
Saskatchewan School Boards Association

Executive Meeting Minutes

October 19 & 20, 2017

Regina, Saskatchewan

Executive Members: Present – Dr. Davidson, Ms. Banks, Ms. Kotylak, Mr. Niezgoda, Mr. Prince, Ms. Smith-Windsor; Ms. Young **Regrets:** Mr. Daigneault, Mr. Favel.

Association Staff: Mr. McKee,

The following association staff joined meeting at 10:00 a.m. on October 19 - Mr. Amendt, Ms. Lenius, Mr. McNaughton (October 19 only), Ms. Stewart, Ms. Welke

1. Call to Order

President Davidson called the meeting to order Thursday October 19, 2017 at 9:03 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

17.10.01 SMITH-WINDSOR: That the agenda be approved as amended. CD

4. Declaration of Conflict of Interest – no declarations.

5. In-Camera Session

17.10.02 YOUNG: That the executive move into closed session. CD

17.10.03 BANKS: That the executive move into open session. CD

17.10.04 PRINCE: That the executive move into closed session. CD

17.10.05 PRINCE: That the executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

17.10.06 SMITH-WINDOR: That the minutes of September 20 & 21, 2017 be approved. CD

7. Business Arising from Minutes

No business arising from Minutes.

8. Discussion Items

8.1 SSBA General Insurance Plan Annual Report

The Executive reviewed and discussed the 2016 SSBA Actuarial Analysis. This information of the General Insurance Plan Annual Report will be shared with the membership and their senior staff.

17.10.07 SMITH -WINDSOR: That the Executive receive and file the SSBA General Insurance Plan Annual report. CD

8.2 Education Property Tax Information Sheet

The Executive reviewed and discussed the briefing note and information on Education Property Tax.

17.10.08 PRINCE: That the Executive receive and file the report. CD

8.3 SSBA Follow-Up Survey Fall 2017 – MC/BCC and Provincial Budget Implications on Governance

The Executive reviewed and discussed the briefing note and survey report with respect to the Members' Council, Board Chair Council and Provincial Budget implications on Governance.

17.10.09 SMITH-WINDSOR: That the Executive receive and file the SSBA Follow-Up Survey Fall 2017 – MC/BCC and Provincial Budget Implications on Governance report. CD

9. Decision Items

9.1 Fall General Assembly Dates - 2018

The Executive reviewed and discussed the briefing note with respect to the three proposed options for dates for the 2018 Fall General Assembly.

- 17.10.10 NIEZGODA: That the Executive approve option (b) Thursday, November 15 (evening) – Saturday, November 17, 2018 as the dates for the 2018 Fall General Assembly. CD**

9.2 General Insurance Plan Consulting RFP

The Executive reviewed the briefing note with respect to an RFP for the General Insurance Plan. The engagement process will involve the Executive of the SSBA, School Board Trustees, and the LEADS and SASBO organizations. The expected outcome of this process is a comprehensive General Insurance Plan management framework going forward.

- 17.10.11 SMITH-WINDSOR: That the Executive approve an RFP for a consultant to engage the membership of the General Insurance Plan in an independent, external study to address issues of governance, financial accountability and structure. CD**

9.3 Fall Communication and Advocacy Strategy

The Executive reviewed the briefing note with respect to Fall Communication and Advocacy Strategy and the top three Key Messages that include – Invest in Students, Maintaining and support local voice and decision making in education and there needs to be a renewed commitment to full engagement.

- 17.10.12 YOUNG: That the Executive approve the Fall Communications and Advocacy Strategy. CD**

9.4 2017 Services Menu

The Executive reviewed the briefing note with respect to the 2017 Services Menu. This overview of services and supports will be available to members at the Fall Assembly.

- 17.10.13 KOTYLAK: That the Executive review and approve the 2017 Services Menu. CD**

9.5 SSBA Vision and 2018 Strategic Plan

The Executive reviewed the briefing note with respect to SSBA Vision and 2018 Strategic Plan.

