

Saskatchewan School Boards Association

**Executive Meeting Minutes
April 11, 2018
Radisson Hotel
Saskatoon, Saskatchewan**

Executive Members: Present – Dr. Davidson, Ms. Banks, Mr. Corrigan, Mr. Favel (joined 9:45 a.m.), Ms. Kotylak (joined 10:00 a.m.), Mr. Niezgod, Mr. Prince, Ms. Smith-Windsor; Ms. Young

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Stewart, Ms. Welke

1. Call to Order

President Davidson called the meeting to order Wednesday April 11, 2018 at 9:00 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

18.04.01 CORRIGAL: That the agenda be approved. CD

4. Declaration of Conflict of Interest - no conflicts declared

5. In-Camera Session

18.04.02 BANKS: That the Executive move into closed session. CD

18.04.03 PRINCE: That the Executive move into open session. CD

6. Adoption of Minutes of the Previous Meeting

18.04.04 SMITH-WINDSOR: That the minutes of March 15 & 16, 2018 be approved as amended. CD

7. Business Arising from Minutes

No business arising from Minutes.

8. Discussion Items

8.1 2019 Preliminary Budget

The Executive reviewed and discussed the briefing note with respect to the 2019 Preliminary Budget.

18.04.05 YOUNG: That the Executive move into closed session. CD

18.04.06 NEIZGODA: That the Executive move into open session. CD

9. Decision Items

9.1 Specific Land Claims

The Executive reviewed and discussed the briefing note with respect to the Specific Land Claims. Janet Kotylak declared a conflict of interest with this decision item.

18.04.07 PRINCE: That the Executive approve the withdrawal of \$14,381.20 from the Specific Land Claims Fund, held in trust by the SSBA to pay Prairie Valley School Division \$6,480.40 and Prairie Spirit School Division \$7,900.80. CD

9.2 Transfer of Investment Funds

The Executive reviewed the briefing note with respect to the transfer of Investment Funds.

18.04.08 NEIZGODA: That the Executive approve the transfers required in the investment funds of \$1.1 million from Employee Benefits Plan fund to Insurance Plan fund and \$2 million from SSBA chequing account to Insurance Plan fund. CD

9.3 2017 Travel & Expense Reporting to Members

The Executive reviewed the briefing note with respect to the 2017 Travel & Expense Reporting to Members. The document will be shared at the Board Chair Council at the Spring Assembly.

18.04.09 PRINCE: That the Executive approve the distribution of the 2017 Jan-Dec Travel & Expense Report to the Board Chair Council at the Spring Assembly. CD

10. Strategic Plan and Work Plan Progress

10.1 Executive Work Plan

The Executive reviewed the Executive Work Plan. Change made for the University of Saskatchewan delegation from September to April.

10.2 SSBA Strategic Plan Report – no report at this meeting

11.1 President's Report

President Davidson provided the Executive with an update on recent activity, including meeting with Ministry regarding the visioning project and a call with the Minister of Education, budget day, arbitration process, Junior Achievement event and CSBA update.

18.04.10 KOTYLAK: That the Executive receive and file the President's Report. CD

11.2 Executive Director's Report

Darren McKee provided the Executive with a written report for their review. An update was provided with respect to SSBA activity and work with education partners.

18.04.11 CORRIGAL: That the Executive receive and file the Executive Director report. CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, media coverage and advocacy.

18.04.12 SMITH-WINDSOR: That the Executive receive and file the Communications report. CD

12. Executive Members' Reports

- 12.1 Vice-President**
- 12.2 Aboriginal Constituency**
- 12.3 Catholic Constituency**
- 12.4 Central Constituency**
- 12.5 Conseil scolaire fransaskois Constituency**
- 12.6 Northern Constituency**
- 12.7 Southern Constituency**
- 12.8 Urban Public Constituency**

Each executive Member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

18.04.13 PRINCE: That the Executive receive and file the Executive Members' reports. CD

13. Committee Reports

13.1 Resolutions and Policy Development committee

No report at this meeting

13.2 Executive HR Committee Report

The Executive HR Committee will meet on April 11, 2018 from 4:00 – 6:00 p.m. to review the template and evaluation documents.

18.04.14 NIEZGODA: That the Executive receive and file the Executive HR Committee report. CD

13.3 Board Development Committee Report

No report at this meeting.

13.4 Audit and Investment Committee Report

The Audit and Investment Committee provided an update with respect to the draft minutes from March 1, 2018 and March 29, 2018 committee meetings.

18.04.15 PRINCE: That the Executive receive and file the Audit and Investment Committee report. CD

14. Presentations

No Presentations at this meeting.

15. Delegations

No Delegations at this meeting.

16. Information Items

- 16.1 2018 Association Event Calendar
- 16.2 Committee List

17. Identification of items for next agenda

- 17.1 Executive technology use review
- 17.2 Evaluative Process
- 17.3 Insurance – Trust Agreements, actuaries, legal opinions
- 17.4 ERM WAG
- 17.5 Panel Report
- 17.6 Board Development
- 17.7 Work Plan
- 17.8 Funding for 1st Nation – INAC
- 17.9 Budget
- 17.10 Financial Statements-Audited/Annual Report
- 17.11 Evaluation of Executive Director
- 17.12 Child Advocate Report
- 17.13 Strategic Plan Update

18. Upcoming Events

Information regarding the upcoming Events was provided to the Executive.


19. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

Adjournment

18.04.16 CORRIGAL: That the meeting be adjourned. CD

President Davidson adjourned at 3:45 p.m. on April 11, 2018.



Executive Director



President