

Saskatchewan School Boards Association

Executive Meeting Minutes

April 13, 2016

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Ms. Banks, Ms. Kotylak, Mr. Linklater, Mr. Niezgoda, Mr. Pavloff, Ms. Perreault (p.m), Ms. Pethick **Regrets:** Mr. Daigneault

Association Staff: Mr. McKee, Mr. Amendt, Mr. Couture, Ms. Lenius, Ms. Lerat, Mr. McNaughton, Ms. Welke, Ms. Vu.

1. Call To Order

President Bailey called the meeting to order Wednesday, April 13, 2016, at 9:00 a.m.

2. Procedural Items

2.1 Agenda

16.04.01 PETHICK: That the agenda be approved as amended. CD

2.2 Minutes

16.04.02 PAVLOFF: That the minutes of March 17 & 18, 2016 be approved. CD

2.3 In Camera Session

16.04.03 PERREAULT: That the Executive move into closed session. CD

16.04.04 PAVLOFF: That the Executive move into open session. CD

3. Decision Items

3.1 BUILDING UPGRADES - CEILINGS

The Executive reviewed and discussed the briefing note with respect the Building Upgrades, ceilings.

TABLED TO A FUTURE MEETING

3.2 BUILDING UPGRADES – WASHROOMS.

The Executive reviewed and discussed the briefing note with respect the Building Upgrades, washrooms.

TABLED TO A FUTURE MEETING

3.3 Reserves Allocation

The Executive reviewed and discussed the briefing note with respect the Reserves Allocation.

TABLED TO A FUTURE MEETING

3.4 SSBA 2016 Compensation Review

The Executive reviewed and discussed the briefing note with respect to the SSBA 2016 compensation review. As per HR Policy 7 Staff Working Conditions, Compensation and Benefits, a review of the salary ranges will occur a minimum of every three years in order to provide a salary and benefits package competitive in the market and comparable to other positions and employers. The last review was conducted in 2013.

16.04.05 LINKLATER: That the Executive approve awarding the contract for the SSBA 2016 Compensation Review to Inshtrix Research Inc. at a cost not to exceed \$26,651.25 + GST.

CD

3.5 Enterprise Risk Management WAG

The Executive reviewed and discussed the briefing not with respect to the Enterprise Risk Management WAG. This committee will develop a common framework and process to assist school divisions to identify, assess, respond, monitor and report risks to school boards.

- 16.05.06 NIEZGODA:** That the Executive approve the development of a Working Advisory Group to develop a common Enterprise Risk Management Framework and administrative guide.

CD

4. Strategic Plan Progress

The Executive participated in a wall walk to update and discuss progress on the SSBA 2016 Strategic Plan.

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Bailey provided the Executive with a brief update with respect to Rural Congress, media calls after the election and Joint Committee on Student/Teacher Time.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

Darren McKee provided the Executive with a brief update with respect to Rural Congress, Position Paper and NSBA.

5.2.2 School Board Development Services, Strategic HR and Legal Services

No report at this meeting.

5.2.3 Communication Services

No report at this meeting.

5.2.5 Employee Benefits and Insurance

No report at this meeting.

5.2.6 First Nations and Métis Education Report

No report at this meeting.

5.2.7 Corporate Services and Risk Management

(a) Monthly Executive Report – February 2016

Catherine Vu reviewed and discussed the Monthly Executive Report for the month ending February 2016.

(b) Executive/Senior Management Team Expense Report

Catherine Vu reviewed and discussed the Payee Disclosure List for the reporting period Nov-Dec 2015. The Executive discussed the need to have the information from January – December 2015 to provide at the Board Chairs Council.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

No report at this meeting.

5.3.3 Executive HR Committee Report

No report at this meeting.

5.3.4 Board Development Committee Report

No report at this meeting.

5.3.5 Audit Committee Report

No report at this meeting.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Connie Bailey or Darren McKee.

6.3 SASBO

The Executive met with Phil Benson, Executive Director and Garry Benning, President from SASBO on Wednesday April 13, 2016. Discussions took place regarding strategic direction, events, and meetings. They shared their thoughts regarding the timing of the upcoming provincial budget and impact, fiscal restraint measures, Community Net and the importance of partnership.

6.4 LEADS

The Executive met with Executive Director Dr. Bill Cook and Executive Member Sean Chase from LEADS on Wednesday April 13, 2016. Discussions took place regarding their organization's activities including the strategic planning process. They shared their thoughts on regulatory processes, the Education Sector Strategic Plan and the Office of the Provincial Auditor. They also highlighted the importance of partnerships and strong relationships as an effective means of getting things done in the education sector.

7. Information Items

7.1 Reports

7.1.1 2016 & 2017 Association Event Calendar

7.1.2 Committee List

7.1.3 2016 Delegations

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

The Executive reviewed the Correspondence.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation

The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment


16.04.07 PERREAULT: That the meeting be adjourned.

CD

President Bailey thanked everyone in attendance at the meeting. The meeting adjourned at 4:08 p.m. on April 13, 2016.



Executive Director



President