

Saskatchewan School Boards Association

Executive Meeting Minutes

January 24 & 25, 2013

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Mr. Daigneault, Mr. Favel, Ms. Foord, Mr. Gantfoer, Ms. Kotylak, Ms. Pethick, Mr. Waugh

Regrets: Ms. Perreault

Association Staff: Mr. McKee, Mr. Diederichs (Friday), Ms. Lenius, Mr. McNaughton (Thursday a.m. Friday), Mr. Sibbald (Thursday) Ms. Anderson (Friday), Ms. Han, Ms. Ashton (Friday).

1. Call To Order

President Foord called the meeting to order Thursday, January 24, 2013, at 9:05 a.m.

2. Procedural Items

2.1 Agenda

13.01.01 FAVEL: That the agenda be approved as circulated.

CD

2.2 Minutes

13.01.02 PETHICK: That the minutes of December 6 & 7, 2012 be approved.

CD

2.3 In Camera Session

No Report

3. Decision Items

3.1 Executive Honorarium Review Policy

Darren McKee reviewed and discussed with the Executive the Briefing Note provided with respect to the Executive Honorarium Review Policy.

13.01.03 PETHICK: That the Executive approve that Executive Policy No. 7 section 1 be amended to read as follows:

- 1. The per diem and honorarium shall be reviewed very two (2) years. A committee of two Executive and two Association staff will conduct remuneration review and make recommendations to the Executive on its findings and the appropriate level of remuneration at the executive meeting in September, or earlier of the reviewing year.**

CD

3.2 Sections Reciprocal Responsibilities Policy

Darren McKee reviewed and discussed with the Executive the Briefing Note provided with respect to Executive Policy No. 10 - Sections Reciprocal Responsibilities Policy.

13.01.04 GANTEFOER: That the Executive approve the Executive Policy No. 10 be amended so the reciprocal responsibilities in Executive Policy No. 10 align with the current practice. The main change is to remove the requirement of annual work plan from the sections. A list of issues of priority in writing is needed in order to receive the annual allowance.

CD

4. Strategic Plan Progress

No Report at this meeting

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Foord provided the Executive with a brief update about the CSBA Strategic Planning Meeting, CSBA 2014, Lunch meeting with Minister Marchuk, and DMO Cheryl Senecal, Media Training, School for Trustees, Meeting with LEADS and Efficiency Review Steering committee.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

(a) The Path Forward

Executive Director Darren McKee reviewed and discussed with the Executive the Path Forward document. The document will be amended to include timelines.

(b) Executive Policy Manual

Darren McKee reviewed and discussed the Executive Policy Handbook with the Executive. The Executive suggested changes to the Bylaws and the Executive Policies. The current copy of the Executive Policy Handbook will be posted on the Saskatchewan School Boards Association website.

5.2.2 Board Development Services

(a) Roll Out of New Initiatives in Board Development

Lionel Diederichs reviewed and discussed with the Executive the roll out of new initiatives in Board Development which include the Performance Management Framework and the Trustee Training and Certification program. The Performance Management Framework will have a pilot program with 3 Boards of Education for the creation of a tool kit. The Trustee Training and Certification program will consist of four 2 day modules. Dates for training are being scheduled for April, June, September and November with a maximum of 50 trustees to attend.

(b) Facilitator Training

Lionel Diederichs provided an update regarding the Facilitator Training. The Ministry of Justice will facilitate a one day training session with the Executive. A possible date is May 29, 2013.

5.2.3 Communication Services

(a) Local Government Election Results

Scott Sibbald reviewed and discussed the Briefing Note with respect to the 2012 Local Government Election Comparison with the Executive. The most recent data supports the positive indicators regarding elected vs. acclaimed board members and a comparison of male and female equity.

5.2.4 Legal and Employee Relations Services

No report at this meeting.

5.2.5 Insurance and Risk Management Program

No report at this meeting.

5.2.6 Employee Benefits Plan

No report at this meeting.

5.2.7 Employee Relations

No report at this meeting.

5.2.8 First Nations and Métis Education Report

Jamie Lerat reviewed and discussed with the Executive the Briefing Note providing an update on First Nations and Metis Education activities. The Reconciling the Past, Preparing for the Future conference which was held on November 15, 2012 with the keynote speaker was Justice Murray Sinclair, chair of the Truth and Reconciliation Commission of Canada.

Ms. Lerat also provided an update on the Anti-Colonial Project – Verna St. Denis. Ms. St. Denis is applying for another grant and requested the support of the Saskatchewan School Boards Association. The partnership grant project Reimaging Race in Canada: Using File and Digital media to encourage public engagement with complex social issues.

13.01.05 GANTEFOER: That the Saskatchewan School Boards Association prepare and forward a letter of endorsement of the Reimaging Race in

**Canada: Using File and Digital Media to Encourage Public Engagement
with Complex Social issues. CD**

Ms. Lerat also provided an update to the Executive on the Contract for Services with Shauneen Pete. A draft report was shared with the Executive regarding a summary of findings, recommendations and identifies next steps.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Board Development Committee Update

Glen Gantfoer, Chair of the Board Development Committee provided an update to the Executive with respect to the Board Development Committee. A committee of six board members with a minimum of three being current Board Chairs will be on the committee.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Janet Foord or Darren McKee.

6.3 Delegation –

Dan Perrins from Johnson-Shoyama met with the Executive on Friday January 25, 2013. Mr. Perrins shared with the Executive the outline for the Trustee Training and Certification Program. The Trustee Training and Certification program will consist of four 2 day modules. The modules are: Governance and Strategy, Governance and Risk, Governance and People and Governance and Resources. Dates for training are being scheduled for April, June, September and November with a maximum of 50 trustees to attend.

7. Information Items

7.1 Reports

7.1.1 2012 Association Event Calendar

7.1.2 Budget Update to October 31, 2012

7.1.3 Darren's To Do List

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

No Correspondence provided.

7.3 Conferences

The Executive reviewed the upcoming conferences.

8. Meeting Evaluation

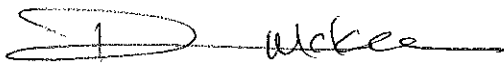
The Executive members completed an evaluation form at the conclusion of the meeting.

Adjournment

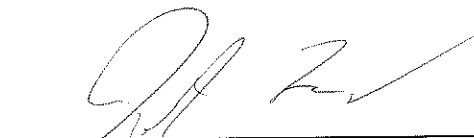
13.01.05 PETHICK: That the meeting be adjourned.

CD

President Foord thanked everyone in attendance at the meeting. The meeting adjourned at 2:20 p.m. on January 25, 2013.



Executive Director



President