
**Saskatchewan School Boards Association
Executive Meeting Minutes
September 19 & 20, 2019
SSBA Boardroom
Regina, Saskatchewan**

Executive Members:

Present – Dr. Davidson, Ms. Banks, Ms. Kotylak, Mr. Niezgoda, Mr. Prince (via video conference), Ms. Smith-Windsor; Ms. Young **Regrets:** Mr. Daigneault,
Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius (September 20), Mr. McNaughton, Ms. Welke, Ms. Vu

1. Call to Order

President Davidson called the meeting to order on Thursday, September 19, 2019 at 8:55 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

19.09.01 BANKS: That the agenda be approved as circulated. CD

4. Declaration of Conflict of Interest

5. In-Camera Session

No In-Camera Session

6. Adoption of Minutes of the Previous Meeting

19.09.02 SMITH-WINDSOR: That the minutes of August 12, 2019 be approved as amended. CD

7. Business Arising from Minutes - No Business Arising from the previous minutes.

8. Discussion Items – No Discussion Items at this meeting.

9. Decision Items

9.1 SSBA Life Memberships

The Executive reviewed and discussed the briefing note with respect to the 2019 SSBA Life Memberships.

19.09.03 KOTYLAK: That the Executive approve a Life Membership for Bernie Howe. CD

9.2 External Auditor Appointment

The Executive reviewed and discussed the briefing note with respect to the External Auditor Appointment. The Executive also reviewed the Request for Proposals and the RFP Evaluation.

19.09.04 YOUNG: That the Executive appoint Deloitte as the SSBA external auditor for the 2019, 2020 and 2021 fiscal years, with the possibility of extension for 2022 and 2023. CD

9.3 2019 SSBA General Insurance Excess Capital Distribution

The Executive reviewed and discussed the briefing note with respect to the 2019 SSBA General Insurance Plan excess capital 5 year distribution plan.

19.09.05 SMITH-WINDSOR: That the Executive approve and announce a distribution amount of \$1,159,096 to eligible SSBA General Insurance Plan participants. CD

9.4 Withhold 2019 SSBA General Insurance Plan Excess Capital Distribution

The Executive reviewed and discussed the briefing note with respect to withholding the 2019 SSBA General Insurance Plan excess capital distribution to Horizon School Division.

19.09.06 YOUNG: That the Executive withhold the proposed excess capital distribution to Horizon School Division until the Englefeld School Division's 2018 membership fee outstanding balance is resolved. CD

9.5 Vision Engagement Report

The Executive reviewed and discussed the briefing note with respect to the Vision Engagement Report. The Education Vision Working Advisory Group led and coordinated the work of the SSBA and boards of education in support of the development of a new vision and plan for education. A draft Communications Plan was also provided to the Executive.

19.09.07 SMITH-WINDSOR: That the Executive approve the Connections: Saskatchewan's Board of Education Vision Engagement Report as amended for presentation to the Minister of Education. CD

9.6 Executive Representative Vacancy in Northern Constituency

The Executive reviewed and discussed the briefing note with respect to the Executive representative vacancy in Northern Constituency.

19.09.08 YOUNG: That the Executive TABLED 9.6 Executive Representative in Northern Constituency to next meeting. CD

9.7 Natural Gas Program (Hudson Energy)

The Executive reviewed and discussed the briefing note with respect to the Natural Gas program (Hudson Energy). This program is voluntary and school division are not required to participate in this program. This program is designed to help any school division or affiliate that currently does not have a discounted natural gas purchasing program.

19.09.09 SMITH-WINDSOR: That the Executive approve the implementation of the SSBA Natural Gas and LED energy efficiency program and that the Executive approve that any fees earned will be used to directly benefit the participating members. CD

9.8 Student Transportation Working Advisory Group Extension

The Executive reviewed and discussed the briefing note with respect to the Student Transportation Working Advisory Group extension. The Working Advisory Group discussed the next steps for the committee and there was a consensus that there is still important shared work in supporting provincial student transportation safety that would benefit from continued work and meetings.

- 19.09.10 SMITH-WINDSOR: That the Executive extend the term of the Student Transportation Working Advisory Group to October 2020. CD**

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive reviewed and updated the Executive Work Plan for 2019. Addition to work plan of bylaw work for next year.

10.2 SSBA Strategic Plan Report

The Executive reviewed the SSBA Strategic Plan Report 2019 – September.

- 19.09.11 KOTYLAK: That the Executive receive and file the SSBA Strategic Plan Report – September. CD**

11. Reports from President and Administrative Staff

11.1 President's Report

President Davidson provided the Executive with an update on recent activities including participation at meetings or events with the Public Section; the Canadian School Boards Association (CSBA); the Government Trustee Bargaining Committee; the Provincial Education Plan Planning Team; University of Regina Faculty of Education Internship Seminars; and meetings with the Minister of Education; with Minister Reiter and Minister Wyant; and the Regina Catholic Board. Other activity included participation and media related to Provincial Student's Day and the Mosaic Extreme School Makeover Challenge Walk to Breakfast.

