
**Saskatchewan School Boards Association
Executive Meeting Minutes
October 18 & 19, 2018
SSBA Boardroom
Regina, Saskatchewan**

Executive Members: Present – Dr. Davidson (joined the meeting at 9:40 a.m. – October 18, 2018), Ms. Banks, Mr. Corrigan (via audio conference), Mr. Favel (joined meeting 12:37 p.m. October 18, 2018), Ms. Kotylak, Mr. Niezgoda, Mr. Prince (via audio conference), Ms. Smith-Windsor; Ms. Young (left meeting 11:20 – 1:18 p.m. – October 18, 2018)

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Welke, Ms. Vu

1. Call to Order

Vice-President Young called the meeting to order on Thursday October 18, 2018 at 9:01 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

18.10.01 BANKS: That the agenda be approved.

CD

4. Declaration of Conflict of Interest - no conflicts declared

5. In-Camera Session

October 18, 2018 (9:07 – 10:25 a.m.)

18.10.02 SMITH-WINDSOR : That the Executive move into closed session.

CD

18.10.03 BANKS: That the Executive move into open session.

CD

6. Adoption of Minutes of the Previous Meeting

18.10.04 PRINCE: That the minutes of September 20 & 21, 2018 be approved as amended.

CD

7. Business Arising from Minutes

No business arising from Minutes.

8. Discussion Items

8.1 Evaluating School Community Councils – Draft Implementation Plan

The Executive reviewed and discussed the briefing note with respect to *Evaluating School Community Councils* and draft Implementation Plan.

8.2 General Insurance Plan Loss Pool Status Report

The Executive reviewed and discussed the briefing note with respect to the General Insurance Plan Loss Pool Status Report.

18.10.05 FAVEL: That the Executive receive and file the General Insurance Loss Pool Status Report. CD

8.3 Enterprise Risk Management Report and Cycle

The Executive reviewed and discussed the briefing note with respect to the Enterprise Risk Management Report and Cycle. This will form part of the Executive Work plan.

18.10.06 SMITH-WINDSOR: That the Executive receive and file the Enterprise Risk Management Report and Cycle Report. CD

9. Decision Items

9.1 Education Visioning Project WAG

The Executive reviewed and discussed the briefing note with respect to the Education Visioning Project Working Advisory Group and the Terms of Reference.

18.10.07 FAVEL: That the Executive approve an Education Visioning Project Working Advisory Group and the Terms of Reference. CD

9.2 2018 Executive Professional Development Funds

The Executive reviewed and discussed the briefing note with respect to the 2018 Executive Professional Development Funds. Janet Kotylak and Jerome Niezgodka declared conflicts of interest on this matter.

18.10.08 SMITH-WINDSOR: That the Executive refer item 9.2 - 2018 Executive Professional Development Funds to the President as per Policy 4.0 #15 for immediate action. CD

18.10.09 SMITH-WINDSOR: That the Executive Policy Handbook Committee be reconvened to review:

- **Executive policies related to Professional Development;**
- **Outstanding policy items;**
- **Timeframes for submitting expense claims.**

CD

18.10.10 SMITH-WINDSOR: That the Executive receive a twice annual report on Executive member Professional Development expenses. CD

9.3 Jan-June 2018 Executive and Senior Management Salaries and Travel Expenses

The Executive reviewed and discussed the briefing note with respect to the January – June 2018 Executive and Senior Management Salaries and Travel Expenses.

18.10.11 SMITH-WINDSOR: That the Executive TABLE this report to the November Executive meeting. CD

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive reviewed and discussed the progress on the Executive Work Plan.

10.2 SSBA Strategic Plan Report – no report

11.1 President’s Report

President Davidson provided the Executive with an update on recent activity, including the Provincial Education Summit, recent media, advocacy and the CSBA meeting.

18.10.12 KOTYLAK: That the Executive receive and file the President’s Report. CD

11.2 Executive Director’s Report

Darren McKee provided the Executive with a written report for their review. An update on Enterprise Risk planning, board workshops, and the internal services review underway at SSBA for Corporate Services and Employee Benefits Plan was also provided.

