
Saskatchewan School Boards Association

Executive Meeting Minutes

May 25 & 26, 2017

Regina, Saskatchewan

Executive Members: Present – Dr. Davidson, Ms. Banks., Mr. Favel, Ms. Kotylak, Mr. Niezgodá, Mr. Prince, Ms. Smith-Windsor; Ms. Young **Regrets:** Mr. Daigneault.

Association Staff: Mr. McKee, Mr. Amendt (May 25-3:00-4:00 p.m.), Ms. Lenius (May 25 1:45-4:00 p.m.; May 26 10:20 a.m.-12:30 p.m.), Ms. Welke (May 25 1:45-4:00 p.m.; May 26 10:20 a.m.-12:30 p.m.), Ms. Vu.

1. Call to Order

President Davidson called the meeting to order Thursday May 25, 2017 at 9:04 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

17.05.01 BANKS: That the agenda be approved. CD

4. Declaration of Conflict of Interest

5. In-Camera Session

May 25, 2017

17.05.02 SMITH-WINDSOR: That the executive move into closed session. CD

17.05.03 PRINCE: That the executive move into open session. CD

May 26, 2017 – Meeting resumed at 8:05 a.m.

17.05.04 BANKS: That the executive move into closed session. CD

17.05.05 SMITH-WINDSOR: That the executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

17.05.06 BANKS: That the minutes of April 5, 2017 be approved.

CD

17.05.07 NIEZGODA: That the minutes of May 1, 2017 be approved.

CD

7. Business Arising from Minutes

Prairie Valley request was referred to Audit and Investments Committee. This will be discussed when the Committee makes their report.

8. Discussion Items

8.1 Inspiring Success Policy Renewal

The Executive reviewed and discussed the information regarding *Inspiring Success* Policy Renewal. The Executive provided feedback and approved in principle the draft provincial policy framework. A letter will be sent to the Ministry of Education from Darren McKee by June 30, 2017 providing the SSBA feedback on the draft policy.

8.2 Executive – Liaison Assignments to Representatives Appointed to Committees

The Executive reviewed and provided feedback on the assignments with respect to the Executive Liaison Assignments to representative appointed to Committees. Ted Amendt will be sending out emails to committee representatives advising of their Executive Liaison. They will also receive the Committee Reporting template and advise the representative of the process to report to the Executive member in the course of the committee work to provide updates and seek direction.

8.3 Revised Executive Policy Handbook Draft

The Executive reviewed the discussion item regarding the revised Executive Policy Handbook Draft. The committee is sharing the draft with the Executive in order to get feedback on the Handbook. The deadline for feedback on the Handbook is August 1 and is to be presented at the September Executive Meeting for adoption.

8.4 FNME Report

The Executive reviewed the discussion item from FNME with respect to the Executive supporting the Aboriginal Council in their request for clarification regarding this curriculum renewal in the 2017-2018 Ministry Plan.

9. Decision Items

9.1 2017 AGM Guests

The Executive reviewed and discussed the briefing note with respect to the 2017 AGM Guests and reviewed the guest list for the November Annual General Meeting

17.05.08 KOTYLAK: That the Executive approve the 2017 AGM Guest invitation list as attached. CD

9.2 SSBA Quarterly Report

The Executive reviewed the briefing note with respect to the SSBA 2017 Strategic Plan Quarterly Report – May.

17.05.09 BANKS: That the Executive receive and file the 2nd quarter report for 2017. CD

9.3 SSBA Vision and Strategic Plan 2017/2018

The Executive reviewed the briefing note with respect to the SSBA Vision and Strategic Plan 2017-2018.

17.05.10 SMITH-WINDSOR: That the Executive approve the updated 2025 SSBA Vision and Strategic Plan for 2017 and 2018. CD

9.4 SSBA 2016 Annual Report

The Executive reviewed the briefing note with respect to the SSBA 2016 Annual Report.

17.05.11 KOTYLAK: That the Executive approve the 2016 Annual Report CD

9.5 Auditor Extension

The Executive reviewed and discussed the briefing note with respect to the Auditor Extension. Due to the changes in the Audit and Investment Committee (Chair) and management (Director of Corporate Services), it was recommended that the SSBA maintain the same auditor. This will help to provide continuity for year-end reporting with the changes in personnel.

