

**Saskatchewan School Boards Association**

**Executive Meeting Minutes**

**March 22 & 23, 2012**

**Regina, Saskatchewan**

**Executive Members:** Present – Ms. Bailey, Mr. Daigneault, Mr. Danielson, Mr. Favel (March 22), Ms. Foord, Mr. Gantefoer, Ms. Perreault, Ms. Urban-Hall, Mr. Van Den Bossche.

**Association Staff:** Mr. McKee, Ms. Anderson, Mr. Diederichs, Ms. Lenius, Mr. McNaughton.

**1. Call To Order**

Vice President Foord called the meeting to order Thursday, March 22, 2012, at 9:07 a.m.

**2. Procedural Items**

**2.1 Agenda**

**12.03.01 FAVEL: That the agenda be approved as amended. CD**

**2.2 Minutes**

**12.03.02 DAIGNEAULT: That the minutes of January 26 & 27, 2012 be approved. CD**

**12.03.03 GANTEFOER: That the minutes of February 9, 2012 be approved as amended. CD**

**2.3 In Camera Session**

**12.03.04 DANIELSON: That the Executive move into closed session. CD**

**12.03.05 BAILEY: That the Executive move into open session. CD**

**12.03.06 VAN DEN BOSSCHE: That the Executive move into closed session. CD**

- 12.03.07      **BAILEY:**                      **That the Executive move into open session.**                      **CD**
- 12.03.08      **PERREAULT:**                      **That the Executive move into closed session.**                      **CD**
- 12.03.09      **FOORD:**                              **That the Executive move into open session.**                      **CD**

**3.      Decision Items**

**3.1      Executive Self-Evaluation**

Ernie Cychmistruk reviewed and discussed the Executive Self-Evaluation with the Executive.

- 12.03.10      **BAILEY:**      **That the Executive approve the Executive self-evaluation report as developed during the evaluation workshop of December 8, 2011 as an accurate accounting of the Executive's performance for the period January – December 2011.**                      **CD**

**3.2      Executive Director Evaluation**

Ernie Cychmistruk reviewed and discussed the Executive Director Evaluation with the Executive.

- 12.03.11      **GANTEFOER:**      **That the Executive approve the Executive Director evaluation report as developed during the evaluation workshop of December 8, 2011 as an accurate accounting of the Executive Director's performance for the period January 2011-December 2011.**                      **CD**

Darren McKee provided the Executive with information regarding his 360 Leadership Practices Inventory. Evaluations were done regarding Model the Way, Inspire a Shared Vision, Challenge the Process, Enable Others to Act and Encourage the Heart. This process will be used as part of the Executive Director Evaluation.

### 3.3 SSBA Signing Officers

The Executive reviewed and discussed the Decision Item regarding the signing officers for the Association.

**12.03.12 PERREAULT: That the Executive approve the following to be the signing officers for the Association for 2012:**

**Executive Director – Darren McKee  
Administrative Officer – Patti Blackburn  
Director of Board Development Services – Lionel Diederichs**

CD

## 4. Strategic Plan Progress

### 4.1 2012 Strategic Planning Session

Executive Director Darren McKee provided an update to the Executive regarding the initial steps for the Strategic Plan. A questionnaire will be sent out to boards by Thought Stream for their views regarding priorities.

## 5. Executive Member Reporting Responsibilities

### 5.1 President's/designate Report

President Sandi Urban-Hall provided an update to the Executive regarding CSBA and Saskatchewan Provincial Budget Day.

#### (a) School in Attawapiskat

President Sandi Urban-Hall reviewed and discussed the letters from Chris Bolton, Chair of Toronto District School Board regarding the School in Attawapiskat. Further discussions need to take place with regard to Federal and Provincial funding for First Nations Education.

**12.03.13 DANIELSON: That the Executive begin the process to forward a proposal to the Ministry of Education indicating that the Saskatchewan School Boards Association will take leadership with respect to the 4.3 million in funding for First Nations and Metis Education.**

CD



## **5.2 Executive Director's Report**

### **5.2.1 Executive Director's Report**

Executive Director Darren McKee advised the Executive that he has met with Don Hoium, LEADS and Phil Benson, SASBO regarding the learning modules. They also discussed having a collaborative framework regarding roles and responsibilities. Discussions have taken place with a consultant from KPMG regarding governance. This matter will be discussed at the Spring Assembly in April.

