

**Saskatchewan School Boards Association
Executive Meeting Minutes
Sheraton Cavalier, Saskatoon
April 10, 2024**

Executive Members:

Present – Ms. Smith-Windsor, Mr. Bachmann, Ms. Banks, Dr. Davidson, Ms. Gradin, Ms. Greyeyes, Mr. Niezgod, Ms. Perreault. **Regrets:** Mr. Favel

Association Staff: Mr. McKee, Dr. Amendt, Ms. Horejda (Virtual), Ms. Lenius, Mr. McNaughton, Ms. Vu, Ms. Welke.

1. Call to Order

President Smith-Windsor called the meeting to order on Wednesday April 10, 2024, at 9:01 a.m.

2. Treaty Land Acknowledgement and Moment of Reflection

3. Additions/Changes/Approval of Agenda

24.04.01 That the Executive approved the agenda as circulated. CD

4. Review/Discuss Delegation(s) Preparation –

The Executive prepared for their discussions with the University of Saskatchewan Dean of Education.

4.1 University of Saskatchewan – Dean of Education

The Executive met with Dr. Julia Paulson, Dean of the College of Education at the U of S. She provided updates on the development of a new strategic plan, faculty recruitment and renewal, the Indigenous Education Teacher Program, and Special Education. We discussed areas of shared interest including the SELU strategic plan, Rural Congress and vision for rural and remote education going forward, recruitment and retention in the north, universal full-time kindergarten, French and Indigenous language teacher shortages and the national school food program.

5. Declaration of Conflict of Interest - none

6. In-Camera Session

(April 10, 2024 – 7:22 – 7:37 p.m.)

24.04.02 That the Executive move into closed session. CD

24.04.03 That the Executive move into open session. CD

7. Adoption of Minutes of the Previous Meeting

7.1 March 6 & 7, 2024

24.04.04 That the minutes of March 6 & 7, 2024 be approved as circulated. CD

8. Business Arising from Minutes – no business arising.

9. Discussion Items – no discussion items

10. Decision Items

10.1 SSBA Membership Payee Disclosure Report

The Executive reviewed and discussed the briefing note with respect to SSBA Membership Payee Disclosure Report. The report will be distributed to the Board Chairs for sharing with their boards.

24.04.05 That the Executive approve the SSBA Membership Payee Disclosure report with amendments to be distributed to the Board Chairs for sharing with their boards. CD

10.2 2024 Reserves Allocation

The Executive reviewed and discussed the briefing note with respect to the 2024 reserves allocations.

24.04.06 That the Executive approve the 2024 allocations for the SSBA reserves as recommended. CD

10.3. Valley Christian Academy – New Membership Application

The Executive reviewed and discussed the briefing note with respect to the membership application for Valley Christian Academy. The Executive deferred this item to the next meeting with the completed reference check as per policy.

10.4 Executive Compensation

The Executive reviewed and discussed the briefing note with respect to the Executive compensation review.

- 24.04.07** **That the Executive approve the recommended changes to Executive and Committee Members Compensation, effective July 1, 2023, as presented:**
- 1. Increase daily in-province meals per diem rate from \$50.00 to \$55.00.**
 - 2. For intra-city travel, provide a flat rate reimbursement for Executive and committee members.**
 - 3. Increase private lodging rate from \$25.00 to \$35.00.**
 - 4. Revise the payment tiers and remove the virtual meeting so that both In-person and virtual meetings shall be compensated in the same manner.**
 - 5. Provide travel time reimbursement for all Executive and committee members.**
 - 6. Correlate the Executive monthly per diem to the daily rate.**
 - 7. Correlate the President and Vice-President monthly rate to the daily rate of 6 times and 2 times, respectively.**
 - 8. Provide committee chairs additional compensation per meeting.**

CD

10.5 ERM Report update

The Executive reviewed and discussed the briefing note with respect to the Enterprise Risk Management (ERM) update.

