

**Saskatchewan School Boards Association  
Executive Meeting Minutes  
May 21, 2020 – Video/Teleconference**

**Executive Members:**

Present – Dr. Davidson, Ms. Banks, Ms. Greyeyes, Ms. Kotylak, Mr. Morin, Mr. Niezgoda, Mr. Prince, Ms. Smith-Windsor, Ms. Young

**Association Staff:** Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Welke, Ms. Vu

**1. Call to Order**

President Davidson called the meeting to order on Thursday, May 21, 2020 at 9:32 a.m.

**2. Moment of Reflection**

**3. Additions/Changes/Approval of Agenda**

**20.05.13 KOTYLAK: That the agenda be approved as circulated. CD**

**4. Review/Discuss delegation(s) preparation – Deloitte Auditors**

**5. Declaration of Conflict of Interest - no conflicts declared**

**6. In-Camera Session**

The Executive moved in-camera with the Auditor.

**20.05.14 PRINCE: That the Executive move into closed session CD**

**20.05.15 PRINCE: That the Executive move into open session CD**

**7. Adoption of Minutes of the Previous Meeting**

**20.05.16 SMITH-WINDSOR: That the minutes of April 30, 2020 be approved as circulated. CD**

**8. Business Arising from Minutes – no business arising from the Minutes**

**9. Discussion Items – no discussion items**

**10. Decision Items – no decision items**

### **10.1 Notice of Appeal – Oberg v. Board of Education of the South East Cornerstone School Division**

The Executive reviewed and discussed the briefing note with respect to the Notice of Appeal – Oberg v. Board of Education of the South East Cornerstone School Division. Geraldine Knudsen joined the Executive meeting for the discussion on this report.

**20.05.17 KOTYLAK: That the Executive approve the funding for the appeal of Oberg v. the Board of Education of the South East Cornerstone School Division. CD**

### **10.2 Public Section, Catholic Section, CEF 2020 grants**

The Executive reviewed and discussed the briefing note with respect to 2020 annual grants to the Public Section, Catholic Section and the CEF.

**20.05.18 BANKS: That the Executive approve the 2020 annual grants to Public Section, Catholic Section, and the CEF. CD**

### **10.3 Audit and Investment Committee Chair Extension**

The Executive reviewed and discussed the briefing note with respect to the reappointment of Mr. Ken Kosolofski as the external Chair for the Audit and Investment Committee.

**20.05.19 PRINCE: That the Executive renew Mr. Ken Kosolofski as the External Chair for the Audit and Investment Committee from September 1, 2020 – August 31, 2021. CD**

### **10.4 2020 Annual General Meeting Invited Guests**

The Executive reviewed and discussed the briefing note with respect to the 2020 Annual General Meeting invited guests.

**20.05.20 SMITH-WINDSOR: That the Executive approve the 2020 Annual General Meeting invitation list as circulated. CD**

### **10.5 Payment Options – 4 Seasons of Reconciliation Professional Development**

The Executive reviewed and discussed the briefing note with respect to the 4 Seasons of Reconciliation professional development and the payment options provided.

- 20.05.21 MORIN: That the SSBA subsidize the amount of \$14,850.00 plus applicable taxes to assist school divisions with the cost of the 4 Seasons of Reconciliation professional development. CD**

#### **10.6 SSBA Executive Director and Executive Evaluation External Consultant**

The Executive reviewed and discussed the briefing note with respect to hiring an external consultant to provide support for the SSBA Executive Director and Executive evaluations.

- 20.05.22 NIEZGODA: That the Executive approve hiring an external consultant to support the 2020 Executive Director and Executive Evaluations. CD**

#### **10.7 General Insurance Plan Terms of Reference**

The Executive reviewed and discussed the briefing note with respect to the Terms of Reference for the General Insurance Plan Committee.

- 20.05.23 PRINCE: That the Executive approve the Terms of Reference for the General Insurance Plan Committee for 2020. CD**

#### **10.8 2020 SSBA General Insurance Excess Capital Distribution**

The Executive reviewed and discussed the briefing note with respect to the 2020 SSBA General Insurance excess capital distribution. .

- 20.05.24 PRINCE: That the Executive approve the distribution of excess capital in the amount of \$1,159,096 to eligible SSBA General Insurance Plan participants. CD**

#### **10.9 Enterprise Risk Management Annual Report to Board Chairs Council**

The Executive reviewed and discussed the briefing note with respect to the Enterprise Risk Management Annual Report to the Board Chairs Council.

- 20.05.25 KOTYLAK: That the Executive approve the Enterprise Risk Management Annual Report summary for distribution to the Board Chairs Council. CD**

### **10.10 2019 Annual Report**

The Executive reviewed and discussed the briefing note with respect to the 2019 Annual Report. The 2019 Annual Report and Audited Financial Statements will be distributed to all members and posted on the website.

**20.05.26 YOUNG: That the Executive approve the 2019 Annual Report as amended. CD**

### **10.11 2021 Draft Budget**

The Executive reviewed and discussed the briefing note with respect to the 2021 draft Budget.

**20.05.27 MARTIN: That the Executive table the report to the next Executive meeting at the call of the Chair. CD**

### **10.12 2019 Audited Financial Statements**

The Executive reviewed and discussed the briefing note with respect to the 2019 Audited Financial Statements. The Executive also met with the Auditors from Deloitte to discuss the 2019 Audited Financial Statements.

**20.05.28 SMITH-WINDSOR: That the Executive approve the 2019 SSBA Financial Statements as presented. CD**

### **10.13 2019 Audited Specific Land Claims Fund Financial Statements**

The Executive reviewed and discussed the briefing note with respect to the 2019 Audited Specific Land Claims Fund Financial Statements.

**20.05.29 NIEZGODA: That the Executive approve the 2019 Specific Land Claim Fund Financial Statements as presented. CD**

### **10.14 Remuneration**

**20.05.30 KOTYLAK – That the Executive establish a Remuneration Committee to provide guidelines for consistency. CD**

## **11. Strategic Plan and Work Plan Progress- no reports at this meeting**

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**12. Reports from President and Administration** – no reports at this meeting

**13. Executive Members' Reports** - no reports at this meeting

**14. Committee Reports** – no reports at this meeting

**15. Presentations/Activity** - no presentations at this meeting

**16. Delegations**

**16.1 Deloitte**

The Executive met with the Auditors, Valerie Watson and Alexander Yevlanov from Deloitte, on Thursday May 21, 2020. The Auditors gave a presentation and took questions from the Executive related to the recent annual SSBA audit. As per standard process and due diligence they provided an in-camera opportunity to discuss the audit with the Executive and had already presented the audit in detail and met with the SSBA Audit and Investment Committee.

**17. Information Items** – no information items at meeting

**18. Identification of future agenda items:**

18.1 Provincial bargaining update

18.2 Provincial budget

18.3 PreK readiness

18.4 Education property tax mill rate setting – collaboration with school boards and government

18.5 Accessing Federal funding

18.6 Mental health opportunities

18.7 Accreditation Advisory Committee

18.8 Provincial strategies to encourage Indigenous trustees

18.9 2020 Provincial Election

18.10 2020 Municipal Election

18.11 SSBA Building

18.12 COVID 19 Planning

**19. Upcoming Events**

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Information regarding upcoming events was provided to the Executive.

**20. Meeting Evaluation**

The link for the evaluation form was provided to the Executive.

**Adjournment**

President Davidson adjourned the meeting at 1:17 p.m. on May 21, 2020.

**20.05.31 KOTYLAK: That the meeting be adjourned. CD**

  
Executive Director

  
President