
**Saskatchewan School Boards Association
Executive Meeting Minutes
September 17 & 18, 2020**

Executive Members:

Present – Dr. Davidson, Ms. Banks, Ms. Greeyes, Ms. Kotylak, Mr. Morin, Mr. Niezgoda, Mr. Prince, Ms. Smith-Windsor, Ms. Young.

Association Staff: Mr. McKee, Dr. Amendt, Mr. Couture (Sept 17 pm), Ms. Hanwell, Ms. Lenius, Mr. McNaughton (Sept 17), Ms. Welke, Ms. Vu

1. Call to Order

Vice President Young called the meeting to order on Thursday, September 17, 2020 at 9:30 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

20.09.01 MORIN: That the agenda be approved as amended. CD

4. Review/Discuss delegation(s) preparation –

The Executive prepared for their discussions with their delegations which included:

1. Minister of Education – Rob Currie attended on behalf of the Minister
2. SARM
3. Dr. Scott Tunison

5. Declaration of Conflict of Interest – Mr. Prince advised the Executive that his spouse is a Principal at a school and he will excuse himself if there are any reports regarding teachers/administration.

6. In-Camera Session

20.09.02 KOTYLAK: That the Executive move into closed session CD

20.09.03 NIEZGODA: That the Executive move into open session CD

7. Adoption of Minutes of the Previous Meeting

20.09.04 PRINCE: That the minutes of June 18, 2020 be approved as circulated. CD

20.09.05 SMITH-WINDSOR: That the minutes of August 27, 2020 be approved as circulated. CD

8. Business Arising from Minutes – no business arising from the Minutes

9. Discussion Items

9.1 Provincial Strategies to encourage Indigenous trustees

The Executive discussed the strategies to raise awareness and encourage Indigenous people to learn more about becoming a locally elected school board member. An email was sent out which included a video message, links to SSBA website, Facebook, Twitter, and an information card.

9.2 Provincial Budget

Mr. McKee provided an update to the Executive regarding the Provincial Budget. The process is now under way and key messages will be prepared.

9.3 2020 Provincial Election

The Executive discussed upcoming advocacy priorities and direction for the 2020 Provincial Election.

9.4 2020 Municipal Election

The Executive discussed upcoming advocacy priorities and direction for the 2020 Municipal and school board Elections and criminal record checks.

10. Decision Items

10.1 SSBA/Catholic Section Agreement

The Executive reviewed and discussed the briefing note with respect to the Agreement between the SSBA and the Catholic Section for payment of membership fees to the Canadian Catholic School Trustees Association.

20.09.06 PRINCE: That the Executive approve payment of approximately \$36,000 to the Saskatchewan Catholic School Boards Association for their membership fees to the Canadian Catholic trustees Association for 2017-2020. TABLED

- 20.09.07 SMITH-WINDSOR: That the Executive TABLE motion 20.09.06 for the Executive to conduct a mediation process with the Catholic Section prior to the October Executive meeting. CD**

10.2 Audit and Investment Committee Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Audit and Investment Committee Terms of Reference.

- 20.09.08 PRINCE: That the Executive approve the amendment to the Audit and Investment Committee Terms of Reference as presented. CD**

10.3 HR Policy Review - 2019

The Executive reviewed and discussed the briefing note with respect to the HR Policy Review 2019.

- 20.09.09 SMITH-WINDSOR: That the Executive approve the proposed changes to the SSBA HR Policies and refer Policy 14 to the Audit and Investment committee for review. CD**

10.4 Employee Benefit Plan (EBP) Advisory Committee Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Employee Benefit Plan (EBP) Advisory Committee Terms of Reference.

- 20.09.10 NIEZGODA: That the Executive approve the Employee Benefit Plan (EBP) Advisory Committee terms of reference. CD**

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the 2020 Executive Work Plan.

- 20.09.11 BANKS: That the Executive receive and file the Executive Work Plan. CD**

11.2 SSBA Strategic Plan Report – September

The Executive reviewed the September 2020 SSBA Strategic Plan Report.

20.09.12 KOTYLAK: That the Executive receive and file the 2020 SSBA Strategic Plan Report – September. CD

12. Reports from President and Administration

12.1 President’s Report

The President provided an update on recent activity including, recent correspondence, the Education Response Planning Team (RPT) meetings, the Committee on Class Size and Composition, Board Chairs Council and meeting with SARM related to prompt payment legislation.

20.09.13 MORIN: That the Executive receive and file the President’s Report. CD

12.2 Executive Director’s Report

The Executive Director’s report highlighted recent activity related to the Corporate Services Sub-Committee of the RPT, implementation of the Collective Bargaining Agreement, CSBA work and support, Prompt Payment Legislation, online services of school divisions, meeting with Ministry of Health officials and regular calls with the Deputy Minister of Education.

20.09.14 BANKS: That the Executive receive and file the Executive Director’s Report. CD

12.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

20.09.15 MORIN: That the Executive receive and file the Communications Services Report. CD

12.4 Corporate Services

Catherine Vu provided the Executive with an update with respect to the Financials for April to July 2020.

20.09.16 PRINCE: That the Executive receive and file the Corporate Services Report. CD

12.5 Board Development Services

Ted Amendt provided the Executive with an update with respect to the Board Development Services activities from February to September 2020.

