

**Saskatchewan School Boards Association
Executive Meeting Minutes
December 10 & 11, 2020**

Executive Members:

Present – Dr. Davidson, Ms. Banks, Mr. Favel, Ms. Gradin, Ms. Greyeyes, Ms. Kotylak, Mr. Niezgod, Ms. Perrault, Ms. Smith-Windsor.

Association Staff: Mr. McKee, Dr. Amendt, Ms. Hanwell, Ms. Lenius, Mr. McNaughton, Ms. Welke.

1. Call to Order

Vice President Smith-Windsor called the meeting to order on Thursday, December 10, 2020 at 9:30 a.m.

1.1. COVID-19 Protocol Reminders and Self-Assessment

The Executive reviewed the COVID-19 Protocol reminder.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

20.12.01 BANKS: That the Executive approved the agenda as amended. CD

The Meeting started by administering the Oath of Office to Nathan Favel as he was not able to attend that part of the Annual General Meeting in November.

4. Review/Discuss delegation(s) preparation –

The Executive prepared for their discussions with their delegations which included:

1. Catholic Section
2. Public Section
3. SASBO – Operational Reserves

5. Declaration of Conflict of Interest – No Conflicts declared

6. In-Camera Session

20.12.02 BANKS: That the Executive move into closed session CD

20.12.03 PERRAULT: That the Executive move into open session CD

7. Adoption of Minutes of the Previous Meeting

20.12.04 SMITH-WINDSOR: That the minutes of October 22 & 23, 2020 be approved as amended. CD

8. Business Arising from Minutes – No business arising from the minutes

9. Discussion Items

9.1 Catholic Fees

The Executive reviewed and discussed the additional information provided to them regarding the SSBA and Catholic Section Agreement.

20.12.05 BANKS: That the Executive receive further legal advice from MLT Aikens for final clarification on the information sent to the Executive on November 2, 2020. CD

9.2 Budget/Information sessions with Boards

The Executive discussed the Saskatchewan School Boards 2022 budget and engaging boards in the process for building the budget around strategic direction.

9.3 List of future discussion items

The Executive reviewed and discussed the list of future agenda items set out in #18 on the agenda. Items that have been completed were removed from the list.

9.4 Student Demographic Information

The Executive discussed collecting and compiling information regarding student demographics for advocacy work.

9.5 17.2 Committee List

The Executive reviewed and discussed the internal and external committee work, committee appointments and committee reporting.

10. Decision Items

10.1 Climate Action and Awareness Fund Grant

The Executive reviewed and discussed the briefing note with respect to the Climate Action and Awareness Fund Grant. If the grant application is successful, this project has a proposed start date of March 2021.

20.12.06 SMTH-WINDSOR: That the General Insurance Plan (GIP) Committee provide oversight for the Climate Action and Awareness Fund (CAAF) project pending approval of the project. CD

10.2 Risk Register – 2021 Activity

The Executive reviewed and discussed the briefing note with respect to the 2021 Risk Register.

20.12.07 NIEZGODA: That the Executive review, amend and approve the 2021 Risk Register as amended. CD

10.3 Membership Application Process Proposal

The Executive reviewed and discussed the briefing note with respect to the membership application process proposal. The process includes a written request to the Executive Director and payment of the membership fees.

20.12.08 BANKS: That the Executive accept the proposed membership approval process. CD

10.4 Format of reporting from the Response Planning Team to Board Chairs Council and Directors

The Executive discussed the format of reporting to the Board Chairs Council and Directors with respect to updates from the Response Planning Team meetings. These meetings will be scheduled using video conference.

10.5 SSBA/Catholic Section Agreement – Tabled motion

The Executive lifted from the September 17 & 18, 2020 and October 22 & 23, 2020 Executive Meetings - Motion 20.09.06 from the table.

20.09.06 PRINCE: That the Executive approve payment of approximately \$36,000 to the Saskatchewan Catholic School Boards Association for their membership fees to the Canadian Catholic School trustees Association for 2017-2020.

20.12.09 GRADIN: That the Executive table Motion 20.09.06 to the January Executive meeting. CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the 2020 Executive Work Plan.

11.2 SSBA Strategic Plan Report

The Executive reviewed the December 2020 SSBA Strategic Plan Report.

20.12.10 SMITH-WINDSOR: That the Executive receive and file the 2020 SSBA Strategic Plan Report – December. CD

12. Reports from President and Administration

12.1 President's Report

The President welcomed the new members to the Executive and provided an update on recent advocacy, media and correspondence activity – including: Local Voice Local Choices school board profiles, Local Government Week, the Departmental Exams pause, funding related to actual enrolment, open letter Health and Safe Communities = Healthy and Safe Schools. Updates from meetings with the Minister of Education and Dr. Shahab, the Education Response Planning Team (RPT), and Canadian School Boards Association (CSBA) were also provided.

