
**Saskatchewan School Boards Association
Executive Meeting Minutes
May 23 & 24, 2019
SSBA Boardroom
Regina, Saskatchewan**

Executive Members:

Present – Dr. Davidson, Ms. Banks, Mr. Corrigan (absent May 23 – pm), Mr. Daigneault, Ms. Kotylak, Mr. Niezgod, Mr. Prince, Ms. Smith-Windsor; Ms. Young,
Association Staff: Mr. McKee (absent May 24 – pm), Mr. Amendt (absent May 24, pm), Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Welke, Ms. Vu

1. Call to Order

Vice-President Young called the meeting to order on Thursday, May 23, 2019 at 9:00 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

19.05.01 BANKS: That the agenda be approved as circulated. CD

4. Declaration of Conflict of Interest - no conflicts declared

5. In-Camera Session

May 23, 2019 (9:10 – 9:55 a.m.)

19.05.02 KOTYLAK: That the Executive move into closed session. CD

19.05.03 KOTYLAK: That the Executive move into open session. CD

May 23, 2019 – Discussion with the Auditors (10:20-10:35 a.m.)

19.05.04 BANKS: That the Executive move into closed session. CD

19.05.05 BANKS: That the Executive move into open session. CD

May 24, 2019 – Discussion - 2020 Budget

19.05.06 BANKS: That the Executive move into closed session. CD

19.05.07 BANKS: That the Executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

19.05.08 PRINCE: That the minutes of April 10, 2019 be approved as amended. CD

7. Business Arising from Minutes

No business arising from the previous minutes.

8. Discussion Items

8.1 August Executive Meeting Planning

The Executive reviewed and discussed the briefing note with respect to the draft agenda for the August Executive planning meeting.

8.2 Mileage Rate Process

The Executive reviewed and discussed the briefing note with respect to the current process for setting mileage rates on Executive expense claims.

8.3 2019 SSBA Executive Composition, Membership Fees, and Voting Review

The Executive reviewed and discussed the briefing note with respect to the 2019 SSBA Executive Composition, Membership Fees and Voting Review. The Request for Quotes was sent out to three organizations. No proposals have been received from the organizations. The Executive provided direction to the Management on how to proceed with this matter.

9. Decision Items

9.1 2019 Annual General Meeting Guests

The Executive reviewed and discussed the briefing note with respect to the 2019 Annual General Meeting guests invitation list.

19.05.09 BANKS: That the Executive approve the 2019 Annual General Meeting guest invitation list as circulated. CD

9.2 SSBA 2019 Compensation Review

The Executive reviewed the briefing note with respect to the SSBA 2019 Compensation Review. A review of the salary ranges occurs a minimum of every three years as per the SSBA HR Policy. Mr. Prince declared a conflict of interest.

19.05.10 NIEZGODA: That the Executive approve awarding a contract to MNP in the amount of \$26,855 to conduct the 2019 SSBA Compensation review. CD

9.3 2018 Annual Report

The Executive reviewed the briefing note with respect to 2018 Annual Report. The 2018 Annual Report and Audited Financial Statements will be distributed to all members.

19.05.11 YOUNG: That the Executive approve the 2018 Annual Report as amended. CD

9.4 Audit and Investment Committee Chair Extension

The Executive reviewed and discussed the briefing note with respect to the Audit and Investment Committee Chair extension. This renewal would be Mr. Kosolofski's third and final year in this position.

19.05.12 DAVIDSON: That the Executive renew Mr. Ken Kosolofski as the external Chair for the Audit and Investment committee for the September 1, 2019-August 31, 2020, completing his term to the 3 year maximum. CD

9.5 2018 Audited Financial Statements

The Executive reviewed and discussed the briefing note with respect to the 2018 Audited Financial Statements prepared by Deloitte.

19.05.13 KOTYLAK: That the Executive approve the 2018 SSBA Financial Statements as presented. CD

9.6 2018 Audited Specific Land Claims Fund Financial Statements

The Executive reviewed and discussed the briefing note with respect to the 2018 Audited Specific Land Claims Fund Financial Statements prepared by Deloitte.

19.05.14 SMITH-WINDSOR: That the Executive approve the 2018 Specific Land Claims Fund Financial Statements as presented. CD

9.7 2020 SSBA Budget

The Executive reviewed and discussed the 2020 Budget scenarios that were provided. This information will be shared with the membership.