17.05.12 SMITH-WINDSOR: That the Executive extend the contract for auditing services to Deloitte for an additional two years (2017 and 2018 fiscal years).

CD

9.6 Audit and Investment Committee Chair Nomination

The Executive reviewed the briefing note with respect to the Audit and Investment committee chair nomination.

17.05.13 NIEZGODA: That the Executive appoints Mr. Ken Kosolofski as the external Chair for the Audit and Investment Committee for the September 1, 2017 – August 31, 2018, renewable to a 3 year maximum.

CD

9.7 Enterprise Risk Management Framework and User Guide

The Executive discussed the briefing note with respect to the Enterprise Risk Management Framework and User Guide. The Enterprise Risk Management Framework and User Guide are now finalized and ready for distribution and promotion to school divisions.

17.05.14 FAVEL: That the Executive approve the final Enterprise Risk Management Framework and User Guide for immediate distribution and promotion to school divisions.

CD

10. Strategic Plan Progress

10.1 Executive Work Plan

No report at this meeting

11. Reports from President and Administrative Staff

11.1 President's/designate Report

President Davidson provided the Executive with an update with respect to Bill 63 and the next steps related to the SSBA calling for a full review of the Education Act, 1995 with the goal of having an entirely new act developed based on collaboration, introduced in 2018.

17.05.15 PRINCE: That the Executive receive and file the President's report. CD

11.2 Executive Director's Report

Darren McKee provided the Executive with a written report for their review. An update regarding a meeting with Chiefs of Police in Saskatchewan regarding cannabis policies in education and efforts to ensure education related to use and safety is at the forefront.

17.05.16 KOTYLAK: That the Executive receive and file the Executive Director's report. CD

17.05.17 PRINCE: That the remainder of the May 25 & 26, 2017 Agenda be TABLED to the call of the President during the week of May 29 – June 2. CD

11.3 Communications Services

11.4 Corporate Services

11.5 Employee Benefits Plan

11.6 First Nations and Metis Education

12. Executive Members' Reports

13. Committee Reports

13.1 Resolutions and Policy Development committee

13.2 Executive HR Committee Report

13.3 Board Development committee Report – planning of events, agenda development, conference attendance, evaluations, etc.

13.4 Audit and Investment Committee Report

14. Presentations

No Presentations at this meeting.

15. Delegations

15.1 Saskatchewan Catholic School Boards Association

The Executive met with Ken Loehndorf, Executive Director and George Bolduc, Past President, on Friday May 26, 2017. Discussions took place with respect to the Theodore court case appeal,

proposed legislation related to property tax, Grade 9-12 Catholic Studies Curriculum Development, the Saskatchewan Government transformational change process and budget. The Executive also acknowledged that thanked Ken Loehndorf for his work and dedication to the students of the province as he is retiring this July 31.

15.2 Public Section

The Executive met with Larry Huber, Executive Director and Bert de Gooijer Chair of the Public Section on Thursday May 25, 2017. Discussions took place with respect to the Theodore court case ruling, potential boundary changes, advocacy efforts, the provincial budget impact on governance and other recent activities of the Public Section. The Executive also acknowledged and thanked Larry Huber for his work and 54 years dedicated to the students of this province. He is retiring this summer.

16. Information Items

- 16.1 2017 & 2018 Association Event Calendar
- 16.2 Committee List
- 16.3 BHP Foundation MOU - Update
- 16.4 Spring Assembly and BCC Evaluations
- 16.5 Mosaic Extreme School Makeover Winners
- 16.6 Good Practices and Dispute Resolution Committee Update

17. Identification of items for next agenda

- 17.1 Executive technology use review
- 17.2 Evaluative Process
- 17.3 Insurance – Trust Agreements, actuaries, legal opinions
- 17.4 ERM WAG
- 17.5 Panel Report

18. Upcoming Events

Information regarding the upcoming Events were provided to the Executive.

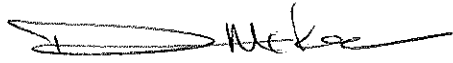
19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

Adjournment

17.05.18 SMITH-WINDSOR: That the meeting be adjourned. CD

President Davidson adjourned at 12:30 p.m. on May 26, 2017.



Executive Director



President