

DAILY TRIP INSPECTION

SOUTH CENTRAL SCHOOL DIVISION NO. 141

BUS NO. _____ MONTH: _____ YEAR: _____

DAY	REF#	MON			TUE			WED			THU			FRI			SAT			SUN		
		O K	D	M D	O K	D	M D	O K	D	M D	O K	D	M D	O K	D	M D	O K	D	M D	O K	D	M D
1. Under the hood checklist																						
	Fluid leaks																					
	Wires, hoses and belts																					
	Fluid levels – oil, radiator, windshield washer, power steering, brake	18																				
2. Inside the bus checklist																						
	Vehicle documents																					
	Electric brake assist	9																				
	Driver's seat and seat belt	8																				
	Glass and mirrors	15																				
	All emergency exits and service door open and close and ensure alarm system is operational	6																				
	Interior (floor, step well etc. for cleanliness and damage)	20																				
	Emergency equipment, first aid kit, fire extinguisher, approved warning devices	10																				
	Passenger seats																					
3. Engine start up checklist																						
	All gauges and indicator lights	7																				
	Driver controls	7																				
	Wipers and washers	25																				
	Defrosters, fans and heaters individually	16																				
	Horn	17																				
	Parking brake, service brake	18																				
	Air brake system	2																				
	Unusual engine noises																					
	All lights –interior, instrument and step (turn them on to check)	19																				
	Holding ability of the parking brake	18																				
	Brakes and clutch. Check by driving forward and stopping. Check steering wheel for excessive slack and play by rocking the steering wheel back and forth.	21																				
4. Outside the bus checklist																						
	Headlights (High and low beam) and turn signals	19																				
	Clearance lights or markers, reflectors and alternately flashing lights.	19																				
	Hazards and warning lights	19																				
	Brake lights/tail lights and licence plate light	19																				
	Tires	23																				
	Wheels and rims, lug nuts, objects lodged between the duals	24																				
	Exhaust and tailpipe	11																				
	Exterior body and frame	12																				
	Rear emergency door opens and closes properly from outside of bus	6																				
	Fuel system	13																				
	Specialized equipment for transporting persons with disabilities. Make sure it is operational and secured properly	20																				
	All windows and mirrors check for damage, cleanliness and proper adjustments	15																				
	General cleanliness. Be sure all signs and licence plate are legible	14																				
	Under the bus. Look at the suspension, shocks, fuel tanks, air tanks or vacuum tanks, and check for fluid leaks	22																				

D – MINOR DEFECTS MD – MAJOR DEFECTS

School Bus Trip Inspection Report

Registered Owner South Central School Division No.141 Bus/Unit # _____ Plate # _____

DAY	DATE TIME	LOCATION	NAME SIGNATURE <small>(of person completing inspection)</small>	ODOMETER READING	NOTED DEFECTS** <small>(must also indicate "NONE" if applicable)</small>	Date of Repair	TECHNICIAN SIGNATURE
MON	_____		_____		_____ _____		
TUE	_____		_____		_____ _____		
WED	_____		_____		_____ _____		
THUR	_____		_____		_____ _____		
FRI	_____		_____		_____ _____		
SAT	_____		_____		_____ _____		
SUN	_____		_____		_____ _____		

* By signing, I agree that the vehicle identified in this report has been inspected in accordance with the applicable requirements.

** A list of items to be checked is listed on the back of this form for reference only. Defect specifics and severity status can be found in Schedule 2 of the load Security and Trip Inspection Regulations.

Comments _____
