

Saskatchewan School Boards Association

Executive Meeting Minutes

October 17 & 18, 2013

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Mr. Favel, Ms. Foord, Mr. Gantefoer, Ms. Kotylak, Ms. Perreault, Ms. Pethick, Mr. Waugh **Regrets:** Mr. Daigneault

Association Staff: Mr. McKee, Mr. Amendt, Ms. Lenius, Ms. Lerat (Thursday), Mr. Sibbald (Thursday), Ms. Han.

1. Call To Order

Vice President Bailey called the meeting to order Thursday, October 17, 2013, at 9:00 a.m.

2. Procedural Items

2.1 Agenda

13.10.01 GANTEFOER: That the agenda be approved as circulated. CD

2.2 Minutes

13.10.02 PERREAULT: That the minutes of September 25 & 26, 2013 be approved. CD

2.3 In Camera Session

13.10.03 PERREAULT: That the Executive moved into closed session. CD

13.10.04 KOTYLAK: That the Executive moved into open session. CD0

3. Decision Items

No report at this meeting.

4. Strategic Plan Progress

No Report at this meeting

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Foord provided the Executive with a brief update regarding the Aboriginal Youth Entrepreneurship Program launch held October 3, 2013 and the board meetings with Lloydminster School Division and Ile-a-la Crosse School Division that were attended by President Foord, Vice President Bailey, Darren McKee and Ted Amendt.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

(a) Hoshin Kanri

Executive Director Darren McKee discussed with the Executive the Hoshin Kanri strategic planning process. President Foord and Dan Perrins from Johnson-Shoyama Graduate School of Public Policy will provide an update at the Annual General Meeting where a formal plan will be shared with all trustees.

(b) Governance Report

The Executive reviewed the Saskatchewan School Boards Association Governance Review that was prepared by the Johnson-Shoyama Graduate School of Public Policy dated June 10, 2013. The document will be introduced at the 2013 Annual General meeting and there will be ongoing discussion with the membership.

5.2.2 Board Development Services and Strategic HR

(a) Life Memberships

Ted Amendt, Director of Board Development Services provided information to the Executive regarding Life Memberships and the calculation of same. The Executive reviewed the criteria and confirmed that Sandi Urban-Hall and Daniel Danielson are eligible to become Life Members. Sandi and Dan will be contacted to confirm if they would like to receive their Life Membership at the 2013 Annual General Meeting.

(b) School Board Member Education and Certification Program

Ted Amendt, Director of Board Development Services reviewed and discussed the Executive the survey results from the School Board Member Education & Certification Program.

5.2.3 Communication Services

(a) Annual Report

Andrea Ashton, Communication Consultant, reviewed and discussed the final Annual Report with the Executive.

5.2.4 Insurance and Risk Management Program and Legal Services

No Report at this meeting.

5.2.5 Employee Benefits Plan

No Report at this meeting.

5.2.6 First Nations and Métis Education Report

No Report at this meeting.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

Glen Gantfoer, Chair of the Resolutions and Policy Development Committee provided an update to the Executive with respect to the Resolutions Package. The committee will meet to discuss the resolutions submitted by boards of education. The Proposed Resolutions will be sent out to boards of education on October 21, 2013.

5.3.3 Board Development Committee Report

Glen Gantfoer, Chair of the Board Development Advisory Committee, provided an update to the Executive with respect to the next committee meeting on October 24, 2013. The committee will be reviewing the applications for Awards, Scholarships and the Premier's Award. Glen also provided the Members' Council responses for the Executive information.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Janet Foord or Darren McKee.

6.3 Catholic Section

The Executive met with Ken Loehndorf Executive Director and Tom Fortosky President of Catholic Section of Thursday October 17, 2013. Discussions took place with the Executive regarding their strategic planning process, communication committee, Theodore litigation, Joint Use Agreements, Funding of Capital, and the writing of and funding of a new Christian Ethics program.

6.4 SUMA

The Executive met with Laurent Mougeot, CEO of SUMA on October 17, 2013. Discussions took place with the Executive regarding SUMA's governance structure and the two chamber level of Executive committee and Board members. He also provided information regarding their budget process, voting at the AGM and their strategic plan and operational plans.

7. Information Items

7.1 Reports

7.1.1 2013 Association Event Calendar

7.1.2 Darren's To Do List

7.1.3 Committee Listing

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

No Correspondence provided.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation

The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

13.10.05 BAILEY: That the meeting be adjourned. CD

President Foord thanked everyone in attendance at the meeting. The meeting adjourned at 11:30 a.m. on October 18, 2013.

Executive Director

President