

Compensable Expenses:

The following is a list of identified Compensable Expenses that may be included in requests for high school driver education funding. Expenses directly related to driver education not identified in this appendix may be discussed with SGI for consideration.

The expense must be directly related to the delivery of the required Driver Education Program within the School Board and will be payable to the School Board within the terms of the SGI School Board Driver Training Agreement.

- Driver training school driver education contracted service costs as identified within the school board / driver training school contract.
- The portion of a School Board employee’s salary associated with providing driver education.
- The portion of a School Board employee’s benefits associated with providing driver education.
- Academic supplies (mail, photocopying, faxes, secretarial, telephone, and other consumable expenses).
- Fuel for driver training vehicles owned or leased by a School Board when being used for driver training related duties.
- Licensing and insurance for driver training vehicles owned or leased by a School Board (registration, liability, insurance deductibles, penal bond).
- Vehicle lease costs for vehicles leased by a School Board for driver training.
- Driver training vehicle repair and maintenance (including required modifications to meet regulatory requirements-dual brake & mirror)
- Teaching aids (projectors, software, text books), used exclusively for driver education.
- School Board cell phones used by driver instructors employed by the school board for driver training.
- Travel and accommodation where required to provide student driver training.
- Professional development, as approved by SGI, for driver instructors employed by the school board.
- Vehicles purchased by a School Board for driver training (in accordance to the school board’s capital amortization schedules).
- Driver training program administrative support service costs (school principal, program administrator, educational assistant (special needs), and any other additional central office clerical expenses).
- Driver instructor and training school certification costs identified in *The Traffic Safety Act Fees Regulations*.

