

**Saskatchewan School Boards Association
Executive Meeting Minutes
April 14, 2021**

Executive Members:

Present – Dr. Davidson, Ms. Banks, Ms. Gradin, Ms. Greyeyes, Ms. Kotylak, Mr. Niezgod, Ms. Perreault, Ms. Smith-Windsor. Regrets: Mr. Favel

Association Staff: Mr. McKee, Dr. Amendt, Ms. Hanwell, Ms. Lenius, Mr. McNaughton, Ms. Welke.

1. Call to Order

President Davidson called the meeting to order on Wednesday, April 14, 2021 at 9:05 a.m.

2. Moment of Reflection

3. Additions/Changes/Approval of Agenda

21.04.01 KOTYLAK: That the Executive approved the agenda as circulated.

CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with the Interim Dean of Education from the University of Saskatchewan.

5. Declaration of Conflict of Interest – no conflicts declared

6. In-Camera Session

21.04.02 GRADIN: That the Executive move into closed session.

CD

21.04.03 BANKS: That the Executive move into open session.

CD

7. Adoption of Minutes of the Previous Meeting

21.04.04 PERREAULT: That the minutes of March 4 & 5, 2021 be approved as amended.

CD

8. Business Arising from Minutes – no business arising from the March 4 & 5, 2021 minutes.

9. Discussion Items

9.1 2021/2022 Provincial Budget

The Executive discussed the 2021/2022 Provincial Budget and the media response to the budget.

9.2 Further Pandemic Planning

The Executive discussed further pandemic planning and the importance of board autonomy.

9.3 Executive Director and Executive Evaluation Process

The Executive reviewed and discussed the annual evaluation process for the Executive Director and the Executive.

10. Decision Items

10.1 Executive Policy Handbook Review Committee – Policy additions and updates

The Executive reviewed and discussed the proposed additions and updates to Executive Policy 4.0 Role of President and Executive Policy 12.0 Role of the Executive Director.

21.04.05 NIEZGODA: That the Executive approve the proposed additions and updates to Executive Policy 4.0 Role of President. CD

21.04.06 GRADIN: That the Executive approve the proposed additions and updates to Executive Policy 12.0 Role of Executive Director. CD

10.2 Board Development Committee – Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Terms of Reference for the Board Development Committee.

21.04.07 KOTYLAK: That the Executive approve the Terms of Reference for the Board Development Committee. CD

10.3 Resolutions and Policy Development Committee – Terms of Reference

The Executive reviewed and discussed the briefing note with respect to the Terms of Reference for the Resolutions and Policy Development Committee.

21.04.08 SMITH-WINDSOR: That the Executive approve the Terms of Reference for the Resolutions and Policy Development Committee.

CD

10.4 Executive Human Resources Committee Terms of Reference (revised 2021)

The Executive reviewed and discussed the briefing note with respect to the Terms of Reference for the Executive Human Resources Committee.

21.04.09 BANKS: That the Executive approve the Terms of Reference for the Executive Human Resources Committee.

CD

10.5 January – December 2020 Executive and Senior Staff Salaries and Travel

The Executive reviewed and discussed the January to December 2020 Executive and Senior Staff salaries and travel and the limited distribution at the Board Chairs Council.

21.04.10 GRADIN: That the Executive approve the limited distribution of the Jan-Dec 2020 Executive and Senior Management Salaries and Travel Expenses Report to the Board Chairs Council.

CD

11. Strategic Plan and Work Plan Progress

11.1 Executive Work Plan

The Executive reviewed the 2021 work plan.

11.2 SSBA Strategic Plan Report – no report

12. Reports from President and Administration

12.1 President’s Report

The President provided an update on the SARM virtual conference and the SSBA outreach with member boards related to our strategic priorities and the 2022 budget planning. He also provided updates from the meetings with Dr. Shahab, the Education Response Planning Team (RPT), the Business Response Planning Team related to Graduation Guidelines, the Canadian School Boards Association (CSBA), the Committee on Class Size and Composition, Catholic Section, and meeting with the Minister and Deputy Minister of Education. He noted recent media and correspondence as well.

