
Saskatchewan School Boards Association

Executive Meeting Minutes

March 15 & 16, 2018

Regina, Saskatchewan

Executive Members: Present – Dr. Davidson, Ms. Banks, Mr. Corrigan, Ms. Kotylak, Mr. Niezgoda, Mr. Prince, Ms. Smith-Windsor; Ms. Young **Regrets:** Mr. Favel

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Stewart, Ms. Welke

1. Call to Order

President Davidson called the meeting to order Thursday March 15, 2018 at 9:00 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

18.03.01 PRINCE: That the agenda be approved as amended. CD

4. Declaration of Conflict of Interest

5. In-Camera Session

18.03.02 NIEZGODA: That the Executive move into closed session. CD

18.03.03 BANKS: That the Executive move into open session. CD

18.03.04 SMITH-WINDSOR: That the Executive move into closed session. CD

18.03.05 BANKS: That the Executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

18.03.06 SMITH-WINDSOR: That the minutes of January 18 & 19, 2018 be approved as amended. CD

7. Business Arising from Minutes

No business arising from Minutes.

8. Discussion Items

8.1 Education Vision Project

The Executive reviewed and discussed the briefing note with respect to the Education Vision Project. Further discussions will take place with the education partners, the Ministry and at the Board Chairs Council.

8.2 Resolutions Costing Rubric

The Executive reviewed and discussed the briefing note with respect to the resolutions costing rubric. The rubric was created to provide advice/guidance to Boards of Education regarding estimated costs as they draft resolutions.

8.3 2019 and 2020 Calendars

The Executive reviewed and discussed the briefing note and the 2019 and 2020 Calendars. It was suggested that the 2019 and 2020 March Executive meetings be moved so they do not conflict with the SARM event.

8.4 Spring Assembly – Network Group

The Executive reviewed and discussed the briefing note with respect to the Spring Assembly – Networking groups. It was agreed we need to add some questions related to SSBA budget considerations.

9. Decision Items

9.1 Englefeld SSBA Membership Fees 2018

The Executive reviewed and discussed the briefing note with respect the letter received from Englefeld Protestant Separate School Division dated February 6, 2018 requesting that the SSBA 2018 Membership Fees be waived.

18.03.07 PRINCE: That the Administration draft a letter to the Englefeld Protestant Separate School Division with respect to the 2018 SSBA Membership fees being waived to advise that the Executive are following the Association bylaws and are unable to grant their request.

CD

9.2 Communication Services Review – Executive Focus Group

The Executive reviewed the briefing note with respect to the Communications Services Review and Executive Focus Group.

18.03.08 KOTYLAK: That the Executive provide input and approval on a process to gain Executive feedback and participation relations to the Communication Services Review and that one (1) hour for a focussed discussion on Communications Services, facilitated by Ted Amendt, be part of the May Executive Meeting.

CD

9.3 Financial Signing Authority Policy Amendment

The Executive reviewed the briefing note with respect to the Financial Signing Authority Policy. A proposed change would be an addition to the items which require Executive approval would be required.

18.03.09 YOUNG: That the Executive approve a change to the Financial Signing Authority Policy, adding the phrase “Approval of the Executive prior to SSBA Legal Services taking on legal matters of a provincial nature (e.g. litigation) which may result in liability to SSBA.

CD

9.4 Legal Opinion - Auditor

The Executive reviewed the briefing note with respect to the legal opinion with respect to the Insurance Loss Pools. A request has been made by Val Watson, Auditor Deloitte, for the legal opinion dated 2007 in its entirety in order for them to complete their due diligences as an external auditor.

- 18.03.10 YOUNG: That the Executive share the full legal opinion with the Auditors, Deloitte.**
- 18.03.11 BANKS: That the Executive Table 9.4 Legal Opinion – Auditor to Friday March 16, 2018 in order for them to read and discuss the first opinion. CD**
- 18.03.12 PRINCE: That the Executive lift 9.4 Legal Opinion – Auditor from the Table. CD**
- 18.03.13 PRINCE: That the Executive share both the 2007 and 2017 legal opinions in their entirety with the Auditor, Deloitte. CD**

9.5 Horizon Provincial Arbitration

The Executive discussed the Horizon Provincial Arbitration.

- 18.03.14 YOUNG: That the Executive consider providing support for the Horizon pending Arbitration. CD**
- 18.03.15 SMITH-WINDOR: That the Executive support the Arbitration hearing for the Horizon School Division that is deemed to be Provincial in nature to the maximum of \$15,000 to be taken from the Bargaining Reserve. CD**

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive reviewed the Executive Work Plan. The Executive planning session is scheduled for April 23.

10.2 SSBA Strategic Plan Report

The Executive reviewed the briefing note with the SSBA 2017 Strategic Plan Report March.

The meeting recessed at 9:15 a.m. on Friday March 16, 2018. Vice-President Young reconvened the meeting at 10:20 a.m. President Davidson returned to the meeting at 11:30 a.m.

11.1 President's Report

President Davidson provided the Executive with an update on recent activity, including CSBA advocacy work, attendance at SUMA, SARM, Sask. Chamber events and a meeting with the Minister of Education.

