

**Saskatchewan School Boards Association  
Executive Meeting Minutes  
January 21 & 22, 2021**

**Executive Members:**

Present – Dr. Davidson, Ms. Banks, Mr. Favel, Ms. Gradin, Ms. Greyeyes, Ms. Kotylak, Mr. Niezgod, Ms. Perrault, Ms. Smith-Windsor.

**Association Staff:** Mr. McKee, Dr. Amendt, Ms. Hanwell, Ms. Lenius, Mr. McNaughton, Ms. Welke.

**1. Call to Order**

President Davidson called the meeting to order on Thursday, January 21, 2021 at 9:33 a.m.

**2. Moment of Reflection**

**3. Additions/Changes/Approval of Agenda**

**21.01.01 PERREAULT: That the Executive approved the agenda as circulated. CD**

**4. Review/Discuss delegation(s) preparation –**

The Executive prepared for their discussions with their delegations which included: CUPE

**5. Declaration of Conflict of Interest – No conflicts declared**

**6. In-Camera Session**

**21.01.02 KOTYLAK: That the Executive move into closed session CD**

**21.01.03 BANKS: That the Executive move into open session CD**

**7. Adoption of Minutes of the Previous Meeting**

**21.01.04 NIEZGODA: That the minutes of December 10 & 11, 2020 be approved as amended. CD**

## **8. Business Arising from Minutes**

The Executive discussed Tabled motion 20.09.06.

**21.01.05 SMITH-WINDSOR: That the Executive receive and file the confidential legal opinion from MLT for payment of fees to the Canadian Catholic School Trustees' Association. CD**

## **9. Discussion Items**

### **9.1 2021 SSBA Spring Assembly Options**

The Executive reviewed and discussed the briefing note with respect to the 2021 SSBA Spring Assembly options.

**21.01.06 GREY EYES: That the Executive hold a virtual one day Spring Assembly. CD**

### **9.2 Mental Health**

The Executive discussed the different Mental Health initiatives in schools. The Executive would like to see a Federal/Provincial strategy to support students and mental health.

### **9.3 Vaccinations**

The Executive discussed the joint advocacy letter sent to the Deputy Minister of Health, Deputy Minister of Education and the CEO of Saskatchewan Health Authority regarding vaccinations in the education sector.

### **9.4 Budget Communications**

The Executive discussed the plan for budget communications. Meetings will be scheduled with each Board of Education for planning for the 2022 SSBA budget and to receive feedback from Boards of Education.

## **10. Decision Items**

### **10.1 SSBA/Catholic Section Agreement – Tabled Motion**

The Executive lifted- Motion 20.09.06 from the table.

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- 21.01.07 GRADIN: That the Executive move into closed session. CD**
- 21.01.08 FAVEL: That the Executive move into open session. CD**
- 20.09.06 PRINCE: That the Executive approve payment of approximately \$36,000 to the Saskatchewan Catholic School Boards Association for their membership fees to the Canadian Catholic School Trustees Association for 2017-2020. TABLED**
- 21.01.09 PRINCE: That the Executive approve payment of approximately \$36,000 to the Saskatchewan Catholic School Boards Association for their membership fees to the Canadian Catholic School Trustees Association for 2017-2020. DEF**

## **10.2 Saskatoon Society for Christian Education (SSCE) request for affiliate SSBA Membership**

The Executive reviewed and discussed the briefing note with respect to the Saskatoon Society for Christian Education (SSCE) request for affiliate SSBA membership

- 21.01.10 GRADIN: That the Executive approve the request for affiliate membership for the Saskatoon Society for Christian Education. CD**

## **10.3 2021 Advocacy Outline**

The Executive reviewed and discussed the briefing note with respect to the 2021 Advocacy outline.

- 21.01.11 BANKS: That the Executive approve the general direction for communications and advocacy priorities as outlined for 2021. CD**

## **10.4 2020 Adopted Resolutions Work Plan Assignments**

The Executive reviewed and discussed the briefing note with respect to the 2020 Adopted Resolutions Work Plan Assignments.

- 21.01.12 GREYEVES: That the Executive approve the attached 2020 Adopted Resolutions Work Plan Assignments. CD**

## **11. Strategic Plan and Work Plan Progress**

### **11.1 Executive Work Plan**

The Executive reviewed the 2020 Executive Work Plan. This will be updated at the Executive Strategic Planning Session.

**21.01.\*\* KOTYLAK: That the Executive accept the Work Plan as amended. CD**

### **11.2 SSBA Strategic Plan Report – no report**

## **12. Reports from President and Administration**

### **12.1 President’s Report**

The President provided an update on recent SSBA committee appointments, advocacy, media and correspondence activity – including advocacy related to priority vaccinations for teachers and staff. He also provided updates from the meetings with Dr. Shahab, the Education Response Planning Team (RPT), Canadian School Boards Association (CSBA), and the Committee on Class Size and Composition. He discussed priority topics to raise at upcoming meetings with the Minister of Education, the Education Council and the upcoming Sector Conversation with Board Chairs and Directors.