- 12.03.14 DANIELSON: That the Executive move forward with Professional Development for the Executive and ten (10) trustees from the province to look at a new model for governance.**

CD

#### **(a) Committee Appointees**

Darren McKee reviewed and discussed the Committee Appointments with the Executive.

#### **(b) 21<sup>st</sup> Century Learning**

Darren McKee reviewed and discussed a presentation regarding 21<sup>st</sup> Century Learning. The presentation will be delivered at the Spring General Assembly.

### **5.2.2 Board Development Services**

#### **(a) Spring Assembly**

Lionel Diederichs reviewed the Briefing Note with the Executive regarding Spring Assembly and provided them with a Draft Agenda for their review.

### **5.2.3 Communication Services**

No report at this meeting



**5.2.4 Legal and Employee Relations Services**

**(a) Legal Services Update**

Geraldine Knudsen reviewed the Legal Services Briefing Note with the Executive. Discussions took place regarding the LAFOIPP Stakeholder Committee, the Records Retention Committee and the legislative changes with respect to hours of instruction.

**5.2.5 Insurance and Risk Management Program**

**(a) SSBA Insurance Plan Renewal 2012-2013**

Darren McKee reviewed the SSBA Insurance Plan Renewal 2012-2013 with the Executive. Discussions took place regarding the change in the insurance provider from Travelers to Zurich Insurance Company.

**5.2.6 Employee Benefits Plan**

**(a) Employee Benefits Plan Update**

Jeff McNaughton reviewed and discussed with the Executive the Employee Benefits Plan Briefing Note. Discussions regarding School Division Consultation process, an External Consultant to assist with the administration of the Employee Benefits Plan, the Representative Advisory Committee and the Disability Management Consultant took place.

**5.2.7 Employee Relations**

**(a) Employee Relations Update**

Darren McKee reviewed the Employee Relations Report Briefing Note with the Executive.

**5.3 Executive Members' Reports**

**5.3.1 Round Table Reports**

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.



**6. Other**

**6.1 Executive Members' Request for Information**

**6.2 Agenda Items – Future Executive Meetings**

Executive members who have agenda items for future meetings should email them to Janet Foord or Darren McKee.

**6.3 Delegation – Saskatchewan Nutrition Advisory Council for Kids and Breakfast for Learning**

The Executive met with Ruth Griffith, Donna Ziegler and Kelly Berlinic from SNACK and Breakfast for Learning on Thursday, March 22, 2012. The delegation provided the Executive with the history of SNACK and information regarding Breakfast for Learning. A request for in-kind contributions from the Saskatchewan School Boards Association to Breakfast for Learning was requested. Closure will be brought to the SNACK committee and the members will become Breakfast for Learning Saskatchewan Chapter members. A letter will be sent from the SSBA to Breakfast for Learning confirming our continued partnership.

**6.4 Executive Professional Development**

The Executive reviewed and discussed the Professional Development amount and a one year carryover.

**12.03.15 PERREULT: That the Executive approve the carryover of their Professional Development allocation for one year.**

**CD**

**7. Information Items**

**7.1 Reports**

**7.1.1 2012 Association Event Calendar**

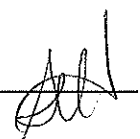
**7.1.2 Budget Update to October 31, 2011**

**7.1.3 Darren's To Do List**

**7.1.4 Committee List**

The Executive reviewed the reports provided in their materials.

**7.2 Correspondence**



No Correspondence provided at this meeting.

**7.3 Conferences**

The Executive reviewed the upcoming conferences.

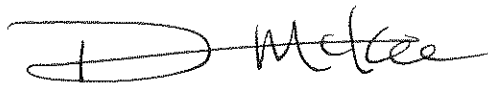
**8. Meeting Evaluation**

The Executive members completed an evaluation form at the conclusion of the meeting.

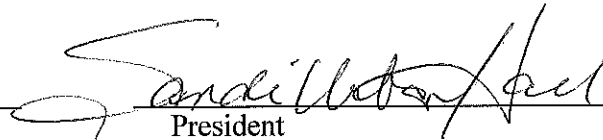
**Adjournment**

**12.03.16 BAILEY: That the meeting be adjourned. CD**

Vice President Foord thanked everyone in attendance at the meeting. The meeting adjourned at 2:50 p.m. on March 23, 2012.



Executive Director



President