20.09.17 KOTYLAK: That the Executive receive and file the Board Development Services Report. CD

12.6 Enterprise Risk Management Update September 2020

The Executive reviewed the briefing note with respect to the Enterprise Risk Management update and the Risk Register.

20.09.18 KOTYLAK: That the Executive receive and file the September 2020 Enterprise Risk Management update report. CD

13. Executive Members' Reports

13.1 Vice-President

The Vice-president reported that this is her last Executive Meeting as she will be taking a leave to run in the provincial election.

13.2 Catholic Constituency

13.3 Central Constituency

13.4 Conseil scolaire fransaskois Constituency

13.5 Indigenous Constituency

13.6 Northern Constituency

13.7 Southern Constituency

13.8 Urban Public Constituency

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

20.09.19 MORIN: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding the minutes of the June 24, 2020 meeting, the virtual AGM, deadlines for Bylaw Amendments and Resolutions and the Parliamentarian.

20.09.20 PRINCE: That the Executive receive and file the Resolutions and Policy Development Committee Report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources (HR) Committee regarding the minutes from the June 18 and 26 meetings. The Employee Safety Perception Survey was also attached.

20.09.21 KOTYLAK: That the Executive receive and file the Executive Human Resources (HR) Committee Report. CD

14.3 Board Development Committee Report – no report at this meeting

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding the September 3, 2020 committee meeting. A request for proposal has been sent out for business banking and investment services.

20.09.22 MORIN: That the Executive receive and file the Audit and Investment Committee Report. CD

14.5 General Insurance Plan Committee

An update was provided from the General Insurance Plan Committee with respect to their August 18, 2020 meeting.

20.09.23 SMITH-WINDSOR: That the Executive receive and file the General Insurance Plan (GIP) Committee Report. CD

14.6 Executive Remuneration Committee

The Executive discussed the per diems for the September meetings.

14.7 EBP Advisory Committee

An update was provide from the Employee Benefits Plan Advisory Committee regarding their meeting on June 22, 2020 which included the revised Terms of Reference and the EBP Marketing outcomes and process.

20.09.24 YOUNG: That the Executive receive and file the EBP Advisory Committee Report. CD

15. Presentations/Activity

Dr. Scott Tunison, Assistant Professor, Education Administration, College of Education gave a presentation to the Executive on his analysis of current FNME reporting in Saskatchewan school divisions. The SSBA signed a research agreement with the University of Saskatchewan in April of 2020. This agreement brought in the expertise of Dr. Scott Tunison from the College of Education and research assistance to support the development of an *Indigenous Education Responsibility Framework*. The agreement extends the research/writing into 2021 to support this project.

16. Delegations

16.1 The Executive met with Deputy Minister of Education, Rob Currie, Assistant Deputy Ministers of Education, Susan Nedelcov-Anderson and Gerry Craswell, and Acting Assistant

Deputy Minister, Rory Jensen, by teleconference on behalf of the Minister and Ministry of Education. Topics of discussion included: student enrolment, trends related to back-to-school, education amendment regulations, teacher retention in the North, contingency funding, connectivity in the North, working together through the Response Planning Team and the provincial education plan for beyond 2020.

16.2 The Executive met with Executive Director Jay Meyer, President Ray Orb and Vice President Carmen Sterling with Saskatchewan Association of Rural Municipalities by teleconference. Topics of discussion and mutual interest included: Prompt Payment Legislation, rural connectivity, carbon tax, school re-opening, upcoming municipal/school board elections, article in Rural Councillor.

17. Information Items

- 17.1 2020 and 2021 Association Events Calendar
- 17.2 Committee List
- 17.3 2020 Activity Report - Mosaic Extreme School Makeover/Walk to Breakfast
- 17.4 SSBA Executive Composition, Membership Fees, and Voting Review WAG
- 17.5 SSBA Indigenous Education Accountability Committee Update
- 17.6 Indigenous Education Council Meeting
- 17.7 Accreditation Policy and Procedures Review 2019
- 17.8 Mosaic Extreme School Makeover – re-brand for 2021
- 17.9 External Auditor Appointment
- 17.10 Deferral of RFP Process for Event Locations

18. Identification of future agenda items:

- 18.1 Provincial budget
- 18.3 PreK readiness
- 18.3 Education property tax mill rate setting – collaboration with school boards and government
- 18.4 Accessing Federal funding
- 18.5 Mental health opportunities
- 18.6 Provincial strategies to encourage and support Indigenous trustees
- 18.7 Local Government Week
- 18.8 SSBA Building
- 18.9 COVID 19 Planning

18.10 Provincial Education Plan

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

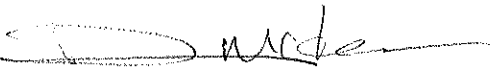
20. Meeting Evaluation

The link for the evaluation form was provided to the Executive. Responses from the May meetings were also provided.

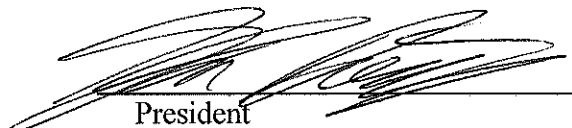
Adjournment

President Davidson adjourned the meeting at 3:49 p.m. on June 18, 2020.

20.09.25 GREYEYES: That the meeting be adjourned. CD



Executive Director



President