21.04.11 GREYEVES: That the Executive receive and file the President's Report. CD

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related the Response Planning Team and Corporate Services Sub-committee, regular meetings with the Ministry and Deputy Minister of Education Donna Johnson, as well as with the Executive Directors of SASBO, STF and LEADS. He also provided highlights from recent meetings or updates from the CSBA, SARM and Indigenous Education Responsibility Framework Committee.

21.04.12 BANKS: That the Executive receive and file the Executive Director's Report. CD

12.3 Communications Services

Jill Welke provided the Executive with an update with respect to recent activity, communications and media requests and coverage.

21.04.13 KOTYLAK: That the Executive receive and file the Communications Services Report. CD

12.4 Enterprise Risk Management

Jeff McNaughton provided the Executive with an update with respect to the April 2021 Enterprise Risk Management cycle.

21.04.14 PERREAULT: That the Executive receive and file the Enterprise Risk Management Report. CD

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings.

21.04.15 BANKS: That the Executive receive and file the Executive Members' Reports. CD

14. Committee Reports

14.1 Resolutions and Policy Development Committee – no report

14.2 Executive Human Resources (HR) Committee Report

An update was provided from the Executive Human Resources (HR) Committee regarding their meeting of March 18, 2021.

21.04.16 SMITH-WINDSOR: That the Executive receive and file the Executive Human Resources (HR) Committee report. CD

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meeting of March 9, 2021. The Executive discussed the virtual Spring Assembly and the constituency breakout rooms.

21.04.17 KOTYLAK: That the Executive receive and file the Board Development Committee report. CD

14.4 Audit and Investment Committee Report

An update was provided from the Audit and Investment Committed regarding their meeting of February 18, 2021.

21.04.18 GRADIN: That the Executive receive and file the Audit and Investment Committee report. CD

14.5 General Insurance Plan Committee Report – no report

14.6 Executive Policy Handbook Review Committee Report

An update was provided from the Executive Policy Handbook Review Committee regarding their meetings of March 3 and March 31.

21.04.19 PERREAULT: That the Executive receive and file the Executive Policy Handbook Review Committee report. CD

14.7 EBP Advisory Committee – next meeting May 4, 2021.

14.8 Indigenous Education Responsibility Committee – no report

14.9 Provincial Bargaining Committee – no report

15. Presentations/Activity – no presentations

16. Delegations

16.1 University of Saskatchewan

The Executive met with the University of Saskatchewan, Interim Dean of Education, Dr. Beth Bilson. She provided the Executive with an update on the College of Education.

Topics of shared interest that were raised or discussed included: student experiences during the pandemic, internships and practicum experiences and challenges, community education, parent

engagement, diversity training, inclusive education, online learning and role of technology, student engagement and connection, and predictable funding – post-secondary context of 4-year funding commitment.

17. Information Items

- 17.1 2021 Association Events Calendar
- 17.2 Committee List
- 17.3 SSBA Executive Composition, Membership Fees and Voting Review WAG
- 17.4 Update on the Theodore Case Supreme Court Decision
- 17.5 Employee Safety Perception Survey

18. Identification of future agenda items:

- 18.1 Provincial budget
- 18.2 PreK readiness
- 18.3 Education property tax mill rate setting – collaboration with school boards and government
- 18.4 Accessing Federal funding
- 18.5 Mental health opportunities – BCC
- 18.6 SSBA Building
- 18.7 COVID 19 Planning
- 18.8 Provincial Education Plan
- 18.9 Policy Manual
- 18.10 Committees and External people
- 18.11 Operational Reserves – SASBO
- 18.12 Funding of distance learning schools
- 18.13 Social Passing kids
- 18.14 Research different programs for Executive packages
- 18.15 Conditionality of funding – supports for learning
- 18.16 Executive sponsored resolution – pool of funds for legal costs

19. Upcoming Events

Information regarding upcoming events was provided to the Executive.

20. Meeting Evaluation

The link for the evaluation form was provided to the Executive.

Adjournment

President Davidson adjourned the meeting at 4:05 p.m. on April 14, 2021.

21.04.20 GREYEYES: That the meeting be adjourned.



Executive Director



President