18.10.13 SMITH-WINDSOR: That the Executive receive and file the Executive Director’s report. CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, media coverage and advocacy.

18.10.14 BANKS: That the Executive receive and file the Communications Services report. CD

11.4 Strategic Human Resources and Legal Services

Ted Amendt provided the Executive with an update with respect to the Strategic Human Resources and Legal Services Departments.

18.10.15 YOUNG: That the Executive receive and file the Strategic Human Resources and Legal Services report. CD

12. Executive Members' Reports

12.1 Vice-President

Vice-President Young provided an update on Phase 2 of the General Insurance Plan WAG and the committee member confirmations to date.

12.2 Aboriginal Constituency

12.3 Catholic Constituency

12.4 Central Constituency

12.5 Conseil scolaire fransaskois Constituency

12.6 Northern Constituency

12.7 Southern Constituency

12.8 Urban Public Constituency

Each Executive Members provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

18.10.16 BANKS: That the Executive receive and file the Executive Members' Reports. CD

13. Committee Reports

13.1 Resolutions and Policy Development committee

Jaimie Smith-Windsor, Chair, provided an update with respect the deadline for Bylaw Amendments and Resolutions.

13.2 Executive HR Committee Report

Jerome Niezgodia provided an update regarding next meeting and Executive Director mid-year review.

13.3 Board Development Committee Report

Aleana Young provided an update with respect the Annual General Assembly agenda and registration.

13.4 Audit and Investment Committee Report

The Audit and Investment Committee provided an update with respect to the next meeting.

18.10.17 CORRIGAL: That the Executive receive and file the Committee reports. CD

14. Presentations

No Presentations at this meeting.

15. Delegations

15.1 SUMA

The Executive met with Executive Director, Jean-Marc Nadeau and President, Gordon Barnhart from SUMA on Thursday October 18, 2018 and provided the Executive with an update on their recent activities including and advocacy efforts, membership benefits – having a shared voice is strong; working on administration and governance training, professional development opportunities for members including making it more accessible to Northern and remotes areas; opportunities for collaboration; and, the expected announcement regarding election dates.

15.2 SHSAA

The Executive met with the Executive Director Lyle McKeller from Saskatchewan High Schools Athletics Association on Thursday October 18, 2018 and provided the Executive with an update on their recent activities including School Sport Week and promoting school sport participation and community involvement. They also discussed coach recruitment and education efforts; co-operative efforts with the Legion around the November 9 & 10 playoffs; unified sport; and conversations around para sport demonstrations.

15.3 Opposition Education Critic

The Executive met with the Opposition Education Critic Carla Beck on Friday October 19, 2018 and provided the Executive with an update and thoughts on planning for the next 20 years of education and what that vision looks like. Topics of shared interest that were raised or discussed included education funding cuts; TRC recommendations for education; relationships and engagement in the sector; principles of a publicly funded education system; importance of focus on the early years; local control of budgets; and, the overall social and economic benefit and importance of education.

16. Information Items

- 16.1 2018 & 2019 Association Event Calendar
- 16.2 Committee List
- 16.3 2018 Activity Report – Mosaic Extreme School Makeover/Walk to Breakfast
- 16.4 Internal Services Review

17. Identification of items for next agenda

- 17.1 Evaluation of Executive Director and Executive
- 17.2 Child Advocate Report
- 17.3 Debrief on Education Summit
- 17.4 Provincial Bargaining – Class Size and Composition (December)

18. Upcoming Events

Information regarding the upcoming Events was provided to the Executive.

19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

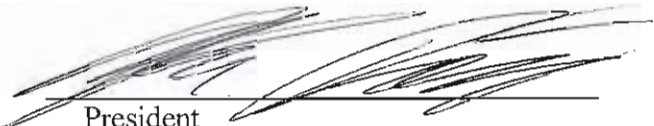
Adjournment

18.10.18 YOUNG: That the meeting be adjourned. CD

President Davidson adjourned at 2:15 p.m. on October 19, 2018.



Executive Director



President