

Saskatchewan School Boards Association

Executive Meeting Minutes

January 19 & 20, 2017

Regina, Saskatchewan

Executive Members: Present – Dr. Davidson, Ms. Banks, Mr. Daigneault, Ms. Kotylak, Mr. Niezgoda, Mr. Prince (January 19), Ms. Smith-Windsor; Ms. Young **Regrets:** Mr. Favel.

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Welke.

1. Call To Order

President Davidson called the meeting to order Thursday, January 19, 2017, at 9:10 a.m.

2. Procedural Items

2.1 Agenda

17.01.01 BANKS: That the agenda be approved as amended. CD

2.2 Minutes

17.01.02 SMITH-WINDSOR: That the minutes of January 19 & 20, 2017 be approved. CD

2.3 In Camera Session

17.01.03 PRINCE: That the Executive move into closed session. CD

17.01.04 SMITH-WINDSOR: That the Executive move into open session. CD

3. Decision Items

No Decision Items at meeting

4. Strategic Plan Progress

No wall walk at the January meeting.

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Davidson provided the Executive with an update with respect to the Board Chair Council meeting, upcoming meetings at CSBA and SUMA, media relations, upcoming meeting with Minister and Premier.

5.1.1 President's Appointment to Committees

The Executive reviewed the Briefing Note with respect to the appointment to committees.

5.1.2 Presentation to Panel

President Davidson reviewed and discussed with the Executive the K-12 Education Governance Review Submission. The Executive will present to the panel on January 24, 2017. Handout – letter from the Minister to President Davidson dated January 13, 2017.

5.1.3 Budgetary Advocacy Work

The Executive discussed the budgetary advocacy work. This will be a discussion at the Board Chairs Council with the board chairs and the CFOs. Darren will talk to Phil Benson about categories.

17.01.05 KOTYLAK: That the Executive receive and file the President's Report.

CD

5.2 Executive Director's Report

5.2.1 Executive Director's Report

Darren McKee provided the Executive with a brief update with respect meeting he has attended with partners and the Ministry. The Executive reviewed the written report provided.

17.01.06 SMITH-WINDSOR: That the Executive receive and file the Executive Director Report. CD

5.2.2 School Board Development Services, Strategic HR and Legal Services

(a) AGM Evaluation

The Executive reviewed the AGM Evaluations.

(b) Transformational Change – Duty to Consult with First Nations

The Executive reviewed the briefing note with respect to Transformational Change, duty to consult with First Nations.

17.01.07 SMITH-WINDSOR: That the Executive receive and file the School Board Development Services, Strategic HR and Legal Services report. CD

5.2.3 Communication Services

(a) Communications Report

Jill Welke reviewed the media release with respect to Public Engagement will Inform SSBA Submission with the Executive. Jill Welke provided the Executive with an update with respect to the communications area and the links to the media coverage. The Executive reviewed the Communication and Advocacy Strategy Plan and the 2018 Strategic Planning Day Agenda.

17.01.08 PRINCE: That the Executive receive and file the Communication Report. CD

17.01.09 YOUNG: That the Agenda for the February 1 2018 strategic planning day be approved as amended. CD

5.2.4 Employee Benefits and Insurance

No report at this meeting.

5.2.5 First Nations and Métis Education Report

No report at this meeting.

5.2.6 Corporate Services and Risk Management

(a) November 2016 Financial Reporting

The Executive reviewed the November 2016 financial reporting.

(b) Financial Update

The Executive reviewed the financial update.

17.01.10 SMITH-WINDSOR: That the Executive receive and file the Corporate Services report. CD

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

No report at this meeting.

5.3.3 Executive HR Committee Report

President Davidson provided a report to the Executive regarding the Terms of Reference for the committee and the review of the Insightrix Report.

5.3.4 Board Development Committee Report

No report at this meeting.

5.3.5 Audit Committee Report

No report at this meeting.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Shawn Davidson or Darren McKee.

- i. Executive technology use review
- ii. Evaluative process
- iii. Insurance – Trust Agreements, actuaries, legal opinions
- iv. Carbon Tax
- v. Legal matters
- vi. ERM WAG
- vii. Panel Report

6.3 Delegation – Insurance Plan Presentation

Jeff McNaughton, Director of Employee Benefits and Insurance, did a presentation to the Executive with respect to the four self-funded loss pools that are operated by the SSBA Insurance Plan. These funds are analyzed every 5 years to ensure they are appropriately funded. The 2015 analysis was conducted by Oliver Wyman Actuarial Consulting Inc. Jeff McNaughton handed out the November 30, 2016 Stewardship Report to the Executive.

17.01.11 BANKS That the Executive receive the Stewardship report and the report be filed on the SSBA SharePoint site under documents.

CD

17.01.12 SMITH-WINDOR: That the Executive refer the Trust Agreement and a review of Policy 15 to the Audit and Investment Committee to bring back findings to the February 1 meeting.

CD

7. Information Items

7.1 Reports

7.1.1 2017 Association Event Calendar

7.1.2 Committee List

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

The Executive reviewed the correspondence.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation


The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

17.01.13: YOUNG: That the meeting be adjourned.

CD

President Davidson adjourned at 1:40 p.m. on January 20, 2017.



Executive Director



President