

Saskatchewan School Boards Association

Executive Meeting Minutes

April 5, 2017

Regina, Saskatchewan

Executive Members: Present – Dr. Davidson, Ms. Banks., Mr. Favel, Ms. Kotylak, Mr. Niezgod, Mr. Prince, Ms. Smith-Windsor; Ms. Young **Regrets:** Mr. Daigneault.

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Welke, Ms. Vu.

1. Call to Order

President Shawn Davidson called the meeting to order Wednesday April 5, 2017 at 9:03 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

8.1 Legislative Assembly – Changes to *The Education Act*

9.6 Spring Assembly – Questions for the Minister of Education

17.04.01 SMITH-WINDSOR: That the agenda be approved as amended. CD

4. Declaration of Conflict of Interest

Janet Kotylak has a conflict with the Prairie Valley S.D. Request. She will not vote on this item.

5. In-Camera Session

17.04.02 BANKS: That the executive move into closed session. CD

17.04.03 BANKS: That the executive move into open session. CD

17.04.04 BANKS: That the executive move into closed session. CD

17.04.05 BANKS: That the executive move into open session. CD

17.04.09 FAVEL: That the Executive approve the proposed revision to the SSBA Investment Policy. CD

9.3 Transfer Investment funds

The Executive reviewed the briefing note with respect to the transfer of investment funds. A transfer of \$1M from EBP investment account to the Insurance investment account is required to rebalance the investment accounts.

17.04.10 SMITH-WINDSOR: That the Executive approve the transfers required in the investment funds. CD

9.4 Cancel Trustee Academy 2017

The Executive reviewed the briefing note with respect to cancelling Trustee Academy 2017.

17.04.11 KOTYLAK: That the Executive cancel Trustee Academy for 2017 and communicate this decision to the membership. CD

9.5 SSBA Strategic Planning Re-visioning Timelines

The Executive reviewed the briefing note with respect to the SSBA Strategic Planning Re-visioning Timelines.

17.04.12 PRINCE: That the Executive review, discuss, and approve the outlined timelines and process to develop and re-vision the SSBA Strategic Plan including the supporting budget and any bylaw changes required. CD

9.6 Spring Assembly and Questions for Minister

The Executive discussed the Spring Assembly meeting with the Minister of Education and a need to have questions prepared to ask

10. Strategic Plan Progress

10.1 Executive Work Plan

No report at this meeting

11. Reports from President and Administrative Staff

11.1 President's/designate Report

President Davidson provided the Executive with an update with respect to his conversations with the Minister and the 3.5 percent reduction and working groups and the Education Act changes

17.04.13 YOUNG: That the Executive approve the President's report.

CD

11.2 Executive Director's Report

Darren McKee provided the Executive with a written report for their review.

17.04.14 DUANE: That the Executive approve the Executive Director's report.

CD

11.3 Communications Services

Jill Welke provided the Executive with an update with respect to the communications area.

17.04.15 BANKS: That the Executive approve the Communication's report.

CD

12. Executive Members' Reports

Each executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

13. Committee Reports – No reports from these committees at this meeting

13.1 Resolutions and Policy Development committee

13.2 Executive HR Committee Report

13.3 Board Development committee Report – planning of events, agenda development, conference attendance, evaluations, etc.

13.4 Audit and Investment Committee Report

14. Presentations

14.1 ERM Framework

The Executive reviewed the Enterprise Risk Management Framework and the Enterprise Risk Management User Guide. A presentation will be made at Spring Assembly and the Guide will be finalized and brought back the Executive with the recommendation to approve the Guide.

15. Delegations

15.1 Board of Education of the Prairie Valley SD

The Executive met with Bert de Gooijer, Vice-Chair and Lyle Stecyk, Superintendent of Project Management for the Prairie Valley School Division. They provided the Executive with an update regarding the provincial implications of the case with Pilot Butte and the decision of the court regarding a local improvement levy. Discussion also included provision for the Pilot Butte costs Prairie Valley was ordered to pay.

17.04.16 BANKS: That the matter of Prairie Valley S.D. and the Town of Pilot Butte be referred to the Audit and Investment Committee for further consideration of options for managing payment of the cost of litigation to be brought back at the next Executive Meeting.

CD

16. Information Items

- 16.1 2017 & 2018 Association Event Calendar
- 16.2 Committee List
- 16.3 Correspondence
- 16.4 Conferences (see 2017-2018 Calendar)
- 16.5 2017-18 Provincial Budget Analysis
- 16.6 Tenant Improvements Update
- 16.7 Child Abuse Policy Statement
- 16.8 Executive Professional Development – Darren McKee advised that there will be no carry over of Professional Development funds from 2017 to 2018.

17.04.17 SMITH-WINDSOR: That the Executive approve the Information Items. CD

17. Identification of items for next agenda

- 17.1 Executive technology use review
- 17.2 Evaluative Process
- 17.3 Insurance – Trust Agreements, actuaries, legal opinions
- 17.4 ERM WAG
- 17.5 Panel Report

- 17.6 Executive Policy Handbook
- 17.7 Evaluations - Board Development Committee

18. Upcoming Events


19. Meeting Evaluation

The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

17.04.18 KOTYLAK: That the meeting be adjourned. CD

President Davidson adjourned at 6:40 p.m. on April 5, 2017.



Executive Director



President