

**Saskatchewan School Boards Association
Executive Meeting Minutes
December 1 & 2, 2022**

Executive Members:

Present – Dr. Davidson, Mr. Bachmann, Ms. Banks, Ms. Gradin, Ms. Greyeyes, Mr. Niezgoda, Ms. Perreault, Ms. Smith-Windsor.

Association Staff: Mr. McKee, Mr. McNaughton, Ms. Vu, Ms. Welke, Ms. Johnston.

Absent: Mr. Favel, Dr. Amendt, Ms. Lenius.

1. Call to Order

President Smith-Windsor called the meeting to order on Thursday December 1, 2022 at 9:23 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

22.12.01 GRADIN: That the Executive approved the agenda as amended.

CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with Catholic Section, Public Section and Saskatchewan Advocate for Children and Youth.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

22.12.02 BANKS: That the Executive move into closed session.

CD

22.12.03 BANKS: That the Executive move into open session.

CD

7. Adoption of Minutes of the Previous Meeting

7.1 October 20 & 21, 2022

22.12.04 PERREAULT: That the minutes of October 20 & 21, 2022 be approved as amended.

CD

7.2 November 13, 2022

**22.12.05 NIEZGODA: That the minutes of November 13, 2022 be approved as
circulated. CD**

8. Business Arising from Minutes – more information on terminology used in section about social passing.

9. Discussion Items

9.1 Curriculum Renewal

Tabled to next Executive meeting

9.2 Early Learning, Childcare

Tabled to next Executive meeting

9.3 SaskBuilds, Capital Projects

The Executive discussed the SaskBuilds, education capital projects. Several Board Chairs at the Board Chairs Council meeting raised concerns about the project costs and plans going forward. Issue raised with the Deputy Minister. Further follow-up required.

9.4 Board Chairs Council Meeting Schedule 2023

The Executive discussed the Board Chairs Council meeting schedule for 2023. Discussed having the Board Chairs Council before the Fall General Assembly for a better flow of pre-planned agenda items and to accommodate travel.

**22.12.06 GREYEYES: That the Executive affirm the Board Chairs Council
meeting schedule for 2023 CD**

9.5 Enterprise Risk Management Identification Activity

Jeff McNaughton led an activity and discussion to update the risks for the SSBA. Next steps are to complete the risk assessment activity at the January executive meeting.

10. Decision Items

10.1 Annual Updates of SSBA Officers

The Executive reviewed and discussed the SSBA officers listing as presented.

22.12.07 GREYEYES: That the Executive approve the SSBA Officers list as amended. CD

10.2 SSBA Code of Conduct Policy Advisory Working Advisory Group (WAG)

The Executive reviewed and discussed the briefing note with respect to the SSBA Code of Conduct Policy Advisory Working Advisory Group (WAG).

22.12.08 BANKS: That the Executive approve that the SSBA Code of Conduct (1993) be immediately removed from its current association with SSBA Position Statements. CD

22.12.09 BANKS: That the Executive give notice to the boards of education that the SSBA Code of Ethics (1993) is in the process of being sunset (over a period of 3-5 years) and will be replaced with a Code of Conduct Policy Advisory for which boards can adopt/adapt. CD

22.12.10 BANKS: That the Executive approve the SSBA Code of Conduct Policy Advisory WAG be created and the Terms of Reference be approved. CD

10.3. Curriculum Advisory Committee - Grad Requirements

The Executive reviewed and discussed the briefing note with respect to feedback on the Curriculum Advisory Committee.

22.12.11 DAVIDSON: That the Executive approve the proposed feedback for submission to the Ministry as amended. CD

10.4 Executive 2023 Workplan and Calendar

The Executive reviewed and discussed the briefing note with respect to the 2023 Workplan and 2023 Calendar.

22.12.12 SMITH-WINDSOR: That the Executive approve the 2023 Workplan and 2023 Calendar. CD

11.2 SSBA Strategic Plan Report - December

Jill Welke provided an update on the December 2022 Strategic Plan Report.

22.12.13 DAVIDSON: That the Executive receive and file the 2022 Strategic Plan Report . CD

12. Reports from President and Administration

12.1 President's Report

The President provided updates related to recent correspondence, board meetings and engagements, CSBA, media relations, the Provincial Curriculum Advisory Committee, Provincial Bargaining, the Canadian School Mental Health Leadership Network, federal and provincial legislation, Operational Reserves Committees, Director of Education Quality Indicators and Role Expectations WAG, and the Public Section meeting.

22.12.14 GREYEVES: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related the SSBA Strategic Plan, regular meetings with the Ministry and Deputy Minister of Education, as well as with the Executive Directors of SASBO, STF and LEADS, the Canadian School Boards Association, Bargaining and connectivity. He also provided an update on Legal Services, the STF/SSBA Duty to Accommodate Guide, and recent legislative changes to the Local Government Elections Act.

22.12.15 GREYEVES: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications and Strategic Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests, and recent interviews for the most recent SSBA President transition.

