

**Saskatchewan School Boards Association
Executive Meeting Minutes
April 10, 2019
Hilton Garden Inn
Saskatoon, Saskatchewan**

Executive Members: Present – Dr. Davidson, Ms. Banks, Mr. Daigneault, Ms. Kotylak, Mr. Niezgodka, Mr. Prince, Ms. Smith-Windsor; Ms. Young, **Regrets:** Mr. Corrigan
Association Staff: Mr. McKee, Mr. Amendt, Mr. Couture, Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Vu

1. Call to Order

President Davidson called the meeting to order on Wednesday, April 10, 2019 at 9:00 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

19.04.01 SMITH-WINDSOR: That the agenda be approved as circulated. CD

4. Declaration of Conflict of Interest - no conflicts declared

5. In-Camera Session

April 10, 2019 (9:05 – 9:45 a.m.)

19.04.02 BANKS: That the Executive move into closed session. CD

19.04.03 KOTYLAK: That the Executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

19.04.04 SMITH-WINDSOR: That the minutes of March 7 & 8, 2019 be approved as amended. CD

7. Business Arising from Minutes

President Davidson provided an update regarding seatbelts on school buses and the work of the Student Transportation Working Advisory Group. The Executive also added mental health opportunities to the items for next agenda for further discussion.

8. Discussion Items

8.1 2019-2020 Provincial Budget Analysis

The Executive reviewed and discussed the briefing note with respect to the 2019-2020 Provincial Budget Analysis. The budget restores some operational funding that was significantly cut two years ago, but the increase is not enough to fully meet pressures of growth and inflation.

19.04.05 PRINCE: That the Executive receive and file the 2019-2020 Provincial Budget Analysis. CD

9. Decision Items

9.1 SSBA Executive Composition Review, Voting, and Membership Fee Review 2019-Request for Quotes

The Executive reviewed and discussed the briefing note with respect to the Executive Composition review, voting and membership fees. A third party consultant is sought to keep the process transparent and arms-length from the SSBA.

19.04.06 KOTYLAK: That the Executive approve the Request for Quotes for the 2019 review of the SSBA Executive composition, membership fee and voting. CD

9.2 SSBA Executive Contact Information

The Executive reviewed the briefing note with respect to the SSBA Executive Contact Information.

19.04.07 BANKS: That the Executive approve to publish phone contact information (of personal choice) on the SSBA website along with their @saskschoolboards.ca email address. CD

9.3 2018 Reserves Allocation

The Executive reviewed the briefing note with respect to the 2018 Reserves Allocation. This report was tabled from the March 7 & 8, 2019 Executive Meeting for further discussion on the Restricted Building Fund.

19.04.08 BANKS: That the Executive allocate \$250,000.00 of unappropriated surplus to the Restricted Building Fund. CD

9.4 Audit and Investment Committee Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Audit and Investment Committee Terms of Reference. Changes to the existing Terms of Reference were identified for the Executive.

19.04.09 PRINCE: That the Executive approve the amendments to the Audit and Investment Committee Terms of Reference as presented. CD

9.5 General Insurance Plan Design Team Strategic Plan

The Executive reviewed and discussed the briefing note with respect to the General Insurance Plan Design Team draft strategic plan. The Executive reviewed the goals and objectives and the milestones and timelines set out in the report.

19.04.10 KOTYLAK: That the Executive approve the strategic plan for the General Insurance Plan Design Team as presented. CD

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive reviewed the Executive Work Plan for 2019.

10.2 SSBA Strategic Plan Report - no report at this meeting

11. Reports from President and Administrative Staff

11.1 President's Report

President Davidson provided the Executive with an update on recent activity including discussions with the Minister of Education as well as meetings or events including: the Provincial Budget, Student Transportation Working Advisory Group, Saskatchewan Association of Rural Municipalities, Saskatchewan Association of School Business Officials and Canadian School Boards Association. Other activity included advocacy and media calls related to provincial budget and education visioning.

