
Saskatchewan School Boards Association

Executive Meeting Minutes

April 15 & 16, 2015

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Ms. Boucher, Mr. Caisse, Ms. Kotylak, Mr. Niezgoda, Mr. Pavloff, Ms. Perreault, Ms. Pethick, Mr. Waugh

Association Staff: Mr. McKee, Mr. Amendt, Mr. Jackson (Thursday), Ms. Lenius, Ms. Lerat, Ms. Mann, Mr. McNaughton, Ms. Welke.

1. Call To Order

President Bailey called the meeting to order Wednesday, April 15, 2015, at 9:02 a.m.

2. Procedural Items

2.1 Agenda

15.04.01 PERREAULT: That the agenda be approved as amended. CD

2.2 Minutes

15.04.02 PAVLOFF: That the minutes of March 19 & 20, 2015 be approved. CD

2.3 In Camera Session

15.04.03 WAUGH: That the Executive move into closed session. CD

15.04.04 PERREAULT: That the Executive move into open session. CD

3. Decision Items

3.1 Financial Signing Authorities

The Executive reviewed the Briefing Note with respect to the Financial Signing Authority policy. Discussion took place at the March Executive meeting and amendments were made to the policy and reviewed at this meeting.

15.04.05 CAISSE: That the Executive approve the Financial Signing Authority policy. CD

3.2 Employee Engagement in Saskatchewan School Divisions

The Executive reviewed the Briefing Note with respect to Employee Engagement in Saskatchewan School Divisions. The SSBA commissioned the Saskatchewan Educational Leadership Unit to create a report outlining a literature review, conceptualization, and policy analysis of employee engagement in Saskatchewan schools. The reports captures important current research, themes and practices occurring in organizations with highly engaged employees.

15.04.07 KOTYLAK: That the Executive approve the report as well as the action plan and communications outlined in the Briefing Note. CD

4. Strategic Plan Progress

No Report

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Bailey provided the Executive with a brief update with respect to meetings with the Minister of Education, the SSBA Report Card and the Joint Committee on Student Teacher time.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

Darren McKee provided the Executive with a brief update with respect to reporting to the Executive, A-3 training, Budget information, Report Card, Meetings with the Ministry of Education.

5.2.2 Board Development Services and Strategic HR

(a) 2015 Spring Assembly Networking meetings

Ted Amendt reviewed the Constituency Representatives Guiding Questions for the Spring Assembly Networking Meetings.

5.2.3 Communication Services

(a) Communications Update

Jill Welke provided a report to the Executive regarding updates to the Communications and Advocacy Strategic Plan which include an update on the post-budget report card evaluation and the 100th anniversary plan.

5.2.4 Insurance and Risk Management Program and Legal Services

No Report at this meeting.

5.2.5 Employee Benefits Plan

(a) Executive EBP Group Enrolment

Jeff McNaughton provided the Executive with an update with respect to the Group Enrolment to the Employee Benefits Plan and the costs that will be shared by the SSBA and Executive members.

(b) SSBA Renovation Project

Jeff McNaughton reviewed and discussed the Briefing note with respect to the update for the SSBA Renovation Project. The Executive reviewed the LEAN Office Review Process which involves engaging staff from the SSBA, rental revenue from the property, office design, Capital project planning and the budget proposed.

5.2.6 First Nations and Métis Education Report

No Report at this meeting.

5.2.7 Director of Corporate Services

(a) 2016 Budget

Lori Mann reviewed and discussed the presentation with respect to the 2016 Proposed Budget with the Executive. Discussion took place regarding a zero percent increase in membership fees. The Executive would like to see scenarios brought to the May Executive Meeting for reductions to the budget. The draft Budget for 2016 will be shared with the membership in May at the Executive Meeting.

(b) Financial Summary February 2015

The Executive reviewed and discussed the Financial Summary ending February 28, 2015.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

Janet Kotylak, Chair of the Resolutions and Policy Development Committee provided and update with respect to the work plan for the Committee work for 2015.

5.3.3 Board Development Committee Report

No report at this meeting.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Connie Bailey or Darren McKee.

6.3 SASBO

The Executive met with Justin Arendt of SASBO on Wednesday April 15, 2015. Discussions took place regarding redevelopment of their Strategic Plan, Budget Day and Funding Distribution Model, 2014 Joint Conference, Capital Funding, Infrastructure and PMR and the Electronic Educator Profile.

6.4 CUPE

The Executive met with Tom Graham, CUPE SK. President, Marie Moore, EWSC Recording Secretary, Janice Wolfmuller, EWSC Executive Member, Deb Dufault, EWSC Executive Member and Jackie Christianson, CUPE SK. Vice President and EWSC Chairperson on Wednesday April 15, 2015. Discussions took place regarding P3 Schools, Funding Model, the growing student enrolment, Safety in School, MEPP, *The Saskatchewan Employment Act* and Collective Bargaining.

6.5 MINISTER OF EDUCATION

The Executive met with the Honourable Don Morgan, Deputy Minister Julie MacRae, Assistant Deputy Minister Donna Johnson and Chief of Staff Drew Dwernychuk on Wednesday April 15, 2015. Discussions took place regarding the Budget, the Education Sector Plan, Capital challenges, the Report Card and Locally Determined Terms and Conditions.

7. Information Items

7.1 Reports

7.1.1 2015 Association Event Calendar

7.1.2 Darren's To Do List

7.1.3 Committee List

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

No Correspondence provided.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation

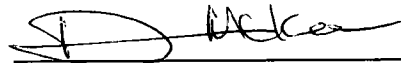
The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

15.04.08 CAISSE: That the meeting be adjourned.

CD

President Bailey thanked everyone in attendance at the meeting. The meeting adjourned at 10:12 a.m. on April 16, 2015.



Executive Director



President