18.03.16 YOUNG: That the Executive receive and file the President's Report.
CD

11.2 Executive Director's Report

Darren McKee provided the Executive with a written report for their review. An update was provided with respect to committee meetings and work with education partners.

18.03.17 SMITH-WINDSOR: That the Executive receive and file the Executive Director report.
CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to communications supports and media coverage. The Communication Advocacy Activity Update and media coverage as of March 5, 2018 was also attached to the report.

18.03.18 BANKS: That the Executive receive and file the Communications report.
CD

11.4 Corporate Services

Marie Stewart provided the Executive with an update with respect the monthly financial results as of December 2017.

18.03.19 KOTYLAK: That the Executive receive and file the Corporate Services report. CD

11.5 Board Development Services Report

Ted Amendt provided the Executive with an update with respect to Legal Services and Human Resources and Employee Relations.

18.03.20 SMITH-WINDSOR: That the Executive receive and file the Board Development Services report. CD

11.6 Insurance and Risk Management Report

Jeff McNaughton provided the Executive with an update with respect to GIP Administration Budget 2018 and General Insurance Plan Renewal 2018-19.

18.03.21 CORRIGAL: That the Executive receive and file the Insurance and Risk Management report. CD

12. Executive Members' Reports

12.1 Vice-President

Vice-President Young provided an update from the General Insurance WAG and U of R Senate Meeting.

18.03.22 SMITH-WINDSOR: That the Executive receive and file the Vice-President Report. CD

12.2 Aboriginal Constituency – no report

12.3 Catholic Constituency

12.4 Central Constituency

12.5 Conseil scolaire fransaskois Constituency

12.6 Northern Constituency

12.7 Southern Constituency

12.8 Urban Public Constituency

Each executive Member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

18.03.23 NIEZGODA: That the Executive receive and file the Executive Round Table reports. CD

13. Committee Reports

13.1 Resolutions and Policy Development committee

Jamie Smith-Windsor provided the Executive with an update with respect to the Resolutions and Policy Development committee meeting. The committee reviewed the Position Statements for review in 2018. It was recommended that the Position Statement 2.3 – Teaching and Learning with Technology be postponed to 2019 for further work to be done on this Position Statement.

18.03.24 SMITH-WINDSOR: That the Executive approve the postponement of the review of the Position Statement 2.3 – Teaching and Learning with Technology to 2019. CD

18.03.25 BANKS: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

13.2 Executive HR Committee Report

The Executive HR Committee met on January 18, 2018 and the minutes were provided to the Executive for their review.

18.03.26 BANKS: That the Executive receive and file the Executive HR Committee report. CD

13.3 Board Development committee Report –

The Board Development committee met on January 2018 and the minutes were provided to the Executive for their review.

18.03.27 KOTYLAK: That the Executive receive and file the Board Development Committee report. CD

13.4 Audit and Investment Committee Report

The Audit and Investment Committee provided an update to the Executive regarding Investment Income, IT plan and Director and Officer Liability.

18.03.28 SMITH-WINDSOR: That the Executive receive and file the Audit and Investment Committee report. CD

14. Presentations

The Executive met with Cassandra Williamson, Emi Adachi (teleconference) Jolene Bates Chomyn and Al Wielgoz from MARSH. They provided the Executive with a presentation regarding Directors and Officer's Liability. Innocent Ihenyen, Insurance Administrator, also joined the meeting.

15. Delegations

15.1 LEADS

The Executive met with Derrick Huschi and Bill Cooke, Executive Director (teleconference) on Thursday March 15, 2018. Discussions took place with respect to LEADS Strategic Plan and Leadership Framework, the restructuring of the annual Summer Short Course and recent delegations that have presented to LEADS. They also discussed with the Executive the education visioning project and education funding.

15.2 Minister of Education

The Executive met with Deputy Premier and Minister of Education Gordon Wyant, Deputy Minister Rob Currie, Assistant Deputy Minister Donna Johnson, and the Minister's Chief of Staff Julie Leggott on Friday March 16, 2018. The Minister shared his priorities, including:

(Saskatchewan School Boards Association – Minutes)

relationships and the importance of education and proper resources for classrooms. Discussions also took place regarding the Education Sector Strategic Plan, and Opportunity for a reviewed and renewed vision; education funding, local board autonomy; conditionality funding, municipal tax levy, vulnerable students and FNME services, funding and partnerships.

16. Information Items

- 16.1 2018 Association Event Calendar
- 16.2 Committee List
- 16.3 A Review of School Community Councils

17. Identification of items for next agenda

- 17.1 Executive technology use review
- 17.2 Evaluative Process
- 17.3 Insurance – Trust Agreements, actuaries, legal opinions
- 17.4 ERM WAG
- 17.5 Panel Report
- 17.6 Board Development
- 17.7 Work Plan
- 17.8 Funding for 1st Nation - INAC

18. Upcoming Events

Information regarding the upcoming Events were provided to the Executive.

19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

- | | | | |
|-----------------|---------------|---|-----------|
| 18.03.28 | BANKS: | That the Executive move into closed session. | CD |
| 18.03.29 | BANKS: | That the Executive move into open session | CD |

Adjournment

18.03.30 SMITH-WINDSOR: That the meeting be adjourned.

CD

President Davidson adjourned at 2:36 p.m. on March 16, 2018.



Executive Director



President