- 19.09.12 BANKS: That the Executive receive and file the President's Report. CD**

11.2 Executive Director's Report

Darren McKee provided the Executive with an update with respect to work related to Provincial Bargaining, the Student Transportation Working Advisory Group, National Indigenous Education Meetings and attendance at the Atlantic Rim Collaboratory (ARC) Summit.

19.09.13 BANKS: That the Executive receive and file the Executive Director's Report. CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and advocacy.

19.09.14 KOTYLAK: That the Executive receive and file the Communications Services' Report. CD

11.4 Corporate Services – Financial Reporting for May – July 2019

Catherine Vu provided the Executive with an update with respect to the work in Corporate Services and the Financial Reporting for May to July 2019.

19.09.15 BANKS: That the Executive receive and file the Corporate Services' Report. CD

11.5 Board Development Services

Ted Amendt provided the Executive with an update with respect to Board Development Services from February 2019 to September 2019.

19.09.16 PRINCE: That the Executive receive and file the Board Development Services Report. CD

11.6 Enterprise Risk Management

Jeff McNaughton provided the Executive with an update with respect to the Enterprise Risk Management Maturity Assessment and the SSBA Risk Register 2019.

19.09.17 BANKS: That the Executive receive and file the Enterprise Risk Management Report. CD

12. Executive Members' Reports

- 12.1 Vice-President**
- 12.2 Catholic Constituency**
- 12.3 Central Constituency**
- 12.4 Conseil scolaire fransaskois Constituency**
- 12.5 Indigenous Constituency**
- 12.6 Northern Constituency**
- 12.7 Southern Constituency**
- 12.8 Urban Public Constituency**

Each Executive Member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

19.09.18 YOUNG: That the Executive receive and file the Executive Members' Reports. CD

13. Committee Reports

13.1 Resolutions and Policy Development Committee

The Resolutions and Policy Development Committee reminded the Executive of the deadlines for Bylaw Amendments and Resolutions for the Annual General meeting.

13.2 Executive HR Committee Report

An update was provided from the Executive HR Committee regarding the Executive Director and Executive Evaluation and the Staff Compensation presentation from MNP.

13.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding the Chair of the Committee.

13.4 Audit and Investment Committee Report

An update was provided by the Audit and Investment Committee which included the minutes of May 2, 2019 and the committee meeting August 22, 2019.

13.5 Education Vision Working Advisory Group

Information provided in item 9.5 of the Executive Agenda.

19.09.19 KOTYLAK: That the Executive receive and file the Committee Reports. CD

14. Presentations/Activity - No presentations at this meeting

15. Delegations

15.1 SASBO

The Executive met with the Executive Director Phil Benson and President Joel Lloyd, on Thursday September 19, 2019. They provided the Executive with an update on their recent activities and strategic priorities. Topics of shared interest that were raised or discussed included: education funding, value the relationship and partnership with SSBA, opportunities for more information sharing and engagement with functional groups, MySchoolSask, Student Transportation Working Advisory Group, Copyright litigation and school division reserves, ESSP and future planning for education.

15.2 UNIVERSITY OF SASKATCHEWAN – Dean of Education

The Executive met with the University of Saskatchewan Dean of Education Michelle Pytrula on Friday September 20, 2019 and provided the Executive with an update on their recent activities, changes and the College of Education Strategic Plan 2025. Topics of shared interest that were raised or discussed included: interest and applicants to the College, Co-curricular options for students, communications, certificate advancements, parent and community engagement, practicum placement changes, northern partnerships, and language considerations and challenges.

16. Information Items

- 16.1 2019 and 2020 Association Event Calendar
- 16.2 Committee List

- 16.3 2020 Participation Agreement
- 16.4 Attendance Management Consultation Services (AMCS) Pilot Project –
Employee Benefits Plan
- 16.5 Prompt Payment & Mandatory Adjudication in the amended *Builder's Lien Act*

17. Identification of items for future agendas

- 17.1 Provincial Bargaining Update
- 17.2 Executive composition, voting, and membership fee review
- 17.3 Provincial Budget
- 17.4 PreK readiness
- 17.5 Education property tax mill rate setting – collaboration with school boards and
government
- 17.6 Accessing Federal funding
- 17.7 Mental Health Opportunities
- 17.8 Potential Executive sponsored resolutions for Fall Assembly
- 17.9 Accreditation Advisory Committee
- 17.10 CUPE – Potential job action
- 17.11 Review of Life/Honorary Members criteria

18. Upcoming Events

Information regarding upcoming events was provided to the Executive.

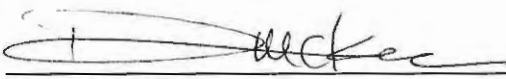
19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

Adjournment

19.09.20 YOUNG: That the meeting be adjourned. CD

President Davidson adjourned the meeting at 4:10 p.m. on September 20, 2019.



Executive Director



President