw No. 7 – Organization of Groups within the Framework of the Association