
**Saskatchewan School Boards Association
Executive Meeting Minutes
January 16 & 17, 2020
SSBA Boardroom
Regina, Saskatchewan**

Executive Members:

Present – Dr. Davidson, Ms. Banks, Ms. Greyeyes, Mr. Morin, Mr. Niezgoda, Mr. Prince, Ms. Smith-Windsor, and Ms. Young. Regrets: Ms. Kotylak

Association Staff: Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton (Jan 16), Ms. Welke, Ms. Vu

1. Call to Order

President Davidson called the meeting to order on Thursday, January 16, 2020 at 9:05 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

20.01.01 YOUNG: That the agenda be approved as circulated. CD

4. Declaration of Conflict of Interest

5. In-Camera Session – no In-Camera session

6. Adoption of Minutes of the Previous Meeting

20.01.02 PRINCE: That the minutes of December 5 & 6, 2019 be approved as amended. CD

7. Business Arising from Minutes - No business arising from the previous minutes.

8. Discussion Items

8.1 Executive – Liaison Assignments to Representatives Appointed to Committees

The Executive reviewed the draft Executive Liaison Assignments to Representatives Appointed to Committees and provided feedback on the assignments.

8.2 ERM Risk Identification Activity

The Executive participated in the Risk Identification Activity of the Enterprise Risk Management Cycle for 2020 to identify potential events and/or risks.

9. Decision Items

9.1 2020 Executive Work Plan

The Executive reviewed and discussed the briefing note with respect to the 2020 Executive Work Plan.

20.01.03 BANKS: That the Executive approve the 2020 Executive Work Plan
CD

9.2 2019 Adopted Resolutions Work Plan Assignments

The Executive reviewed and discussed the briefing note with respect to the 2019 Adopted Resolutions Work Plan Assignments.

20.01.04 PRINCE: That the Executive approve the 2019 Adopted Resolutions
Work Plan Assignments. CD

9.3 2020 Advocacy Outline

The Executive reviewed and discussed the briefing note with respect to the 2020 Advocacy Outline. The Executive discussed the Communications and Advocacy Strategic Priorities 2020 which will guide the focus of advocacy efforts in 2020.

20.01.05 BANKS: That the Executive approve the general direction for advocacy
as outlined for 2020. CD

9.4 2020 SSBA Executive Composition, Membership Fees, and Voting Review Working Advisory Group.

The Executive reviewed and discussed the briefing note with respect to the 2020 SSBA Executive Composition, Membership Fees and Voting Review Working Advisory Group (WAG) and the Terms of Reference for the WAG. President Davidson will appoint trustees to the WAG and select an External Chair.

- 20.01.06 SMITH-WINDSOR: That the Executive approve a Working Advisory Group for the 2020 SSBA Executive Composition, Membership Fees and Voting Review and the Terms of Reference. CD**

9.5 Indigenous Education Accountability Committee

The Executive reviewed and discussed the briefing note with respect to the Indigenous Education Accountability Committee and the Terms of Reference.

- 20.01.07 PRINCE: That the Executive approve the Indigenous Education Accountability Committee Terms of Reference. CD**

9.6 Separate Executive and Senior Management Salaries and Travel Expenses Reports

The Executive reviewed and discussed the briefing note that was tabled from the November 15, 2019 Executive meeting with respect to providing separate Executive and Senior Management Salaries and Travel Expenses reports. After further discussion, no change to the existing reporting format was made as it meets the resolution approved by the members.

9.7 SSBA Emergency Succession Plan – Executive Director

The Executive reviewed and discussed the briefing note with respect to the SSBA Emergency Succession Plan for the Executive Director.

- 20.01.08 PRINCE: That the Executive approve the 2020 SSBA Emergency Succession Plan – Executive Director. CD**

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive approved the 2020 Executive Work Plan in Agenda Item 9.1.

10.2 SSBA Strategic Plan Report – no report at this meeting

11. Reports from President and Administration

11.1 President's Report

President Davidson provided an update on recent activity including meetings with the Committee on Class Size and Composition, Board Chairs Council and the Minister of Education.

20.01.09 MORIN: That the Executive receive and file the President's Report. CD

11.2 Executive Director's Report

The Executive Director's report highlighted work related to the Indigenous Accountability Framework, Trustee Academy, and the Student Transportation Working Advisory Group.