- 24.04.08** **That the Executive accept the recommended updates and forward the ERM Report to the BCC as per the regular ERM reporting cycle.**

CD

11.1 Executive Work Plan

The Executive reviewed Executive 2024 work plan.

11.2 SSBA Strategic Plan Report – no report

12. Reports from President and Administration

12.1 President's Report

The President provided updates related to recent correspondence, media relations, recent research/reports, committees, and advocacy. She also provided updates on meetings with Public and Catholic Sections, Budget Day, the Canadian School Boards Association (CSBA), and provincial bargaining. The President's report was received and filed.

12.2 Executive Director's Report

The Executive Director's report highlighted recent activity related to the Workplace Violence Committee, Student Transportation WAG, National School Boards Association (NSBA) conference, CSBA and the National School Food Program and the local partnerships in place. The Executive Director's report was received and filed.

12.3 Communications and Strategic Services

The Executive reviewed the briefing note from Communications and Strategic Services with an update with respect to recent activity, communications, and media requests. The Executive also reviewed the draft media release. The report was received and filed.

12.4 Board Development Services

The Executive reviewed the 2024 Spring Assembly Agenda and the Networking Groups Discussion Guide. The report was received and filed.

12.5 Corporate Services – no report

12.6 Employee Benefits Plan and General Insurance Plan – no report

12.7 Legal Services and Employee and Labour Relations

The Executive reviewed and discussed the Memorandum of Understanding for information sharing relating to the education of youth offenders. The report was received and filed.

13. Executive Members' Reports

- 13.1 Vice-President**
- 13.2 Catholic Constituency**
- 13.3 Central Constituency**
- 13.4 Conseil scolaire fransaskois Constituency**
- 13.5 Indigenous Constituency**
- 13.6 Northern Constituency**
- 13.7 Southern Constituency**
- 13.8 Urban Public Constituency**

Each Executive member provided a brief update to the Executive regarding their constituency and committees with which they have been involved and other meetings. The Executive member reports were received and filed.

14. Committee Reports

14.1 Resolutions and Policy Development Committee

An update was provided from the Resolutions and Policy Development Committee regarding their meetings of March 21, 2024. The committee report was received and filed.

14.2 Executive Human Resources (HR) Committee Report – no report

14.3 Board Development Committee Report

An update was provided from the Board Development Committee regarding their meeting of March 25, 2024. The committee report was received and filed.

14.4 Audit and Investment Committee Report – no report

An update was provided from the Audit and Investment Committee regarding their meeting of March 21, 2024. The committee report was received and filed.

14.5 General Insurance Plan Committee Report – no report

14.5.1 Cyber Risk Committee – no report

14.6 Executive Policy Review Committee Report - no report

14.7 EBP Advisory Committee – no report

14.8 Provincial Bargaining Committee – no report

14.9 Working Advisory Groups

14.9.1 Student Transportation WAG

An update was provided from the Student Transportation working advisory group regarding their meeting on January 11, 2024. The committee report was received and filed.

14.9.2 SCC Position Statement WAG

An update was provided from the SCC Position Statement working advisory group regarding their meeting of February 29, 2024. The committee report was received and filed.

15. Presentations/Activity – no presentations or activities

16. Information Items

16.1 2024 Association Event Calendar

16.2 Committee List and Committee Liaison List

16.3 Ontario Public School Boards Association (OPSBA) - Social Media Litigation Q&A

17. Identification of future agenda items

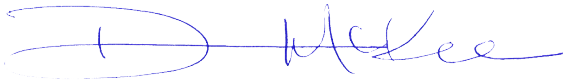
The Executive reviewed and discussed the future agenda items.

18. Meeting Evaluation

The Executive reviewed the Evaluation results from the March meeting. The link for the April Evaluation form was provided to the Executive.

Adjournment

President Smith-Windsor adjourned the meeting on April 10, 2024 at 7:37 p.m.



Executive Director



President