19.05.15 PRINCE: That the Executive approve a 2020 Budget for distribution to the membership. CD

9.8 Indigenous Accountability Framework

The Executive reviewed and discussed the information that was provided regarding the Indigenous Accountability Framework. There is currently no framework.

19.05.16 CORRIGAL: That the Executive create a working advisory group or Executive led committee to draft an Indigenous Accountability Framework. CD

9.9 Student Transportation Working Advisory Group

The Executive reviewed and discussed the information that was provided regarding the Student Transportation Working Advisory Group. The WAG has prepared an Expression of Interest document to determine which school boards are interested in participating in the project.

19.05.17 BANKS: That the Executive approve the plan for participation in the Transport Canada Project pending Government of Saskatchewan direction and financial considerations. CD

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive reviewed and updated the Executive Work Plan for 2019.

10.2 SSBA Strategic Plan Report

The Executive reviewed the SSBA Strategic Plan Report 2019 – May report.

19.05.18 SMITH-WINDSOR: That the Executive receive and file the SSBA Strategic Plan Report – May. CD

11. Reports from President and Administrative Staff

11.1 President's Report

President Davidson provided the Executive with an update on recent activity including participation at meetings or events with the Canadian School Boards Association (CSBA); SSBA Indigenous Council meeting with the Minister of Education; Saskatchewan Teachers' Federation (STF) Spring Council; Student Transportation meeting with Minister Hargrave and Minister Wyant; Human Services Government Caucus engagement; and, Liam Choo-Foo (Joint Procurement Committee). Other activity included an advocacy day with the CSBA in Ottawa and media calls related to the Future of Education survey, school capacity, the Treaty Symbol presentation at Spring Assembly, rural/urban education funding and the Mosaic Extreme School Makeover Challenge. Correspondence included support for Bill C-91 (federal government – re: minority language rights), and SSBA appointments to the Government Trustee Bargaining Committee.

19.05.19 BANKS: That the Executive receive and file the President's Report. CD

11.2 Executive Director's Report

Darren McKee provided the Executive with an update with respect to work related to Provincial Bargaining, the Student Transportation Working Advisory Group and an Indigenous Accountability Framework.

19.05.20 YOUNG: That the Executive receive and file the Executive Director's report. CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, media coverage and advocacy.

19.05.21 YOUNG: That the Executive receive and file the Communications Services' report. CD

11.4 Corporate Services – Financial Report for Mar 2019

Catherine Vu provided the Executive with an update with respect to the May financial results.

19.05.22 PRINCE: That the Executive receive and file the Corporate Services' report. CD

11.5 First Nations and Métis Education

Jamie Lerat provided the Executive with an update with respect to First Nations and Métis Education.

19.05.23 SMITH-WINDSOR: That the Executive receive and file the First Nations and Métis Education report. CD

11.6 Employee Benefits Plan

Jeff McNaughton provided the Executive with an update with respect to the Employee Benefits Plan.

19.03.24 YOUNG: That the Executive receive and file the Employee Benefits Plan report. CD

12. Executive Members' Reports

- 12.1 Vice-President**
- 12.2 Catholic Constituency**
- 12.3 Central Constituency**
- 12.4 Conseil scolaire fransaskois Constituency**
- 12.5 Indigenous Constituency**
- 12.6 Northern Constituency**
- 12.7 Southern Constituency**
- 12.8 Urban Public Constituency**

Each Executive Member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

19.05.25 YOUNG: That the Executive receive and file the External Committee reports.

19.05.26 CORRIGAL: That the Executive receive and file the Executive Members' reports. CD

13. Committee Reports

13.1 Resolutions and Policy Development Committee

An update was provided by the Resolutions and Policy Development Committee with respect to the minutes of the March 6, 2019 committee meeting.

19.05.27 KOTYLAK: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

13.2 Executive HR Committee Report

An update was provided from the Executive HR Committee regarding the minutes of April 10, 2019. The committee's next meeting was scheduled for May 23, 2019.

19.05.28 NIEZGODA: That the Executive receive and file the Executive HR Committee report. CD

13.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meeting on May 22, 2019 regarding Spring Assembly, the Networking Groups and Trustee Academy.