19.04.11 PRINCE: That the Executive receive and file the President's Report. CD

11.2 Executive Director's Report

Darren McKee provided the Executive with an update with respect to work related to the Student Transportation Working Advisory Group, First Nations education, CSBA, many requests from school division for work on services and positive feedback received from SASBO related SSBA presenters and participation.

19.04.12 SMITH-WINDSOR: That the Executive receive and file the Executive Director's Report. CD

11.3 Communications Services

Joe Couture provided the Executive with an update with respect to recent activity, media coverage and advocacy.

19.04.13 BANKS: That the Executive receive and file the Communications Services Report. CD

11.4 Corporate Services

Catherine Vu provided the Executive with an update with respect to Corporate Services and the financial reporting for January and February 2019.

19.04.14 SMITH-WINDSOR: That the Executive receive and file the Corporate Services Report CD

11.5 Enterprise Risk Management

Jeff McNaughton provided the Executive with an update with respect to the SSBA Risk Register 2019 and Heat Map.

19.04.15 YOUNG: That the Executive receive and file the Enterprise Risk Management Report. CD

12. Executive Members' Reports

12.1 Vice-President

Vice-President Young provided an update on the work of the General Insurance Plan Design Team and participation at events and meetings.

12.2 Catholic Constituency

12.3 Central Constituency

12.4 Conseil scolaire fransaskois Constituency

12.5 Indigenous Constituency

12.6 Northern Constituency

12.7 Southern Constituency

12.8 Urban Public Constituency

13.4 Audit and Investment Committee Report

An update was provided by the Audit and Investment Committee regarding the minutes of the January 10 and March 1, 2019 meetings. The Committee met on March 28 and topics discussed included the Provincial Budget, Terms of Reference, financial results, and an update from the General Insurance Plan Design Team.

19.04.20 BANKS: That the Executive receive and file the Audit and Investment Committee Report. CD

13.5 Education Vision Working Advisory Group

An update was provided by the Education Vision Working Advisory Group regarding the minutes of March 4, 2019.

19.04.21 NIEZGODA: That the Executive receive and file the Education Vision Working Advisory Group Report. CD

13.6 Education Relations Board

Janet Kotylak provided an update to the Executive regarding the Education Relations Board.

14. Presentations/Activity

No presentations at this meeting.

15. Delegations

15.1 MN-S

The Executive met with Metis Nation – Saskatchewan Education Minister Dr. Earl Cook on Wednesday April 10, 2019. Discussion took place regarding work with individual school divisions in relation to Metis education, particularly in Northern school divisions. He also discussed the changing landscape for metis education in the province due to changes at the federal level and ways to become more involved with the provincial education system. Topics of shared interest included suggestions for urban and other boards, holistic approaches, local-level involvement, collaboration, engagement, and last year’s signing of a Memorandum of Understanding between the SSBA and MN-S.

16. Information Items

- 16.1 2019-2020 Association Event Calendar
- 16.2 Committee List

17. Identification of items for next agenda

- 17.1 Child Advocate Report
- 17.2 Provincial Bargaining
- 17.3 Executive composition, voting, and membership fee review
- 17.4 Provincial Budget
- 17.5 PreK readiness
- 17.6 Education property tax mill rate setting – collaboration with school boards and government
- 17.7 Accessing Federal funding
- 17.8 Data Warehouse
- 17.9 ERB Operating Manual
- 17.10 Mental Health Opportunities
- 17.11 Potential Executive sponsored resolutions for Fall Assembly

18. Upcoming Events

Information regarding upcoming events was provided to the Executive.

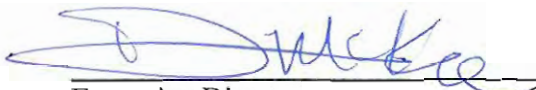
19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

Adjournment

19.04.22 YOUNG: That the meeting be adjourned. CD

President Davidson adjourned the meeting at 3:45 p.m. on April 10, 2019.



Executive Director



President