- 17.10.14 KOTYLAK: That the Executive approve the updated 2025 SSBA Vision and Strategic Plan for 2018. The Executive will engage in further strategic planning for an accountability framework for the Insurance and acknowledgment to address governance and the broader vision for education. CD**

9.6 2018 Budget

The Executive discussed the 2018 Budget and the further reductions made to 2018 budget.

- 17.10.15 YOUNG: That the Executive adopt the revised budget for the 2018 year. CD**

10. Strategic Plan Progress – no report at this meeting

11.1 President’s Report

President Davidson provided the Executive with an update with respect to an update on correspondence/communication, CSBA meeting, bargaining dates, and the status of the Education Relations Board.

- 17.10.16 PRINCE: That the Executive receive and file the President’s Report. CD**

11.2 Executive Director’s Report

Darren McKee provided the Executive with a written report for their review. An update was provided with respect to meetings and work with partners.

- 17.10.17 BANKS: That the Executive receive and file the Executive Director report. CD**

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to communications supports, news releases and media coverage.

17.10.18 SMITH-WINDSOR: That the Executive receive and file the Communications report. CD

11.4 HR/ER and Legal Services

Ted Amendt provided the Executive with an update with respect to HR/ER and Legal Services reporting.

17.10.19 BANKS: That the executive move into closed session. CD

17.10.20 BANKS: That the executive move into open session. CD

17.10.21 PRINCE: That the Executive receive and file the HR/ER and Legal report. CD

12. Executive Members' Reports

Each executive Member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

17.10.22 YOUNG: That the Executive extend the meeting to 12:30 p.m. on October 20, 2017. CD

13. Committee Reports

13.1 Resolutions and Policy Development committee

Jaimie Smith-Windsor provided the Executive with an update with respect to the Bylaw Amendments and Resolutions for AGM.

13.2 Executive HR Committee Report – no report

13.3 Board Development committee Report –

The Board Development committee reviewed and discussed with the Executive the Fall Assembly Agenda.

13.4 Audit and Investment Committee Report

The Audit and Investment Committee advised that they were having a meeting after the Executive so there would be not report at this meeting.

14. Presentations

No Presentations at this meeting.

15. Delegations

15.1 SUMA

The Executive met with Sean McEachern, Acting CEO and Gordon Barnhart President of SUMA on Thursday October 19, 2017. Discussions took place with respect to Education Property Tax, regulations, marijuana legalization, local governments, consultation protocol, libraries, grants in lieu, advocacy efforts at the provincial and federal levels as well as opportunities for more sharing and shared advocacy.

15.2 Saskatchewan High School Athletic Association

The Executive met with Lyle McKeller Executive Director and Dave Sandomirsky, Assistant Executive Director of Saskatchewan High Schools Athletic Association on Thursday October 19, 2017. Discussions took place with respect to board updates and changes, update on attendance increases this past year, association efficiencies, revenues, importance of the differentiating factors of school sport, code of conduct, transgender policy and advocacy, and the Women in Sport conference highlights.

16. Information Items

- 16.1 2017 & 2018 Association Event Calendar
- 16.2 Committee List
- 16.3 2017 Activity Report – Mosaic Extreme School Makeover/Walk to Breakfast
- 16.4 Fall Members' Council
- 16.5 Financial Reporting
- 16.6 Organizational Culture Survey Report
- 16.7 *The Education Act, 1995 and Regulations*

17. Identification of items for next agenda

- 17.1 Executive technology use review
- 17.2 Evaluative Process
- 17.3 Insurance – Trust Agreements, actuaries, legal opinions
- 17.4 ERM WAG
- 17.5 Panel Report
- 17.6 Board Development
- 17.7 Work Plan

18. Upcoming Events

Information regarding the upcoming Events were provided to the Executive.

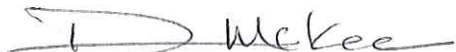
19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

Adjournment

17.10.23 KOTYLAK: That the meeting be adjourned. CD

President Davidson adjourned at 12:55 p.m. on October 20, 2017.


Executive Director


President