

Saskatchewan School Boards Association

Executive Meeting Minutes

March 17 & 18, 2016

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Ms. Kotylak, Mr. Linklater, Mr. Niezgoda, Mr. Pavloff (March 17), Ms. Perreault, Ms. Pethick **Regrets:** Ms. Banks, Mr. Daigneault

Association Staff: Mr. McKee, Mr. Amendt, Mr. Couture, Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Welke, Ms. Vu.

1. Call To Order

President Bailey called the meeting to order Thursday, March 17, 2016, at 9:00 a.m.

2. Procedural Items

2.1 Agenda

16.03.01 PAVLOFF: That the agenda be approved as amended.

CD

2.2 Minutes

16.03.02 PERREAULT: That the minutes of January 21 & 22, 2016 be approved.

CD

2.3 In Camera Session

16.03.03 ELIZABETH: That the Executive move into closed session.

CD

16.03.04 KOTYLAK: That the Executive move into open session.

CD

3. Decision Items

3.1 SSBA Executive/Senior Staff Expense Report

The Executive reviewed the briefing note with respect the SSBA Executive/Senior Staff Expense Report.

- 16.03.05 PERREAULT: That the Executive approve:**
- **the template for reporting this information;**
 - **that the report developed for release in spring each year include the final year-end amounts from November to April, and the report developed for release in fall each year include mid-year totals for the current year; and,**
 - **that this information be distributed in spring and fall each year in a Closed session of Board Chairs' Council held in conjunction with spring and fall assemblies. The Closed session will include the SSBA Executive and Board Chairs (or designate) only.**

CD

3.2 Executive Director Evaluation and Compensation Review

- 16.03.06 LINKLATER: That the Executive Director Evaluation and Compensation review has been completed and is accepted by the Executive.**

CD

3.3 SSBA Insurance Plan Inconsistencies

- 16.03.07 NIEZGODA: That the Executive establish written and formal processes to mitigate the identified risks.**

Larry Pavloff and Ronna Pethick abstained from the vote

CD

3.4 Teacher Time Report

- 16.03.08 PETHICK: That the Executive receive the Teacher Time Report.**

CD

- 16.03.09 PERREAULT: That the Executive accept the draft Terms of Reference for the Teacher Time Report Committee.**

CD

4. Strategic Plan Progress

The Executive participated in a wall walk to update and discuss progress on the SSBA 2016 Strategic Plan.

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Bailey provided the Executive with a brief update with respect to SUMA, BCC and Members' Council, calls with Minister Morgan regarding Teacher Task Force and Julie McRae regarding post budget discussions with boards of education, JCSSTT, CSBA, DLC at Kenaston, LEADS and SARM.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

Darren McKee provided the Executive with a brief update with respect to the funding model review, meetings with LEADS, SASBO, STF, Ministry of Education, Members' Council, opening of the Aboriginal Student Centre at the U of S, Teacher Time Report, CSBA, INAC and National Selection Panel

5.2.2 Board Development Services and Strategic HR

(a) M2 Evaluations for Clients

The Executive reviewed and discussed the M2 Evaluations.

(b) 2016 Spring General Assembly

The Executive reviewed and discussed the Agenda for the 2016 Spring General Assembly. Executive members were assigned introductions for speakers at the Spring Assembly.

(c) Board Chairs (or designate) Council Agenda

The Executive reviewed and discussed the Board Chairs Council Agenda. Discussion took place regarding the ESSP update.

(d) February 4 – BCC Survey Results

The Executive reviewed and discussed the February 4, 2016 BCC Survey Results.

5.2.3 Communication Services

(a) SSBA Organization Culture Committee Update

Jill Welke provided the Executive with an update from the SSBA Organization Culture Committee. A survey was done with the staff and the results were provided to the Executive. The Committee also shared their Action Plan for 2016.

(b) Communications Report

Jill Welke provided the Executive with an update on communications support and presentations, Mosaic Extreme Makeover School Challenge, Election Advocacy and The School Trustee.

5.2.5 Employee Benefits and Insurance

No report at this meeting.

5.2.6 First Nations and Métis Education Report

No report at this meeting.

5.2.7 Director of Corporate Services

(a) Monthly Executive Report – January 2016

Catherine Vu reviewed and discussed the Monthly Executive Report for the month ending January 2016.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

No report at this meeting.

5.3.3 Board Development Committee Report

(a) Spring Members' Council Evaluation Results

The Executive reviewed the Spring Members' Council Evaluation Results.

(b) February 3, 2016 Meeting Minutes

The Executive reviewed the Board Development Advisory Committee Meeting Minutes from February 3, 2016.

(c) Trustee Academy – 2016

The Executive reviewed the Trustee Academy Agenda for May 25 – 27, 2016.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Connie Bailey or Darren McKee.

6.3 Cite 360

The Executive met with Nicole Kell and Leann Croft from Cite 360 on Thursday March 17, 2016. Discussions took place regarding the renovation plans for the 4th floor at the

Saskatchewan School Boards Association Building. The Master Floor Plan was shared with the Executive.

6.4 Data Warehouse Demonstration

April Blondeau did a presentation to the Executive on Thursday March 17, 2016 regarding the Data Warehouse and Salary Data.

6.4 Public Section

The Executive met with Executive Director Larry Huber and Chair Bert de Gooijer from the Public Sections on Thursday March 17, 2016. Discussions took place regarding an update on the ongoing litigation, the funding formula, provincial budget timing, SSBA Governance model and protection of public education.

6.5 CUPE

The Executive met with Jackie Christianson, Chairperson EWSC, Tom Graham, President CUPE Saskatchewan, Omar Murray, Vice-Chairperson EWSC, Marie Moore, Recording Secretary EWSC, Deb Dufault, Executive Member EWSC on Friday March 18, 2016. Discussions took place regarding contracts for P3 schools, occupational health and safety, violence in the workplace, MEPP Governance, the Saskatchewan Employment Act and observations regarding LEAN.

7. Information Items

7.1 Reports

7.1.1 2016 & 2017 Association Event Calendar

7.1.2 Committee List

7.1.3 2016 Delegations

The Executive reviewed the reports provided in their materials.

7.1.4 SPTRB

The Executive reviewed the Briefing Note with respect to a recent meeting with Saskatchewan Professional Teachers Regulatory Board (SPTRB). The meeting provided the opportunity to clarify understanding and propose solutions. SSBA signaled ongoing commitment to the work of the SPTRB as well as our expectations for an ongoing relationship. Specifically discussed included Registration process, consistent interpretation of the language “incompetence” and “misconduct”, Public complain/informing boards and LAFOIP/Privacy concerns.

7.2 Correspondence

The Executive reviewed the Correspondence.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation

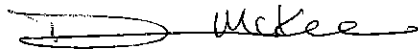
The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

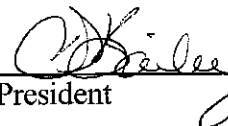
16.03.10 PETHICK: That the meeting be adjourned.

CD

President Bailey thanked everyone in attendance at the meeting. The meeting adjourned at 12:08 p.m. on March 18, 2016.



Executive Director



President