
Saskatchewan School Boards Association

Executive Meeting Minutes

December 3-5, 2014

Regina, Saskatchewan

Executive Members: Present – Ms. Bailey, Ms. Boucher, Mr. Caisse, Ms. Kotylak, Mr. Niezgoda, Mr. Pavloff, Ms. Perreault, Ms. Pethick, Mr. Waugh

Association Staff: Mr. McKee, Mr. Amendt (Friday), Mr. Couture, Mr. Jackson, Ms. Lenius, Ms. Lerat, Ms. Mann, Mr. McNaughton.

1. Call To Order

President Bailey called the meeting to order Thursday, December 4, 2014, at 9:00 a.m.

2. Procedural Items

2.1 Agenda

14.12.01 BOUCHER: That the agenda be approved. CD

2.2 Minutes

14.12.02 PETHICK: That the minutes of October 23 & 24, 2014 be approved. CD

2.3 In Camera Session

14.12.03 WAUGH: That the Executive move into closed session. CD

14.12.04 PETHICK: That the Executive move into open session. CD

14.12.05 PERREAULT: That the Executive move into closed session. CD

14.12.06 NIEZGODA: That the Executive move into open session. CD

3. Decision Items

3.1 Review of Per Diem and Honorarium Policy

The Executive reviewed the Briefing Note with respect to the review of Per Diem and Honorarium Policy. The per diem and honorarium policy shall be reviewed every 2 years. The Executive members on the committee will be Janet Kotylak and Kevin Waugh.

14.12.07 BOUCHER: That the Executive approve a review of the per diem and honorarium policy, and appoint two Executive and two Association staff to conduct the review. CD

3.2 Provincial Association of Resort Communities of Saskatchewan

The Executive reviewed the Briefing Note with respect to the Provincial Association of Resort Communities of Saskatchewan. PARCS has created a 2014 Position Statement “Making school taxes more fair and more compassionate”.

14.12.08 PAVLOFF: That the Executive agree to meet with PARCS and have them present the “Making school taxes more fair and more compassionate paper. This will be arranged for an upcoming Executive meeting. CD

3.3 Appointment of the SSBA External Auditor

The Executive reviewed and discussed the Briefing Note with respect to the Appointment of the SSBA External Auditor. The Audit and Investment Committee has completed a competitive process to select a new External Auditor. Performance will be reviewed annually by the Audit and Investment Committee with an option to revoke the appointment with 30 days written notice should there be any unsatisfactory aspect of performance.

14.12.09 PERREAULT: That the Executive approve the appointment of Deloitte as the Association’s Auditor for the fiscal years that end on December 31, 2014-2016. CD

3.4 SAYCW Survey

The Executive reviewed and discussed the Briefing Note with respect to the SAYCW Survey. The SAYCW is a collaboration of health and education partners. The SAYCW has requested a letter from the SSBA in support of the survey for Saskatchewan schools. The survey has been piloted in 6 schools and is returning for the final ethics approval.

14.12.10 BOUCHER: That the Executive approve the letter of support for the SAYCW survey.

CD

4. Strategic Plan Progress

The Executive members reviewed the Executive Policy Handbook during an orientation on December 3 & 4, 2014.

5. Executive Member Reporting Responsibilities

5.1 President's/Designate Report

President Bailey provided the Executive with a brief update with respect to Minister and Public Section meeting (discussions about P3, the litigation and the funding formula) Bargaining, New Teacher Regulations, Media Calls and Press release.

5.2 Executive Director's Report

5.2.1 Executive Director's Report

(a) Delegation List

Darren McKee reviewed the Executive Annual Work Plan and the list of Delegations with the Executive. The list will be reviewed and amended to even out the delegations scheduled at each meeting.

5.2.2 Board Development Services and Strategic HR

(a) Project Charter Good Practices and Dispute Resolutions

The Executive reviewed the Project Charter for the Good Practices and Dispute Resolution.

5.2.3 Communication Services

No Report at this meeting.

5.2.4 Insurance and Risk Management Program and Legal Services

(a) Changes to the Local Government Elections Act

Dave Jackson reviewed with the Executive the Briefing note with respect to the changes to *The Local Government Elections Act*. A draft Bill will be introduced shortly into the Legislature and once passed, the Regulations will be updated. The Executive reviewed the proposed amendments to *The Local Government Elections Act*.

(b) Saskatchewan Health and Safety Leadership Charter

Dave Jackson reviewed with the Executive the Briefing note with respect to the Saskatchewan Health and Safety Leadership Charter. The purpose of the Saskatchewan Health & Safety Leadership Charter is to form the foundation for a cultural shift in the way Saskatchewan leaders view injuries and injury prevention.

14.12.11 NIEZGODA: That the Executive communicate with school boards the value of this Charter and recommend that they attend and sign the next Saskatchewan Health and Safety Leadership Charter and support health and safety in the schools by signing the Charter. **CD**

5.2.5 Employee Benefits Plan

No Report at this meeting.

5.2.6 First Nations and Métis Education Report

No Report at this meeting.

5.2.7 Director of Corporate Services

(a) 2014 Forecast

The Executive reviewed the 2014 Forecast. The Association is forecasting a net deficit for 2014. Association staff are continuing to work to control costs and identify opportunities for cost reductions to mitigate the impacts forecasted over-expenditures.

(b) Service Delivery Models Initiative

Lori Mann reviewed the Service Delivery Models Initiative with the Executive. The Service Delivery Model Initiative would have 3rd party facilitation to develop a vision and guiding principles for the new services model. There would be two stages. Stage 1 would be Project Initiation to Establish the Project Team, Deliverables and the Outcomes and Stage 2 would be to develop the Vision which would include the Stakeholder Engagement, Deliverables and Outcomes.

5.3 Executive Members' Reports

5.3.1 Round Table Reports

Each Executive Member provided a brief update to the Executive regarding the committees with which they have been involved and other meetings.

5.3.2 Resolution and Policy Development Committee

A copy of the 2014 Adopted Resolutions Work Plan and Assignments was provided to the Executive for their review.

5.3.3 Board Development Committee Report

No report at this meeting.

6. Other

6.1 Executive Members' Request for Information

6.2 Agenda Items – Future Executive Meetings

Executive members who have agenda items for future meetings should email them to Janet Foord or Darren McKee.

6.3 Ron Ford

The Executive met with Ron Ford on Thursday December 4, 2014. Discussions took place regarding the Executive Director Evaluation.

7. Information Items

7.1 Reports

7.1.1 2015 Association Event Calendar

7.1.2 Darren's To Do List

7.1.3 Committee Listing

The Executive reviewed the reports provided in their materials.

7.2 Correspondence

No Correspondence provided.

7.3 Conferences

The Executive reviewed the upcoming conferences.

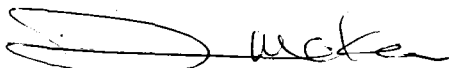
8. Meeting Evaluation

The Executive members completed an evaluation form at the conclusion of the meeting.

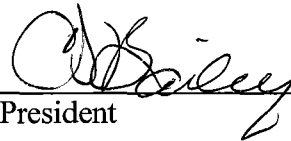
Adjournment

14.12.12 CAISSE: That the meeting be adjourned. CD

Vice President Pethick thanked everyone in attendance at the meeting. The meeting adjourned at 12:05 p.m. on December 5, 2014.



Executive Director



President