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**Saskatchewan School Boards Association  
Executive Meeting Minutes  
September 20 & 21, 2018  
Sheraton Cavalier  
Saskatoon, Saskatchewan**

**Executive Members:** Present – Dr. Davidson, Ms. Banks, Mr. Corrigan, Mr. Favel, Ms. Kotylak, Mr. Niezgoda, Mr. Prince, Ms. Smith-Windsor; Ms. Young

**Association Staff:** Mr. McKee, Mr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Welke, Ms. Vu

**1. Call to Order**

Vice-President Young called the meeting to order on Thursday September 20, 2018 at 8:59 a.m.

**2. Moment of Reflection**

**3. Additions/Changes/Approval of Agenda**

**18.09.01 SMITH-WINDSOR: That the agenda be approved as amended. CD**

**4. Declaration of Conflict of Interest - no conflicts declared**

**5. In-Camera Session**

**September 20, 2018 (11:30 – 11:45 a.m.)**

**18.09.02 BANKS: That the Executive move into closed session. CD**

**18.09.03 KOTYLAK: That the Executive move into open session. CD**

**September 21, 2018 (2:15 p.m.)**

**18.09.04 SMITH-WINDSOR: That the Executive move into closed session. CD**

**18.09.05 FAVEL: That the Executive move into open session. CD**

**6. Adoption of Minutes of the Previous Meeting**

**18.09.06 SMITH-WINDSOR: That the minutes of August 13, 2018 be approved as amended. CD**

**7. Business Arising from Minutes**

No business arising from Minutes.

**8. Discussion Items**

**8.1 Updated on Provincial Collective Bargaining**

Darren McKee provided the Executive with an update on bargaining and the Arbitrators' Award.

**9. Decision Items**

**9.1 Update on Provincial Collective Bargaining**

Please see Discussion Items - 8.1 – Addition to the agenda - no decision was required on this item.

**9.2 2018 Outstanding Membership Fees**

The Executive reviewed and discussed the briefing note with respect to the 2018 Outstanding Membership fees from Englefeld Protestant Separate School Division (amalgamated with Horizon School Division) and Lutheran Collegiate Bible Institute.

**18.09.07 SMITH-WINDSOR: That the Executive approve a follow up call from President Davidson to Horizon School Division and send a letter requesting payment. CD**

(September 20, 2018 - President Davidson joined the meeting at 10:40 a.m.)

**9.3 Teaching and Learning with Technology Position Statement Review WAG**

The Executive reviewed the briefing note with respect to the Teaching and Learning with Technology Position Statement review Working Advisory Group and the draft Terms of Reference.

**18.09.08 CORRIGAL: That the Executive approve a Teaching and Learning with Technology Position Statement Working Advisory Group, and the draft Terms of Reference. CD**

#### **9.4 Communications Service Review Report and Recommendation**

The Executive reviewed the briefing note with respect to the Communications Services review report and recommendations and final report attached. Three options/recommendations were provided in the report for consideration by the Executive.

**18.09.09 PRINCE: That the Executive approve the report and selection of Recommendation Option 2: To maintain the status quo budget levels and internally tweak service offerings where possible to broaden the availability of those most valued and desired by members. CD**

#### **10. Strategic Plan and Work Plan Progress**

##### **10.1 Executive Work Plan**

The Executive reviewed and discussed the Executive Work Plan.

##### **10.2 SSBA Strategic Plan Report**

The Executive reviewed and discussed the SSBA Strategic Plan Report for September.

**18.09.10 BANKS: That the Executive receive and file the SSBA Strategic Plan Report - September. CD**

##### **11.1 President's Report**

President Davidson provided the Executive with an update on recent activity including CSBA, board visits, attendance at Walk to Breakfast, Back to Batoche and signing the MOU.

**18.09.11 SMITH-WINDSOR: That the Executive receive and file the President's Report. CD**

##### **11.2 Executive Director's Report**

Darren McKee provided the Executive with a written report for their review. An update was provided on WCB Safe Schools, FNME funding changes, recent meeting opportunities for

sharing/utilizing mental health literacy resources based on Dr. Stan Kutcher's work and work with education partners.