20.12.11 BANKS: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related to the Corporate Services Sub-Committee of the RPT, the Committee on Class Size and Composition, his meetings with the new Deputy Minister of Education Donna Johnson, with the Human Rights Commission and with the Executive Directors of SASBO, STF and LEADS. He also highlighted the 2020 SSBA staff long service awards and discussed mental health funding, and committee work related to disabilities and inclusion.

20.12.12 KOTYLAK: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

20.12.13 PERRAULT: That the Executive receive and file the Communications Services Report. CD

12.4 Corporate Services

Georgia Hanwell provided the Executive with an update with respect to recent activity and the Financial Reporting September 2020.

20.12.14 GRADIN: That the Executive receive and file the Corporate Services Report. CD

Board Development Services – FNME

Ted Amendt provided the Executive with an update with respect to First Nations and Métis Education from June to December 2020.

20.12.15 SMITH-WINDSOR: That the Executive receive and file the Board Development Services Report. CD

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

20.12.16 GREYEVES: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding the minutes of October 29, 2020, the Annual General Meeting and the changes to the Parliamentary position description.

20.12.17 BANKS: That the Executive receive and file the Resolutions and Policy Development Committee Report. CD

14.2 Executive Human Resources (HR) Committee Report – no report

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding the minutes of October 21, 2020.

20.12.18 PERREAULT: That the Executive received and file the Board Development Committee Report. CD

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding the November 30, 2020 committee meeting.

20.12.19 GRADIN: That the Executive receive and file the Audit and Investment Committee Report. CD

14.5 General Insurance Plan Committee – no report at this meeting

14.6 Executive Remuneration Committee – no report at this meeting

14.7 EBP Advisory Committee - no report at this meeting

14.8 Indigenous Education Responsibility Committee

An update was provided from the Indigenous Education Responsibility Committee regarding the minutes of the October 20, 2020 meeting.

20.12.20 BANKS: That the Executive receive and file the Indigenous Education Responsibility Committee Report. CD

14.9 Provincial Bargaining Committee - no report at this meeting

15. Presentations/Activity – No presentations

16. Delegations

16.1 SSBA Catholic Section

SSBA Catholic Section Executive Director Tom Fortosky, SCSBA President Jerome Niezgodka and Vice-President Bruno Tuchscherer provided the Executive with an update on their recent activities and overview of their mission and vision. They discussed their belief in one strong

board association that supports and advocates for publicly funded education and appreciation for SSBA recent and ongoing communication efforts and activities.

Topics of shared interest that were raised or discussed included: Efficiencies related to property tax collection, the Theodore case, special initiatives related to 'Former Members Connection' with the SCSBA, school board election results, Catholic Bishops of Saskatchewan letter 'Regarding Racism in our Society and a Call for Respect and Caring', provincial budget, Provincial Education Planning, Indigenous Council resolutions, the Executive Composition, Membership Fees and Voting Working Advisory Group (WAG), WAG participation and appointments to committee, COVID-19 response, SSBA budget priorities and relationships.

16.2 SSBA Public Section

SSBA Public Section Executive Director Norm Dray and Vice-President Carol Flynn provided the Executive with an update on recent activities, correspondence, their strategic plan, and their upcoming meeting with the Minister and Deputy Minister of Education.

Topics of shared interest that were raised or discussed included: Student Citizenship Pilot Program and Awards, appreciation for the SSBA AGM efforts and coordination, Public Section orientation package, Trustee Orientation and professional development opportunities, budget advocacy, shared interest in Innovation, Inclusion and Investment and the importance of a strong SSBA that speaks with one voice for boards.

16.3 SASBO

The SASBO Operational Reserves Committee presented to the Executive their recent research and analysis of school division operational reserves.

Committee members who presented are: SASBO Executive Director Jaime Valentine, President Sherry Todosichuk, Past President Joel Lloyd, and President-Elect Laurier Langlois.

17. Information Items

- 17.1 2021 Association Events Calendar
- 17.2 Committee List
- 17.3 Facilities Position Statement WAG
- 17.4 SCC Handbook Minutes
- 17.5 2020 Building Analysis
- 17.6 Long Service Awards
- 17.7 Executive Policy Update

18. Identification of future agenda items:

- 18.1 Provincial budget
- 18.2 PreK readiness
- 18.3 Education property tax mill rate setting – collaboration with school boards and government
- 18.4 Accessing Federal funding
- 18.5 Mental health opportunities – January meeting
- 18.6 SSBA Building
- 18.7 COVID 19 Planning
- 18.8 Provincial Education Plan
- 18.9 Definition of membership of Associate High Schools
- 18.10 Policy Manual
- 18.11 Committees and External people
- 18.12 Operational Reserves - SASBO

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The link for the evaluation form was provided to the Executive. Responses from the October meetings were also provided.

Adjournment

President Davidson adjourned the meeting at 3:01 p.m. on December 11, 2020.

20.12.21 GREY EYES: That the meeting be adjourned. CD



Executive Director



President