22.12.16 PERREAULT: That the Executive receive and file the Communications and Strategic Services Report. CD

12.4 Board Development Services

Darren McKee provided the Executive with an update with respect to Board Development Services and FMNE Report.

22.12.17 BANKS: That the Executive receive and file the Board Development Services. CD

12.5 Corporate Services Report

Catherine Vu provided the Executive with an update on continued work on building space and PST Legislation and how it effects the SSBA events.

22.12.18 BANKS: That the Executive receive and file the Corporate Services Report. CD

13. Executive Members' Reports

13.1 Vice-President

The Vice-President provided an update on recent meetings and committee work as well as wrapping up President duties.

13.2 Catholic Constituency

13.3 Central Constituency

13.4 Conseil scolaire fransaskois Constituency

13.5 Indigenous Constituency

13.6 Northern Constituency

13.7 Southern Constituency

13.8 Urban Public Constituency

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

22.12.19 PERREAULT: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of October 19, 2022.

22.12.20 BANKS: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources Committee. The policy review was not completed after the Fall General Assembly and will provide an update at the January 2023 Executive Meeting.

22.12.21 GREYEYES: That the Executive receive and file the Executive Human Resources Committee report. CD

14.3 Board Development Committee Report

A report was provided from the Board Development Committee regarding their meeting on October 18, 2022.

22.12.22 GREYEYES: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report

The Audit and Investment Committee met on November 21 to approve an investment withdrawal and will be meeting on December 15, 2022.

22.12.23 DAVIDSON: That the Executive receive and file the Audit and Investment Committee Report. CD

14.5 General Insurance Plan Committee Report

An update was provided from the General Insurance Plan Committee regarding their meeting on October 19, 2022 and the Education Session from November 9, 2022.

22.12.24 GREYEVES: That the Executive receive and file the General Insurance Plan Committee Report. CD

14.5.1 Cyber Insurance Working Advisory Group

An update was provided from the Cyber Insurance Working Advisory Group regarding their meeting on November 30, 2022 and their recently new committee member that was added. Full report will be included in the January Executive meeting.

22.12.25 PERREAULT: That the Executive receive and file the Cyber Insurance Working Advisory Group Report. CD

14.6 Executive Policy Handbook Review Committee Report – no report.

14.7 EBP Advisory Committee – no report

14.8 Provincial Bargaining Committee – no report

14.9 The Code of Ethics Committee

An update was provided from The Code of Ethics Committee regarding their October 28, 2022 meeting. This Committee is now concluded.

22.12.26 BANKS: That the Executive receive and file the Code of Ethics Committee report. CD

14.10 Executive Compensation Committee

An update was provided from the Executive Compensation Committee regarding their meeting on October 26, 2022.

22.12.27 BANKS: That the Executive receive and file the Executive Compensation Committee report CD

15. Presentations/Activity

16. Delegations

16.1 Catholic Section – Executive Director Tom Fortosky and President

The Executive met with the Executive Director Tom Fortosky, President Bruno Tuchscherer and Vice-President Vicky Bonnell of the Saskatchewan Catholic School Boards Association. They provided the Executive with an update on recent activity and appreciation for the services of the SSBA and working together. Topics of shared interest included: Education Property Tax, Indigenous Leadership Team, communications, Centralization of Online Learning, funding, the Education Act, Independent schools, bargaining and next steps for the SSBA regarding Executive composition and discussions.

16.2 Public Section – Executive Director Norm Dray and Chair Colleen MacPherson

The Executive met with Chair Colleen McPherson and Executive Director Norm Dray. They provided the Executive with an update on recent activity and shared support for the SSBA advocacy underway. Topics of shared interest included: Independent Schools, Centralization of Online Learning, funding, opportunities for shared work and advocacy and next steps related to an Agreement with the Public Section and Executive composition.

16.3 Saskatchewan Advocate for Children and Youth – Marci Macomber

The Executive met with Marci Macomber for the office of the Child and Youth Advocate. She shared a presentation on their Desperately Waiting Report from March 2022. Topics of shared interest included: mental health and wellness, Reconciliation, student/youth engagement, impact of poverty, inclusion, discipline and use of physical restraints in terms of the Education Act and opportunities to work together.

17. Information Items

- 17.1 2023 Association Event Calendar
- 17.2 Committee List
- 17.3 2022-2023 Executive and Alternate Listing
- 17.4 SSBA Long Service Awards
- 17.5 SSBA Fall Assembly – Networking Groups Summary Notes
- 17.6 2023 CSBA Congress in Banff

18. Identification of future agenda items

The Executive reviewed the future agenda items.

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The Executive reviewed the Evaluation. The link for the December Evaluation form was provided to the Executive.

Adjournment

President Smith-Windsor adjourned the meeting at 4:01 p.m. on December 2, 2022.

22.12.28 GREY EYES: That the meeting be adjourned.



Executive Director



President