**18.09.12 KOTYLAK: That the Executive receive and file the Executive Director's report. CD**

### **11.3 Communications Services**

Jill Welke provided the Executive with an update with respect to recent activity, media coverage and advocacy.

**18.09.13 BANKS: That the Executive receive and file the Communications Services report. CD**

### **11.4 Corporate Services**

Catherine Vu provided the Executive with an update with respect to the monthly financial results for May, June and July, 2018.

**18.09.14 PRINCE: That the Executive receive and file the Corporate Services report. CD**

### **11.5 Board Development Services**

Ted Amendt provided the Executive with an update with respect to Board Development Services for January to August, 2018.

**18.09.15 SMITH-WINDSOR: That the Executive receive and file the Board Development Services. CD**

## **12. Executive Members' Reports**

### **12.1 Vice-President**

Vice-President Young provided an update report to the Executive regarding Phase 2 of the General Insurance Plan Working Advisory Group and the University of Regina Senate.

**18.09.16 SMITH-WINDSOR: That the Executive receive and file the Vice-President's report. CD**

### **12.2 Aboriginal Constituency**

Duane Favel provided an updated to the Executive regarding a bylaw amendment for AGM and Indigenous Services Canada presenting at AGM.

**18.09.17 PRINCE: That the Executive receive and file the Aboriginal Constituency report. CD**

### **12.3 Catholic Constituency**

Jerome Niezgoda provided an update to the Executive regarding MEPP Commission report submitted and the SCSBA Conference.

**18.09.18 SMITH-WINDSOR: That the Executive receive and file the Catholic Constituency report. CD**

### **12.4 Central Constituency**

Jaimie Smith-Windsor provided an update to the Executive regarding her written report with highlights from North West SD, Horizon SD, Living Sky SD, North East SD and Prairie Spirit SD and the General Insurance Program WAG.

**18.09.19 YOUNG: That the Executive receive and file the Central Constituency report. CD**

### **12.5 Conseil scolaire fransaskois Constituency**

Martin Prince provided an update to the Executive regarding his next Board meeting.

**18.09.20 FAVEL: That the Executive receive and file the Conseil scolaire Fransaskois Constituency report. CD**

## **12.6 Northern Constituency**

Jansen Corrigan provided an update to the Executive on a proposed resolution for AGM regarding teacher recruitment.

**18.09.21 YOUNG: That the Executive receive and file the Northern Constituency report. CD**

(September 21, 2018 – Jansen Corrigan departed meeting at 12:00 p.m.)

## **12.7 Southern Constituency**

Janet Kotylak provided an update to the Executive regarding the National Trustee Gathering on Aboriginal Education and the Canadian School Boards Association Congress, Prairie Valley Director search, Board Notes and Celebrate Documents and working with the Trustees from New Zealand.

**18.09.22 BANKS: That the Executive receive and file the Southern Constituency report. CD**

## **12.8 Urban Public Constituency**

Donna Banks provided an update to the Executive regarding the SSBA budget and SHSAA.

**18.09.23 KOTYLAK: That the Executive receive and file the Urban Public Constituency reports. CD**

## **13. Committee Reports**

### **13.1 Resolutions and Policy Development committee**

Jaimie Smith-Windsor, Chair, provided an update with respect the deadline for Bylaw Amendments and Resolutions.

**18.09.24 PRINCE: That the Executive receive and file the Resolutions and Policy Development Committee report. CD**



**17. Identification of items for next agenda**

- 17.1 Evaluation of Executive Director and Executive
- 17.2 Child Advocate Report
- 17.3 Debrief on Education Summit
- 17.4 Provincial Bargaining – Class Size and Composition (December)

**18. Upcoming Events**

Information regarding the upcoming Events was provided to the Executive.


**19. Meeting Evaluation**


The link for the evaluation form was provided to the Executive.

**Adjournment**

**18.09.28 KOTYLAK: That the meeting be adjourned. CD**

President Davidson adjourned at 2:37 p.m. on September 21, 2018.

  
Executive Director

  
President