

**Saskatchewan School Boards Association
Executive Meeting Minutes
Delta by Marriott Hotel, Saskatoon
April 6, 2022**

Executive Members:

Present – Dr. Davidson, Mr. Bachmann, Ms. Banks, Ms. Gradin, Ms. Greyeyes, Mr. Niezgoda, Ms. Perreault, Ms. Smith-Windsor. **Regrets:** Mr. Favel

Association Staff: Mr. McKee, Dr. Amendt, Ms. Lenius, Mr. McNaughton, Ms. Welke.

1. Call to Order

Vice President Smith-Windsor called the meeting to order on Wednesday April 6, 2022 at 9:05 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

22.04.01 BANKS: That the Executive approve the agenda as circulated. CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with the University of Saskatchewan, Interim Dean Beth Bilson.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

22.04.02 BANKS: That the Executive move into closed session. CD

22.04.03 PERREAULT: That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 March 3 & 4, 2022

22.04.04 PERREAULT: That the minutes of March 3 & 4, 2022 be approved as circulated. CD

8. Business Arising from Minutes – none

9. Discussion Items

9.1 Historical Sections Payment

The Executive moved into closed session for this discussion.

10. Decision Items

10.1 Board Chairs (or Designate) Council Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Terms of Reference for the Board Chairs Council and approved a two-year term (January 2022 – December 2023).

22.04.05 GREYEYES: That the Executive approve the Board Chairs Council for a two-year term (January 2022 – December 2023), and further, that the Executive approve the updated Board Chairs Council Terms of Reference.
CD

10.2 Emergency Succession Plan – Executive Director

The Executive reviewed and discussed the briefing note with respect to the Emergency Succession Plan for the Executive Director.

22.04.06 SMITH-WINDSOR: That the Executive approve the 2022 SSBA Emergency Succession Plan for the Executive Director as presented.
CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the Work Plan for 2022.

11.2 SSBA Strategic Plan Report – No report

12. Reports from President and Administration

12.1 President's Report

The President provided updates from the meetings with the Canadian School Boards Association (CSBA). He attended LEADS, SARM and SUMA conferences and provided the highlights from those meetings. He also provided an update on Class Size and Composition Committee and the Provincial Education Council Committee, media relations and correspondence.

22.04.07 GRADIN: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related to the Indigenous Responsibility Framework, meetings with the Ministry and Deputy Minister of Education, the Executive Directors of SASBO, STF and LEADS. He also provided an update from the CSBA, Legal Services review and the SSBA Building.

22.04.08 GREYEVES: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications and Policy Support Services - no report

12.4 Corporate Services Report

The Executive reviewed the briefing notes with an update with respect to recent activity and January Financials.

22.04.08 SMITH-WINDSOR: That the Executive receive and file the Corporate Services Report. CD

12.5 Enterprise Risk Management 2022

The Executive reviewed the information provided with respect to the SSBA Enterprise Risk Management Report for 2022.

22.04.09 BANKS: That the Executive receive and file the Enterprise Risk Management 2022 Report. CD

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

22.04.10 BACHMANN: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meeting of April, 2022.

22.04.11 SMITH-WINDSOR: That the Executive receive and file the Resolutions and Policy Development Committee report. CD

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources Committee regarding their meetings of February 9 and March 9, 2022.

22.04.12 GRADIN: That the Executive receive and file the Executive Human Resources Committee report. CD

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meeting of March 11, 2022. The Executive also reviewed the SSBA Executive Competency Matrix.

22.04.13 GREYEVES: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committee regarding their meeting of March 24, 2022.

22.04.14 GREYEVES: That the Executive receive and file the Audit and Investment Committee report. CD

14.5 General Insurance Plan Committee Report – no report

14.6 Executive Policy Handbook Review Committee Report – no report

14.7 EBP Advisory Committee – no report

14.8 Indigenous Education Responsibility Committee – no report

14.9 Provincial Bargaining Committee – no report

14.10 CSBA Congress Planning Committee -

An updated was provided from the CSBA Congress Planning Committee regarding their meeting held on February 11 and March 1, 2022.

22.04.15 PERREAULT: That the Executive receive and file the CSBA Congress Planning Committee report. CD

14.11 Code of Ethics Working Advisory Group

The Executive discussed the Code of Ethics working advisory group and the appointment of members to the committee plus the Terms of Reference.

15. Presentations/Activity – no presentations

16. Delegations

16.1 University of Saskatchewan – Interim Dean of Education

The Executive met with the Interim Dean of Education Beth Bilson from the University of Saskatchewan. She provided an updated on the external review of programs and new programs being developed.

Topics of shared interest that were also raised or discussed included: virtual teaching and distance learning, mental health and wellness of students, Provincial Education Plan, certification of teachers – substitute teachers, and land-based learning.

17. Information Items

- 17.1 2022 Association Events Calendar
- 17.2 Committee List
- 17.3 Executive Agenda – Identification of future agenda items (Section 18)
- 17.4 Local Government Election Act Resolution Update
- 17.5 2022 Professional Development Report
- 17.6 Investment of Building Sale Proceeds

18. Identification of future agenda items

The Executive reviewed the future agenda items.

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The Executive reviewed the March Executive Evaluation. The link for the April Evaluation form was provided to the Executive.

Adjournment

President Davidson adjourned the meeting at 3:42 p.m. on April 6, 2022.



Executive Director



President