**21.01.13 BANKS: That the Executive receive and file the President’s Report. CD**

### **12.2 Executive Director’s Report**

The Executive Director’s report highlighted recent activity related the Corporate Services Sub-Committee of the RPT, his regular meetings with the Ministry and Deputy Minister of Education Donna Johnson, as well as with the Executive Directors of SASBO, STF and LEADS. He also highlighted recent meetings with SARM related to wireless connectivity and work with the CSBA and QSBA.

**21.01.14 KOTYLAK: That the Executive receive and file the Executive Director’s Report. CD**

### **12.3 Communications Services**

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

**21.01.15 NIEZGODA: That the Executive receive and file the Communications Services Report. CD**

### **12.4 Corporate Services**

Georgia Hanwell provided the Executive with an update with respect to recent activity and the Financial Reporting October-November 2020.

**21.01.16 GREYEVES: That the Executive receive and file the Corporate Services Report. CD**

### **12.5 Board Development Services**

Ted Amendt provided the Executive with an update with respect to Board Development Services from October 2020 to January 2021.

**21.01.17 BANKS: That the Executive receive and file the Board Development Services Report. CD**

## **13. Executive Members' Reports**

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

**21.01.18 SMITH-WINDSOR: That the Executive receive and file the Executive Members' Reports. CD**

**14. Committee Reports**

**14.1 Resolutions and Policy Development Committee** – no report at this meeting

**14.2 Executive Human Resources (HR) Committee Report**

An update was provided from the Executive Human Resources (HR) Committee Report regarding the minutes of September 16, October 21 and December 17 meetings. An update was provided regarding the Organization Culture Survey and the Terms of Reference for the committee.

**21.01.19 SMITH-WINDSOR: That the Executive receive and file the Executive Human Resources (HR) Committee Report. CD**

**14.3 Board Development Committee Report** – no report at this meeting

**14.4 Audit and Investment Committee Report**

An update was provided regarding an analysis of the SSBA building and review of Policy 14 – Work from Home.

**14.5 General Insurance Plan Committee –**

The next meeting for the committee is set for February 2021. Jerome Niezgodna and Christine Gradin are committee members.

**14.6 Executive Remuneration Committee** – no report at this meeting

**14.7 EBP Advisory Committee** - no report at this meeting

#### **14.8 Indigenous Education Responsibility Committee**

An update was provided for this committee by Kimberly Greyeyes with her constituency report.

#### **14.9 Provincial Bargaining Committee**

An update was provided regarding the French translation of the Collective Agreement being finalized.

### **15. Presentations/Activity**

#### **15.1 Risk Assessment Activity**

The Executive participated in the annual risk assessment activity of the SSBA Enterprise Risk Management Cycle for 2021.

#### **15.2 Curriculum Advisory Committee**

The Executive received a presentation from Martin Prince, who represented the SSBA on the Provincial Curriculum Advisory Committee in 2020. SSBA Vice-President Jaimie Smith-Windsor is now appointed to this Committee.

### **16. Delegations**

#### **16.1 CUPE**

The Executive met with Rob Westfield, Chair and Janice Janzen, CUPE Advisor of the Education Workers Steering Committee. They provided the Executive with an update on some recent issues or concerns raised by their members.

Topics of shared interest that were raised or discussed included: Personal Protective Equipment (PPE) standards and guidelines, long-term effects of mist/spray disinfectants, workload increases, school staff vaccinations, supporting safe in-class learning, and benefits for casual staff. The Executive committed to taking the issues and concerns raised to Board Chairs Council.

**17. Information Items**

- 17.1 2021 Association Events Calendar
- 17.2 Committee List
- 17.3 SCC Handbook Review Committee update
- 17.4 2020 Spring/Fall Assembly Evaluations
- 17.5 Saskatchewan Association of School Councils Update
- 17.6 Types of Schools and Memberships

**18. Identification of future agenda items:**

- 18.1 Provincial budget
- 18.2 PreK readiness
- 18.3 Education property tax mill rate setting – collaboration with school boards and government
- 18.4 Accessing Federal funding
- 18.5 Mental health opportunities – BCC
- 18.6 SSBA Building
- 18.7 COVID 19 Planning
- 18.8 Provincial Education Plan
- 18.9 Policy Manual
- 18.10 Committees and External people
- 18.11 Operational Reserves – SASBO
- 18.12 Funding of distance learning schools
- 18.13 Social Passing kids
- 18.14 Research different programs for Executive packages

**19. Upcoming Events**

Information regarding upcoming events was provided to the Executive.

**20. Meeting Evaluation**

The link for the evaluation form was provided to the Executive. Responses from the October and December meetings were also provided.



**Adjournment**

President Davidson adjourned the meeting at 4:00 p.m. on January 22, 2021.

**21.01.20 GRADIN: That the meeting be adjourned. CD**



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Executive Director



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President