
Saskatchewan School Boards Association

Executive Meeting Minutes

December 3 & 4, 2015

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Ms. Banks, Ms. Kotylak, Mr. Linklater, Mr. Niezgoda, Mr. Pavloff, Ms. Perreault, Ms. Pethick **Regrets:** Mr. Daigneault

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Lerat, Ms. Welke, Ms. Vu.

1. Call To Order

President Bailey called the meeting to order Thursday, December 3, 2016, at 9:13 a.m.

2. Procedural Items

2.1 Agenda

15.12.01 PAVLOFF: That the agenda be approved as amended.

CD

2.2 Minutes

15.12.02 PETHICK: That the minutes of October 22 & 23, 2015 and November 8, 2015 be approved.

CD

2.3 In Camera Session

15.12.03 PERREAULT: That the Executive move into closed session.

CD

15.12.04 PETHICK: That the Executive move into open session.

CD

3. Decision Items

3.1 Executive Accommodations

The Executive reviewed the briefing note with respect to Executive accommodations and changing the host hotel in Regina for the Executive.

15.12.05 PERREAULT: That the Executive accept the proposal submitted by the DoubleTree by Hilton to become the new host hotel for the SSBA Executive.

CD

3.2 Board Chairs (or designate) Council Meeting Minutes

The Executive reviewed the Board Chair Council Meeting Minutes that were provided in the Executive package. The executive discussed that the name would be changed from Meeting Minutes to Meeting Notes and would be reviewed by Connie Bailey and Ronna Pethick. Connie Bailey will also summarize the discussion of each topic discussed at the Board Chairs Council Meeting at each meeting.

3.3 Executive Annual Work Plan

The Executive reviewed and discussed the Executive Annual Work Plan for 2016. A list of all the delegations will be prepared and brought to the January meeting to discuss the strategic focus and the purpose for each delegation.

15.12.06 PETHICK: That the Executive approve the Annual Work Plan in principle.

CD

3.4 B2F Teaching and Learning Centre

The Executive reviewed the briefing note with respect to Birth to Forever Teaching and Learning Centre. The SSBA has been asked to collaborate on the on the Birth to Forever Teaching and Learning Centre: A prototype to enhance Student Learning and Social outcomes through attention to children in the context of families and community.

- 15.12.07 BANKS: That the Executive approve the SSBA'S collaboration with education partners on the B2F Teaching and Learning Centre.**

CD

3.5 Expense and Travel Expenses

Catherine Vu reviewed the briefing note with the Executive regarding the resolution that the SSBA would make available to member boards at the Fall and Spring Assemblies all salaries, expense claims and travel expenses associated with the work of the executive members and senior administration in regards to SSBA meetings, retreats, committees, and membership activities, inclusive of 2015.

- 15.12.08 NIEZGODA: That the Executive approve that Salaries and remuneration will be made available all-year round in the data warehouse. Propose to the membership to provide the expense report once a year, preferably as part of the distribution of the annual audited financial statements, which summarizes expense claims and travel expenses paid to executive members and senior management team starting with 2015.**

CD

3.6 Board Chairs' or designate Council Terms of Reference

The Executive reviewed the Terms of Reference for the Board Chair Council.

- 15.12.09 PERREAULT: that the Executive approve the Terms of Reference for the Board Chair Council.**

CD

4. Strategic Plan Progress

No report at this meeting.

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Bailey provided the Executive with a brief update with respect to the STF Advocacy Day and telephone conversation with Minister Morgan regarding Serbian Refugees.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

Darren McKee provided the Executive with a brief update with respect to the LEADS Fall Policy Conference, CUPE, SPTRB Grand Opening, Quebec School Boards Democracy, OPSBA/C21 Board Meeting, STF Fall Council, NESD Coaching, GPDR, Fall Assembly, Provincial Financial Literacy Meeting, Meeting with SASBO, LEADS, STF and Ministry of Education, UWR Board meeting.

5.2.2 Board Development Services and Strategic HR

(a) Debrief AGM (guests)

The Executive reviewed and discussed the Fall AGM 2015 Evaluations. The comments about the Fall AGM were overall very positive.

(b) 2015 Adopted Resolutions Work Plan and Assignments

The Executive reviewed and discussed the 2015 adopted resolutions and the work plan and assignments.

(c) Good Practices and Dispute Resolution Progress Report

The Executive reviewed and discussed the Good Practices and Dispute Resolution Joint Committee Progress Report – November 2015.

(d) Breakfast for Learning

Ted Amendt advised the Executive that 2016 will be the 10th Anniversary of Breakfast for Learning. Mosaic has made a donation to the program and there will be 10 prizes of \$10,000.00 given out to School Divisions for Breakfast for Learning programs. Recognition of the donation will be acknowledged at the SSBA Spring Assembly.

5.2.3 Communication Services

(a) Communication Report – October 22 & 23, 2015

Jill Welke reviewed and discussed the Briefing Note with respect to the 2016 Communication and Advocacy for 2016. She also provided the Executive with an update regarding the calendar handbook, Wall Walk, School Division Communications Conference Call items, Coverage of the AGM – 100th Anniversary Fall Assembly and Budget Advocacy.

5.2.4 Insurance and Risk Management Program and Legal Services

No Report at this meeting.

5.2.5 Employee Benefits Plan

No report at this meeting.

5.2.6 First Nations and Métis Education Report

(a) AYEP Research Report

The Executive reviewed the Executive Summary regarding Attitudes, knowledge and intentions of Aboriginal students enrolled in K-12 entrepreneurship education courses which was prepared by Bob L. Kayseas, Peter W. Moroz and Theresa A. Papp.

5.2.7 Director of Corporate Services

(a) Monthly Executive Report – October 2015

Catherine Vu reviewed and discussed the Monthly Executive Report for the month ending October 2015.

(b) Executive per diems, allowances and expense reimbursement overview.

Catherine Vu reviewed and discussed the Executive Expense Statement. Expense claims for 2015 should be submitted to the SSBA as soon as possible.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

Janet Kotylak, Chair of the Resolutions and Policy Development Committee provided an update with respect to the Bylaw Amendments and Resolutions. Discussion also took place regarding the Networking Groups discussions at AGM.

5.3.3 Board Development Committee Report

(a) Meeting Minutes – October 16, 2015

The Executive reviewed the Meeting Minutes from the Board Development Advisory Committee meeting on Friday October 16, 2015.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Connie Bailey or Darren McKee.

6.3 University of Regina

The Executive met with Dr. Jennifer Tupper Dean of the University of Regina on Thursday, December 3, 2015. Discussion took place regarding the Truth and Reconciliation Commission, revised Elementary e-reading and literacy goals, rural internship (recruitment and retention), curriculum, support for multiple grade classes.

7. Information Items

7.1 Reports

7.1.1 2015 Association Event Calendar

7.1.2 Darren's To Do List

7.1.3 Committee List

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

No Correspondence provided.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation

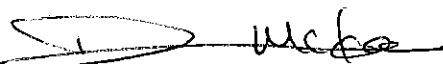
The Executive members completed an evaluation form at the conclusion of the meeting.

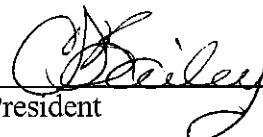
Adjournment

15.12.10 PERREAULT: That the meeting be adjourned.

CD

President Bailey thanked everyone in attendance at the meeting. The meeting adjourned at 12:25 p.m. on December 4, 2015.


Executive Director


President