19.05.29 DAIGNEAULT: That the Executive receive and file the Board Development Committee report. CD

13.4 Audit and Investment Committee Report

An update was provided by the Audit and Investment Committee which included the minutes from the March 28, 2019 meeting, update of SSBA Insurance Plan Design Team, review of March 2019 financial results, review of the draft 2020 budget, 2018 Audited Financial Statements from Deloitte, and RFP process for external auditor and banking/investment partner.

19.05.30 PRINCE: That the Executive receive and file the Audit and Investment Committee report. CD

13.5 Education Vision Working Advisory Group

An update was provided by the Education Vision Working Advisory Group regarding the minutes April 5, 2019.

19.05.31 KOTYLAK: That the Executive receive and file the Education Vision Working Advisory Group report. CD

14. Presentations/Activity

14.1 DATA WAREHOUSE

April Blondeau, Strategic HR Consultant did a presentation and demonstration for the Executive of the Data Warehouse on May 24, 2019.

15. Delegations

15.1 DELOITTE

The Executive met with the Auditors, Valerie Watson and Alexander Yevlanov from Deloitte, on Thursday May 23, 2019. The Auditors gave a presentation and took questions from the Executive related to the recent annual SSBA audit. As per standard process and due diligence they provided an in-camera opportunity to discuss the audit with the Executive and had already presented the audit in detail and met with the SSBA Audit and Investment Committee.

15.2 CATHOLIC SECTION

The Executive met with the Catholic Section Executive Director, Tom Fortosky and Chair, Vicky Bonnell on Thursday May 23, 2019 and provided the Executive with an update on their recent activities, student outcomes, and their strategic plan priorities.

Topics of shared interest that were raised or discussed included: a vision for education beyond 2020, education funding, mandatory Indigenous studies course (status of resolution), mental health, involvement and representation on SSBA committees, SSBA Executive Composition Review, communication protocols and the strength of all boards having a provincial voice for education.

15.3 PUBLIC SECTION

The Executive met with the Public Section Chair, Colleen McPherson and Executive Director, Norm Dray on Friday May 24, 2019 and provided the Executive with an update on their recent activities, including education visioning engagements and their upcoming General Meeting and Professional Development on June 6 & 7.

Topics of shared interest that were raised or discussed included: the education visioning work, importance of local voice and representation through trusteeship, SSBA Executive Composition Review, Truth and Reconciliation Calls to Action, and shared opportunities for advocacy and professional development.

15.4 SUMA

SUMA President Gordon Barnhart, Executive Director Jean-Marc Nadeau and SUMA board members hosted the SSBA Executive and Executive Director for a meeting at their new office location in Regina on Thursday May 23, 2019.

Topics of shared interest that were raised or discussed included: local taxation; work placement opportunities with municipal administration; and, municipal/school board elections planning and polling stations.

16. Information Items

- 16.1 2019 and 2020 Association Event Calendar
- 16.2 Committee List
- 16.3 Position Statement Work Advisory Group
- 16.4 2019 Spring Assembly Evaluation
- 16.5 Mosaic Extreme School Makeover Recipients
- 16.6. Provincial Grievances/Arbitration
- 16.7 SSBA Spring Assembly Constituency Networking Meeting - Notes

17. Identification of items for next agenda

- 17.1 Child Advocate Report
- 17.2 Provincial Bargaining
- 17.3 Executive composition, voting, and membership fee review
- 17.4 Provincial Budget
- 17.5 PreK readiness
- 17.6 Education property tax mill rate setting – collaboration with school boards and government
- 17.7 Accessing Federal funding
- 17.8 Data Warehouse
- 17.9 ERB Operating Manual
- 17.10 Mental Health Opportunities
- 17.11 Potential Executive sponsored resolutions for Fall Assembly
- 17.12 Use of Technology at Executive Meetings

18. Upcoming Events

Information regarding upcoming events was provided to the Executive.

19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

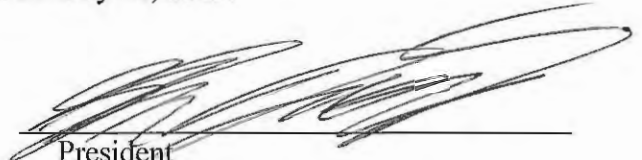
Adjournment

19.05.32 KOTYLAK: That the meeting be adjourned. CD

Vice-President Young adjourned the meeting at 3:46 p.m. on May 24, 2019.



Executive Director



President