20.01.10 MORIN: That the Executive receive and file the Executive Director's Report. CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and advocacy.

20.01.11 BANKS: That the Executive receive and file the Communications Services Report. CD

11.4 Corporate Services

Catherine Vu provided the Executive with an update with respect to Corporate Services and the financial reporting for October to November 2019.

20.01.12 YOUNG: That the Executive receive and file the Corporate Services Report. CD

11.5 Board Development Services

Ted Amendt provided the Executive with an update with respect to Board Development from October 2019 to January 2020.

20.01.13 MORIN: That the Executive receive and file the Board Development Services Report. CD

12. Executive Members' Reports

- 12.1 Vice-President**
- 12.2 Catholic Constituency**
- 12.3 Central Constituency**
- 12.4 Conseil scolaire fransaskois Constituency**
- 12.5 Indigenous Constituency**
- 12.6 Northern Constituency**
- 12.7 Southern Constituency**
- 12.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

20.01.14 BANKS: That the Executive receive and file the Executive Members' Reports. CD

13. Committee Reports

13.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding the minutes of November 17, 2019. A brief update from the December 4, 2019 meeting was provided regarding costing rubric, Parliamentary role, Facilities Funding WAG, voting process. The committee will meet again on January 17, 2020.

20.01.15 PRINCE: That the Executive receive and file the Resolutions and Policy Development Committee Report. CD

13.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive HR Committee regarding the Organizational Culture Survey, Executive Director emergency succession planning, SSBA compensation review and the 2020 work plan.

20.01.16 SMITH-WINDSOR: That the Executive receive and file the Executive Human Resources Committee Report. CD

13.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding the Annual General Meeting debrief, Trustee Academy planning, and Spring Assembly agenda planning.

20.01.17 GREYEVES: That the Executive receive and file the Board Development Committee Report. CD

13.4 Audit and Investment Committee Report – no report at this meeting

14. Presentations/Activity - No presentations at this meeting

15. Delegations

15.1 CUPE Education Workers' Steering Committee

The Executive met with the CUPE Education Workers' Steering Committee Chairperson Jacki Christianson, Vice Chair Omar Murray, Recording Secretary Marie Moore and Executive member Deb Dufault on Friday January 17, 2020

The CUPE Education Workers' Steering Committee provided the Executive with an update on some current concerns or issues, including: attendance management; school calendars and reduced working days for CUPE employees; improving workplace safety; mental health; and cuts to professional development. We also discussed the current state of education in Saskatchewan, including funding and supports for learning.

16. Information Items

16.1 2020 and 2021 Association Events Calendar

20.01.18 BANKS: That the Executive move the Executive meeting scheduled for December 3 & 4, 2020 to December 10 & 11, 2020. CD

- 16.2 Committee List
- 16.3 Employee Benefits Plan (EBP) Marketing Plan
- 16.4 2019 Fall Assembly Evaluation
- 16.5 Copyright Discovery Process
- 16.6 SCC Handbook Review Committee
- 16.7 2020 Lutheran Collegiate Bible Institute Payment Plan

17. Identification of future agenda items:

- 17.1 Provincial bargaining update
- 17.2 Executive Composition, Voting, and Membership Fee Review
- 17.3 Provincial budget
- 17.4 PreK readiness
- 17.5 Education property tax mill rate setting – collaboration with school boards and government
- 17.6 Accessing Federal funding
- 17.7 Mental health opportunities
- 17.8 Accreditation Advisory Committee
- 17.9 Provincial strategies to encourage Indigenous trustees
- 17.10 2020 Provincial Election
- 17.11 2020 Municipal Election

18. Upcoming Events

Information regarding upcoming events was provided to the Executive.

19. Meeting Evaluation

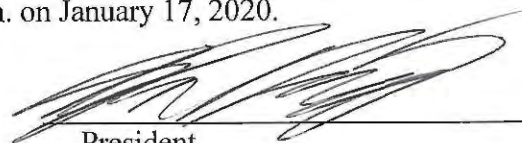
The link for the evaluation form was provided to the Executive.

Adjournment

President Davidson adjourned the meeting at 12:30 p.m. on January 17, 2020.



Executive Director



President