

**PROCEDURES FOR ADVANCE NOMINATION OF
CANDIDATES FOR EXECUTIVE POSITIONS**

(Bylaw No. 4.1)

1. Nominations of candidates for Executive positions in advance of the Annual General Meeting are to be made using the attached form.
2. The nomination form must be signed by the board member who is making the nomination and the board member who is accepting the nomination.
3. The nomination:
 - (a) shall include a Candidate's Profile to a maximum of 300 words;
 - (b) may include a photograph of the candidate. (at least 300 dpi)
4. A board member who is submitting an advance nomination must ensure that it is submitted so that it is received in the Association office no later than 4:30 p.m. on the first business day in November.
5. Submission of an advance nomination can be made as follows to the attention of Ted Amendt:
 - (a) by mail or courier;
 - (b) by fax to (306) 352-9633;
 - (c) by e-mail to tamendt@saskschoolboards.ca. If the e-mail does not contain the electronic signatures, please also send the original to the Association office.
6. Regardless of the method of submission of an advance nomination form, the candidate's picture may be submitted electronically.
7. The board member who is making the advance nomination will be required to formally make the nomination at the Association's annual general meeting at the time scheduled for the call for nominations to the particular Executive position.
8. Information regarding candidates nominated in advance in accordance with these procedures will be posted on the Association website no later than one week following the deadline for submission of advance nominations.



ADVANCE NOMINATION FORM

PLEASE COMPLETE THIS FORM AND SUBMIT IT TO THE ASSOCIATION OFFICE TO BE RECEIVED NO LATER THAN 4:30 p.m., NOVEMBER 1, 2017

1. POSITION on the Executive:

Please check the position(s) for which the candidate is being nominated

(Note: Bylaws provide that a candidate may be nominated for more than one position, and, that candidates for President, who are not successful, are automatically candidates for Vice-President unless they choose not to run for the position of Vice-President.)

_____ Southern Constituency Representative (2 year term)

Note: The terms of the Northern and Conseil scolaire fransaskois Constituency Representatives expire this year. However, pursuant to Bylaw 4.1,7(4) the Northern and Conseil scolaire fransaskois Constituency elects or selects its representative and alternate at a meeting held prior to the SSBA Annual General Meeting.

2. CANDIDATE:

Candidate's Name: _____

Candidate's Board of Education: _____

Indicate whether a photograph is submitted: ____ Yes ____ No
If "yes": _____ enclosed _____ sent by e-mail

Please attach the Candidate's Profile (maximum of 300 words). You may submit a separate Profile for each position if you wish.

3. NOMINATOR:

Nominator's Name: _____

Nominator's Board of Education: _____

Signature of Nominator

Date

4. CANDIDATE'S ACCEPTANCE e-mail: _____

Signature of Candidate

Date