

Saskatchewan School Boards Association

**Executive Meeting Minutes
August 13, 2018
Saskatoon S.D. - Boardroom
Saskatoon, Saskatchewan**

Executive Members: Present – Dr. Davidson, Ms. Banks, Mr. Corrigan, Mr. Favel, Ms. Kotylak, Mr. Niezgod, Mr. Prince, Ms. Smith-Windsor; Ms. Young

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Welke

1. Call to Order

President Davidson called the meeting to order Monday August 13, 2018 at 10:00 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

18.08.01 YOUNG: That the agenda be approved as amended. CD

4. Declaration of Conflict of Interest - no conflicts declared

5. In-Camera Session

18.08.02 SMITH-WINDSOR: That the Executive move into closed session. CD

18.08.03 FAVEL: That the Executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

18.08.04 KOTYLAK: That the minutes of May 24 & 25, 2018 be approved as amended. CD

7. Business Arising from Minutes

No business arising from Minutes.

8. Discussion Items

8.1 FNME Review

Darren McKee provided the Executive with updates related to the service review for FNME and recent meetings with the northern boards.

8.2 Communication Review

A focus group related to the SSBA Communications Services was conducted with the Executive at the meeting. A report on this service review will be finalized this September.

8.3 Bargaining Update

An update on Bargaining was provided in camera to the Executive. There will be a meeting with the key stakeholders in September when binding Arbitration is complete.

9. Decision Items

9.1 General Insurance Plan Working Advisory Group Recommendation to Audit and Investment Committee

The Executive reviewed and discussed the briefing note with respect to the General Insurance Plan Working Advisory Group's recommendation to develop a special purpose advisory committee, known as a Design Team to oversee the development and implementation of the key recommendations of AON. The Executive also reviewed the draft SSBA General Insurance Plan Design Team Terms of Reference.

18.08.05 YOUNG: That the Executive approve the establishment of a General Insurance Plan Design Team steering committee. CD

18.08.06 PRINCE: That the Executive approve the draft Terms of Reference for the General Insurance Plan Design Team. CD

9.2 WAG Phase 2

The Executive reviewed the briefing note with respect to the General Insurance Working Advisory Group Pool analysis for an actuarial-based retention and limits analysis and a capitalization review of the current General Insurance Plan pools to inform critical decisions going forward regarding the structure of the pools.

- 18.08.07 YOUNG: That the Executive approve that the current Working Advisory Group and proceed with a proposal to conduct a retention and limits analysis and a capitalization review of the current and potential pool structure (the Risk Retention Group) to inform decision making on the go forward management of the pools. CD**

9.3 Air Quality Pool Partial Rebate

The Executive reviewed the briefing note with respect to the Air Quality Pool partial rebate. As of December 31, 2017, the Audited Financial Statements show the pool holds \$3,817,127. The fund is overfunded in the amount of \$1,817,127.

- 18.08.08 PRINCE: That the Executive approve to reduce the Air Quality Pool surplus to recommended levels by the end of August 2018 through a rebate or rebate holiday to participating school divisions of in the amount of \$1,817,127.00. CD**

9.4 Budget Update Alternatives

The Executive discussed the feedback related to the SSBA proposed 2019 Budget and next steps. The SSBA proposed 2019 Budget will be discussed further at the September Board Chairs Council meeting.

9.5 School Community Councils Evaluation Report

The Executive reviewed and discussed the briefing note with respect to the School Community Councils Evaluation Report. The Executive also reviewed the four recommendations set out in the report.

- 18.08.09 SMITH-WINDSOR: That the Executive approve the Evaluating School Community Council Report in principle and take it to the Board Chair Council meeting in September with a plan prepared by the Administration. CD**

9.6 Rules of Procedure at General Meeting

The Executive reviewed the briefing note with respect to the Rules of Procedures at the general meeting. The Rules of Procedure at General Meetings document was revised to bring greater

clarity to member boards of education regarding the Bylaw Amendments and Resolutions processes at assembly.

18.08.10 PRINCE: That the Executive approve the revised Rules of Procedure at General Meeting. CD

9.7 Appointment of the Audit and Investment Committee Chair.

The Executive discussed the Chair of the Audit and Investment Committee. The term has expired for this position and new Chair needs to be appointed.

18.08.11 FAVEL: That the Executive appoint Ken Kosloski as the Chair of the Audit and Investment Committee. CD

10. Committee Reports

10.1 Resolutions and Policy Development committee

The Executive reviewed the briefing note and minutes from the May 24, 2018 Resolutions and Policy Development Committee meeting.

18.08.12 SMITH-WINDSOR: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

10.2 Executive HR Committee Report

The Executive reviewed the briefing note and minutes from the May 23, 2018 Executive HR Committee meeting and the revised Executive HR Committee Work Plan.

18.08.13 CORRIGAL: That the Executive receive and file the Executive HR Committee report. CD

10.3 Board Development Committee Report

The Executive reviewed the briefing note and minutes from the May 23, 2018 Board Development Committee meeting.

18.08.14 YOUNG: That the Executive receive and file the Board Development Committee Report. CD


10.4 Audit and Investment Committee Report

No report from the Audit and Investment Committee.

Adjournment

18.08.15 KOTYLAK: That the meeting be adjourned. CD

President Davidson adjourned at 3:10 p.m. on August 13, 2018.



Executive Director



President