

Saskatchewan School Boards Association

Executive Meeting Minutes

October 23 & 24, 2014

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Ms. Boucher (via conference call Thursday a.m.), Mr. Favel, Ms. Foord, Mr. Gantefoer, Ms. Kotylak, Ms. Perreault (Friday), Ms. Pethick, Mr. Waugh

Association Staff: Mr. McKee, Mr. Amendt, Ms. Anderson, Mr. Couture, Mr. Jackson (Friday), Ms. Lenius, Ms. Lerat, Ms. Mann, Mr. McNaughton.

1. Call To Order

President Foord called the meeting to order Thursday, October 23, 2014, at 9:03 a.m.

2. Procedural Items

2.1 Agenda

14.10.01 FAVEL: That the agenda be approved as amended.

CD

2.2 Minutes

14.10.02 GANTEFOER: That the minutes of September 24 & 25, 2014 be approved.

CD

2.3 In Camera Session

14.10.03 WAUGH: That the Executive move into closed session.

CD

14.10.04 KOTYLAK: That the Executive move into open session.

CD

14.10.05 BAILEY: That the Executive move into closed session.

CD

- 14.10.06 **WAUGH:** **That the Executive move into open session.** **CD**
- 14.10.07 **KOTYLAK:** **That the Executive move into closed session.** **CD**
- 14.10.08 **PETHICK:** **That the Executive move into open session.** **CD**

3. Decision Items

3.1 SSBA Governance Consultation Next Steps

The Executive reviewed the Briefing Note with respect to the Saskatchewan School Boards Association Governance Consultation Report that was completed by the Johnson Shoyama Graduate School of Public Policy, and submitted to the Saskatchewan School Boards Association on June 26, 2014. Feedback was received at Members' Council in September 26, 2014 and a proposed Action Plan and Communications was provided.

- 14.10.05 **KOTYLAK:** **That the Executive approve the action plan and communication outlined in the Briefing Note.** **CD**

3.2 Proposed SSBA Coordination of Service

The Executive reviewed the Briefing Note with respect to proposed SSBA Coordination of Service.

This matter was **TABLED** to a future meeting for further discussion.

3.3 2014 Annual Report

The Executive reviewed and discussed the Briefing Note with respect to 2014 Annual Report. An electronic version of the Report will be emailed to all board members and a paper copy will be included in the delegates' Fall Assembly package.

- 14.10.09 **PETHICK:** **That the Executive approve the Draft 2014 Annual Report.** **CD**

3.4 Proposed SSBA Bylaw Amendment

The Executive reviewed and discussed the Briefing Note with respect to the proposed SSBA Bylaw Amendment. The existing SSBA Bylaws regarding call for President and Vice-president limits the ability to be flexible in agenda planning.

14.10.10 PETHICK: That the Executive approve sponsoring the following bylaw amendment for the SSBA 2014 AGM:

Bylaw No. 4.1.5(a) to be amended to read:

5. Nominations shall be called for during the annual general meeting as follows:

(a) for President and Vice-president, within the first three hours of the opening of the Annual general meeting, and the election to occur no earlier than 24 hours following the call for nominations.

Bylaw 10(i) to be deleted.

CD

3.5 Board Development Committee Awards Review Preparation Per Diem

The Executive reviewed the Briefing Note with respect to Board Development Committee Awards review preparation per diem.

This matter was **TABLED** and referred to the Audit and Investment Committee for further review. This matter will be brought back to a future meeting.

3.6 Proposed Investment Policy

The Executive met with Dennis Terry, external advisor of the Investment and Audit Committee and reviewed the Briefing Note and the updated Investment Policy to reflect current trends in the investment environment. The policy takes into consideration the purpose, liquidity needs, future expenditures and need for preservation of capital. It also addresses issues with tolerance to risk, general economic conditions and the effects of inflation or deflation.

14.10.11 BAILEY: That the Executive approve the proposed Investment Policy.

CD

4. Strategic Plan Progress

No Report at this meeting

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Foord provided the Executive with a brief update with respect to AFN Luncheon, Regina Board Meeting, Audit and Investment Committee and CSBA Meeting.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

Darren McKee provided an update to the Executive with respect to Bargaining, Locally Determined Terms and Conditions and an update of the water damage to the SSBA Building.

5.2.2 Board Development Services and Strategic HR

No report at this meeting.

5.2.3 Communication Services

No Report at this meeting.

5.2.4 Insurance and Risk Management Program and Legal Services

No Report at this meeting.

5.2.5 Employee Benefits Plan

No Report at this meeting.

5.2.6 First Nations and Métis Education Report

Jamie Lerat provided an update to the Executive with respect to the Apology document and the Aboriginal Youth Entrepreneurship Program.

5.2.7 Director of Corporate Services

(a) 2014 Forecast

The Executive reviewed the 2014 Forecast. The Association is forecasting a net deficit for 2014. Association staff are continuing to work to control costs and identify opportunities for cost reductions to mitigate the impacts forecasted over-expenditures.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings. The Executive members thanked Janet Foord, Duane Favel and Glen Gantfoer for all the work they have done with the Executive during their terms.

(a) MEPP Quarterly Activity report

The Executive reviewed the Municipal Employees' Pension Commission Activity Report to Stakeholders.

(b) MEPP Commission – Committee Report (Glen)

The Executive reviewed the Committee Report – MEPP Commission.

5.3.2 Resolution and Policy Development Committee

Glen Gantfoer, Chair of the Resolutions and Policy Development Committee provided the Executive with an update.

5.3.3 Board Development Committee Report

(a) Members' Council Evaluation

The Executive reviewed the Members' Council Evaluations results.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Janet Foord or Darren McKee.

6.3 Saskatchewan Urban Municipalities Association

The Executive met with President Debra Button and Director of Policy and Communication Services Sean McEachern on Thursday, October 23, 2014. Discussions took place regarding the Budget, Predictable sustainable infrastructure and P3s.

6.4 Saskatchewan High School Athletic Association

The Executive met with Executive Director Kevin Vollet and Incoming Executive Director Lyle McKellar on Thursday, October 23, 2014. Discussions took place regarding the SHSAA's budget as well as issues regarding concussions and steroid use in sports in schools.

6.5 Safe Saskatchewan Inc.

The Executive met with the Chief Executive Officer Gord Moker on Thursday October 23, 2014. Discussions took place regarding issues relating to injury rates in Saskatchewan along with the status of Safe Saskatchewan's Community Safety Education Strategy.

6.6 Ministry of Education – Teacher Regulation Committee

The Executive met with the Acting Assistant Deputy Minister Clint Repski and Executive Director of Information Management and Support Gerry Craswell on Friday October 24, 2014. Discussions took place regarding the ongoing work of the committee on teacher regulations.

7. Information Items

7.1 Reports

7.1.1 2014 & 2015 Association Event Calendar

7.1.2 Darren's To Do List

7.1.3 Committee Listing

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

No Correspondence provided.

7.3 Conferences

The Executive reviewed the upcoming conferences.

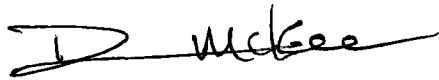
8. Meeting Evaluation

The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

14.10.12 FAVEL: That the meeting be adjourned. CD

President Foord thanked everyone in attendance at the meeting. The meeting adjourned at 1:30 p.m. on October 24, 2014.



Executive Director



President